



**City of Allegan  
Airport Advisory Board  
740 Grand Street  
Allegan MI 49010  
March 1, 2021 5:30PM**

**MINUTES**

1. Call to Order

Andy Millin called the meeting to order at 5:52 p.m. It should be noted the meeting was being held via Zoom Meeting Link <https://zoom.us/j/98703348625> via accordance with PA 228 of 2020.

2. Attendance

Members Present: Tim Catherine, (Allegan, MI), Andy Millin (Allegan, MI), Peter Hanse, (Battle Creek, MI) Craig Warren (Allegan, MI), Jim Ludema (Allegan, MI), Jason Apol (Hopkin, MI)

Members Absent: Jack Ephofen, Richard Guilfoil, Bernie Sosnowski

Staff Present: Joel Dye, City Manager and Jeff Morrie, DPW Assistant Director

3. Approval of minutes January 4, 2021

Motion by Hanse, supported by Apol to approve the meeting minutes of the January 4, 2021 meeting. **Roll Call vote; 6-0**

4. Update on Taxi Lane Improvement Project

Dye updated the Advisory Board regarding the Taxi Lane Improvement project. The project is scheduled to begin in early July 2021.

Craig Warren joined the meeting at 5:56 P.M.

5. Update on Snow Removal Policies at the Airport

Dye updated the Advisory Board on the Snow Removal Policies at the Airport. The Board agreed that staff should send in a NOTAM letting pilots know when the runway has snow on it and when the snow will be removed and that we should only close the runway when the snow is so deep it is impassable for airplanes.

6. Review of FY22 Draft Budget

Dye reviewed the proposed budget draft for fiscal year 2022. A general discussion ensued regarding capital improvement projects along with other operating expenses.

7. Public Comment

Let the record show, no public comment was received.

8. Airport Manager Comments

None

9. Advisory Board Comments

The Board discussed the desire to put up cameras at the airport to capture condition of the runway, especially during snow events.

10. Adjournment:

Motion by Warren, supported by Apol to adjourn the meeting at 6:42 p.m. **Roll Call vote; 6-0.**

**Respectfully submitted by  
Christopher Tapper, MMC & MACEO, City Clerk & Assistant to City Manager**