



**City of Allegan
Airport Advisory Board
City of Allegan Padgham Field Terminal
740 Grand Street
Allegan MI 49010
March 1, 2021 5:30PM**

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AGENDA

1. Call to Order
2. Attendance
3. Approval of minutes from January 4, 2021
4. Update on Taxi Lane Improvement Project
5. Update on Snow Removal Policies at the Airport
6. Review of FY22 DRAFT Budget
7. Public Comments
8. Airport Manager Comments
9. Advisory Board Comments
10. Adjournment



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
January 4, 2021 5:30PM**

MINUTES

1. Call to Order

Andy Millin called the meeting to order at 5:36 p.m. It should be noted the meeting was being held via Zoom Meeting Link <https://zoom.us/j/93733529502> via accordance with PA 228 of 2020.

2. Attendance

Members Present: Bernie Sosnowski, Tim Catherine, Andy Millin, Peter Hanse, Craig Warren

Members Absent: Jim Ludema, Jack Ephofen, Richard Guilifoil, Tom Tufflemire

Staff Present: Joel Dye, City Manager and Doug Kadzban, DPW Director

3. Election of Chair and Vice Chair

Motion by Craig Warren, supported by Tim Catherine to approve election of Andy Millin as Chairperson of the Allegan Airport Advisory Board for 2021. **Roll Call vote; 5-0**

4. Approval of minutes from October 5, 2020

Motion by Craig Warren, supported by Tim Catherine to approve meeting minutes from October 5, 2020. **Roll Call vote; 4-0-1**

5. Review of Current T-Hanger Occupancy

City Manager, Joel Dye informed the Board of the current T-Hanger Occupancy. Dye noted of a new tenant was in the development of completing application and staff was reviewing of lease agreement.

6. Update on Taxi Lane Improvement Plan

City Manager, Dye informed the Board of the winter schedule along with construction plans for the summer of 2021

7. Review of Five-Year Capital Improvement Plan

Dye provided a staff update on the Capital Improvement Plan.

2021 – Crack Sealing on Taxi Lane

2022 – Design an 8 Unit T-Hangar

2023 – Crack seal Runway Pavements and Remark Pavements

2024 – Construct an 8 Unit T-Hanger

2025 – Design Animal Control Fencing

2026 – Construct Animal Control Fencing

8. Airport Manager Comments

Dye informed the Board that for the foreseeable future all airport concerns should be texted to him and he will work with Doug Kadzban on addressing all concerns.

9. Advisory Board Comments

The Board thanked staff for the update regarding the progress of the T-Hangers.

10. Adjournment:

Motion by Craig Warren, supported by Bernie Sosnowski to adjourn the meeting at 6:40 p.m.

Respectfully Submitted:
Christopher Tapper, City Clerk



CITY OF ALLEGAN
2022 PROPOSED BUDGET
GENERAL FUND

GL NUMBER	DESCRIPTION	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
		18-19	19-20	20-21	21-22	22-23	23-24
		AUDITED	AUDITED	PROJECTED	PROPOSED	PROPOSED	PROPOSED
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
581-AIRPORT REVENUES							
101-581-66900	Hangar Rental	67,500	66,413	70,000	70,000	70,000	70,000
101-581-67000	Building Rental	9,750	8,250	9,000	9,000	9,000	9,000
101-581-69200	Utilities/Fuel Reimbursement	59,924	68,674	68,000	69,000	70,000	71,000
Total Revenues 581-AIRPORT		137,174	143,336	147,000	148,000	149,000	150,000
581-AIRPORT EXPENDITURES							
101-581-70200	Wages - Airport	8,876	8,651	10,000	10,000	10,250	10,506
101-581-70800	Overtime - Airport	682	192	1,000	1,000	1,000	1,000
101-581-71500	Payroll Taxes	684	633	850	842	861	880
101-581-77100	Fuel Commodity	63,758	69,002	66,000	68,000	69,000	70,000
101-581-85000	Communication Expense	976	2,222	3,000	3,000	3,090	3,183
101-581-91000	Insurance/Bonds	6,502	12,210	13,500	10,252	10,765	11,303
101-581-92000	Utilities - Electric	10,199	9,603	12,000	10,500	10,710	10,924
101-581-92010	Utilities - Gas	5,107	7,017	6,000	6,000	6,120	6,242
101-581-92020	Utilities - Water/Sewer	2,059	2,112	2,500	2,500	2,550	2,601
101-581-93000	Fuel Farm	12,046	2,071	4,000	3,500	4,000	4,000
101-581-93100	Building Maintenance	1,187	965	3,000	2,500	3,000	3,000
101-581-93120	Hangar Maintenance	12,533	1,873	6,000	6,000	6,000	6,000
101-581-93193	Runway Maintenance	734	5,226	2,000	2,500	2,000	2,000
101-581-94300	Equipment Rental	17,500	19,500	22,000	25,000	25,625	26,266
101-581-96200	Other Sundry	465	52	2,250	1,000	500	250
101-581-99100	USDA Bonds (P)	10,000	11,000	12,000	12,000	13,000	13,000
101-581-99500	USDA Bonds (I)	10,200	9,754	9,520	9,010	8,500	7,948
101-581-97900	CAPITAL	47,208	0	35,500	2,250	50,000	0
Total Expenditures 581-AIRPORT		210,716	162,083	211,120	175,854	226,970	179,103