



**City of Allegan
Airport Advisory Board
City of Allegan Padgham Field Terminal
740 Grand Street
Allegan MI 49010
May 3, 2021 5:30PM**

**THIS MEETING WILL OCCUR IN PERSON AT THE
AIRPORT TERMINAL – 740 GRAND STREET**

AGENDA

1. Call to Order
2. Attendance
3. Approval of minutes from April 5, 2021
4. Update on Taxi Lane Improvement Project
5. Review of T-Hangar Rental Units
6. Discussion about Private Hangars on the Field
7. Public Comments
8. Airport Manager Comments
9. Advisory Board Comments
10. Adjournment



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
April 5, 2021 5:30PM**

MINUTES

1. Call to Order

Andy Millin called the meeting to order at 5:30 p.m.

2. Attendance

Members Present: Tim Catherine, Andy Millin, Peter Hanse, Craig Warren, Jason Apol, and Jack Ephofen

Members Absent: Jim Ludema, Richard Guilifoil, Bernie Sosnowski

Staff Present: Joel Dye, City Manager and Doug Kadzban, DPW Director

3. Approval of Minutes March 1, 2021

Motion by Apol, supported by Catherine to approve the meeting minutes of the March 1, 2021 meeting. **Roll Call vote; 6-0**

4. Update on Taxi Lane Improvement Project

Kadzban updated the Advisory Board regarding the Taxi Lane Improvement project. The project is scheduled to begin in early July 2021.

5. Review of T Hangar Rental Units

The Board spent time discussing the T Hangar Rental Units. During the discussion, Kadzban informed that Board that we have received a cost of approximately \$2,500 per hangar to rehab the door guides, weather stripping and pulleys. Millin mentioned he would look at the hangars and let us know which ones he thinks should be rehabbed.

6. Public Comment

Let the record show, no public comment was received.

7. Airport Manager Comments

None

8. Advisory Board Comments

The Board discussed the desire the following items:

- Fundraising for a “In the Air” weather reporting system. Staff agreed to send Millin a list of current T Hangar tenants to help with the fundraising.
- The possibility of allowing “thru the fence” access for private hangars not located on airport property.
- The need to figure out where to dispose oil at the airport.
- The need for a centralized trash collection at the airport.

9. Adjournment:

Motion by Warren, supported by Hanse to adjourn the meeting at 6:22 p.m. 6-0.

**Respectfully submitted by
Joel Dye, City Manager**

April 29, 2021

Rehabilitate Taxilanes, Padgham Field Airport (35D) Allegan, MI

Fed Project #: B-26-0002-2819

State Job #: 204584

P&N #: 2190235

RE: Bid Tabulation / Recommendation to Award

Dear Mr. Doug Kadzban:

Bids were received for the Rehabilitate Taxilanes project on April 29, 2021 at 2:00PM via electronic submittal. One bid was received. Please find the bid tabulation enclosed for your reference.

Ameriseal of Ohio, Inc. is low bidder for the project in the amount of \$119,253.50. Bid documentation was reviewed, and the bidder was found to be responsive to the bid documents. I have requested they mail a hard copy of the bid, with the bid bond, to the City. The bid was below the Estimate of Probable Cost of \$127,887.50.

Once the hard copy is received by the City, we recommend awarding the project to Ameriseal of Ohio, Inc. for \$119,253.50.

Sincerely,

Prein&Newhof



Jon Van Duinen, P.E.

Enclosures: Project Bid Tabulation

Prein & Newhof

Engineers • Surveyors • Environmental • Laboratory

3355 Evergreen Dr. NE Grand Rapids, MI 49525

t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Padgham Field Airport (35D) Allegan, MI				1st Ameriseal of Ohio, Inc.	
Project Title: Rehabilitate Taxilanes					
Bid Date & Time: 2:00 PM on Thursday, April 29, 2021		Project #: 2190235			
Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1000400	Mobilization and General Conditions	1	LS	\$10,000.00	\$10,000.00
1000410	Safety and Security	1	LS	\$2,000.00	\$2,000.00
1000535	Permits	1,000	DLR	\$1.00	\$1,000.00
6050520	Joint and Crack Sealing, As Specified	11,000	LFT	\$1.70	\$18,700.00
6057001	Misc. Crack Repair with Mastic	750	LFT	\$11.76	\$8,820.00
6200535	Airport Pavement Marking, Solid, Yellow, With Reflective	300	SFT	\$6.00	\$1,800.00
6290520	P-629 Surface Treatment (Type B Micro-Surface)	12,930	SYD	\$5.95	\$76,933.50
Total Bid				\$119,253.50	

* Denotes correction made by Engineer

AMENDMENT NO. 1

TO: Agreement for Professional Engineering Service Dated May 13, 2020.

BETWEEN: City of Allegan

AND

Prein&Newhof

LOCATION: Padgham Field Airport
Allegan, Michigan

PROJECT: Taxilane Rehabilitation

PURPOSE: Establish fees for construction phase services for the project. Scope of work for this amendment shall include Elements 1.20 through 1.29 and 2.21 through 2.22 from the above referenced agreement as amended by Attachment E to this Amendment. The fixed fee for construction phase services shall be fourteen thousand dollars (\$14,000.00). A breakdown of the fee (for informational purposes) is included as Attachment C to this Amendment.

ACCEPTED BY SPONSOR

Authorized Representative	Date	Signature of Witness
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ACCEPTED BY CONSULTANT

Christopher Cruickshank, Corporate Secretary	Date	Signature of Witness
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ATTACHMENT "C"
ESTIMATED MAN HOUR ASSIGNMENTS AND COSTS

P&N No:

Padgham Field Airport
City of Allegan
Fed Project #:B-26-0002-2819
State Job #:204584

Allegan Taxilane Rehabilitation - Construction Administration

	SR. PROJECT MANAGER II	SR. PROJECT MANAGER I	AIRPORT PLANNER	ENGINEER		SURVEYOR	CONST OBSERVER	OFFICE TECHNICIAN	TOTAL	EXPENSES	AMOUNT PERSONNEL	TOTAL AMOUNT BY TASK
TASK I Administration		20							20	\$ 100.00	\$ 870.00	\$ 2,882.76
TASK II Meetings		18							18	\$ 104.40	\$ 783.00	\$ 2,608.89
TASK III Construction Staking				6					6	\$ 34.80	\$ 163.50	\$ 557.77
TASK IV Materials Testing										\$ -	\$ -	\$ -
TASK V Office Coordination		16							16	\$ -	\$ 696.00	\$ 2,226.21
TASK VI Field Observation				24					24	\$ 139.20	\$ 654.00	\$ 2,231.07
TASK VII Project Closeout		20						8	28	\$ 70.83	\$ 1,070.00	\$ 3,493.31
TASK VIII										\$ -	\$ -	\$ -
TASK IX										\$ -	\$ -	\$ -
TASK X										\$ -	\$ -	\$ -
TOTALS -		74		30				8	112	\$ 449.23	\$ 4,236.50	\$ 14,000.00
HOURLY RATES		\$ 43.50	\$ 36.50	\$ 27.25	\$ 27.25	\$ 35.75	\$ 28.00	\$ 25.00				
AMOUNT PERSONNEL	\$ -	\$ 3,219.00	\$ -	\$ 817.50	\$ -	\$ -	\$ -	\$ 200.00	\$ 4,236.50			TOTAL CONTRACT = \$ 14,000.00
OVERHEAD	\$ -	\$ 6,056.87	\$ -	\$ 1,538.21	\$ -	\$ -	\$ -	\$ 376.32	\$ 7,971.40			
PROFIT 11%	\$ -	\$ 1,020.35	\$ -	\$ 259.13	\$ -	\$ -	\$ -	\$ 63.40	\$ 1,342.87			
TOTAL PERSONNEL CHARGES	\$ -	\$ 10,296.22	\$ -	\$ 2,614.84	\$ -	\$ -	\$ -	\$ 639.72	\$ 13,550.77			

OUT OF POCKET EXPENSES

	ITEM I	ITEM II	ITEM III	ITEM IV	ITEM V	ITEM VI	ITEM VII	ITEM VIII	ITEM IX	ITEM X	Total Expenses
COMMERCIAL CARRIER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
VEHICLE MILES		180	60			240					\$ -
MILES X \$0.58	\$ -	\$ 104.40	\$ 34.80	\$ -	\$ -	\$ 139.20	\$ -	\$ -	\$ -	\$ -	\$ 278.40
NUMBER OF PEOPLE DAYS											\$ -
PEOPLE DAYS X \$150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00
PRINTING/SHIPPING	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70.83	\$ -	\$ -	\$ -	\$ 120.83
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 100.00	\$ 104.40	\$ 34.80	\$ -	\$ -	\$ 139.20	\$ 70.83	\$ -	\$ -	\$ -	TOTAL EXPENSES \$ 449.23

ATTACHMENT “E”

Scope of Work/Services Construction Phase Services Taxilane Rehabilitation Padgham Field Airport

General

The work includes Construction Phase (2) services listed in Article 1 of the Contract as amended in “Construction Phase Scope of Work” below.

Construction Phase Scope of Work

Professional services fees are based on a construction schedule of 14 calendar days as stated in the contract documents. Fees are further based on the following:

Task 1 – Administration

1. General project administration
2. Certified Payroll Coordination
3. FAA Weekly Reports
4. Construction Management Program

Task 2 – Meetings

1. Attend and conduct pre-construction and final inspection meeting.
2. Conduct two weekly progress meetings

Task 3 – Construction Staking

1. Mark areas for mastic repair and P-629 Surface Treatment
2. AGIS as-built survey is NOT required.

Task 4 – Materials Testing / Field Testing

1. None

Task 5 – Office Coordination

1. Contractor coordination
2. Shop Drawing & Mix Design Review
3. Review Inspector Daily Reports (IDRs).
4. Pay Applications
5. Processing of requests for information

Task 6 – Field Observation (part time)

1. Consultant shall provide part-time field observation during construction operations.
2. Consultant will have onsite observer (not full time) for the start and end of the crack sealing and for the start and end of the P-629 Surface Treatment.

Task 7 –Project Closeout

1. Preparation of electronic final submission report as described in MDOT Project Final Closeout Checklist distributed by email on March 11, 2015
2. Submittal of electronic copy record plans to MDOT and Sponsor
3. No as-built ALP Update is needed