

**Historic District Commission**  
**Allegan City Hall**  
**231 Trowbridge Street, Allegan, MI 49010**  
**Monday December 6, 2021, 7:00pm**

Minutes

1. Call to Order: Quinones-Walker called the meeting to order at 7:07 pm.
2. Attendance

Present: Jason Ramaker, Eddie Quinones-Walker, Dave Redding, Kristen Stine

Absent: Katelynn James, Alan Sopko, and Stacy Todd

Staff: Lori Castello and Jason Derry, Zoning Administrators, PCI

3. Approval of Previous Meeting Minutes November 1, 2021

Motion by Ramaker with support by Quinones-Walker to approve the October 4, 2021, meeting minutes. Motion Passed 4-0.

4. Public Comment

No public comment was received.

5. Applications

5A.1 – 701 Marshall Street – Deck Railing Corner Posts

Castello reviewed the application to finish railing posts of a previously built deck on the backside of “Robinson Manor” with white vinyl post wraps. The rest of the railings and deck are treated, unpainted lumber. The deck is a recent addition to the building that was previously reviewed through the HDC application process in which the deck was to be finished with white paint. The deck has since remained unpainted and the applicant has now applied for the current alteration.

Motion by Ramaker with support from Redding to approve based on Standards 8, 9, and 10 of the City of Allegan Historic District Guidelines. Motion passed 4-0.

Quinones-Walker suggests an amended Motion adding the condition that the rest of the deck is to be painted white to match the corner posts.

Motion by Ramaker with support from Quinones-Walker to approve based on Standards 8, 9, and 10 of the City of Allegan Historic District Guidelines with the condition that the rest of the deck be painted to match the color of the vinyl wrapped corner posts by June 1, 2022. Motion passed 4-0.

6. 5A.2 – 228 Trowbridge Street – Sign, Tardy’s Underground

Applicant Representative details that this is the second location for the Tardy’s Underground brand, the first one being in operation in Grand Rapids for 50 years. Applicant is currently finishing up interior remodeling to commercial standards.

Motion by Redding with support from Ramaker to approve based on Standards 1, 3, 5, 8, 9, and 10 of the department of interior standards. Motion passed 4-0.

**7. 5A.3 – 317 Cedar Street – Roof-mounted Solar Panels**

Castello reviewed the application to install grade-parallel solar panels on the roof of 317 Cedar Street, most of which are on the rear-facing roof toward the lot interior with some on the dormers of the side and front faces, both of which front on Cutler and Cedar Streets, respectively.

Motion by Redding with support from Ramaker to approve based on Standards 1, 2, 7, 8, and 9 of the department of interior standards. Motion passed 4-0.

**8. Staff Approvals**

**6A.1 – 101 N Walnut Street – Siding Repair**

Castello informed the Commission that 101 N Walnut Street has been approved to repair and replace siding on the bell tower for general maintenance.

**9. Other Business**

Redding informed the Commission that at the last City Council meeting, he was tasked with undertaking a study on the HDC to see what changes can or need to be made to better find and achieve its goals. Redding extended an invitation to the rest of the Commission members to take part in the group assembled to conduct this study, meeting at a separate date, monthly.

Redding lays out the format and timeline for the study as follows (transcribed from meeting visuals):

<b>Today</b>	2-4 meetings <b>Define</b>	2-4 meetings <b>Evaluation</b>	2-4 meetings <b>Report</b>	<b>Solution</b>
Opinion Anecdote Feelings	Impressions Value Problems Customer Requirements	Rankings Information	Agree/Disagree Narrative Understand the Problem	TBD

Redding stated that the first official meeting of the HDC Study group will be January 20, 2022.

**10. Staff/Commission Comments**

Redding thanked all other Commissioners and staff for being present tonight.

**11. Adjournment: 7:47 pm**

Respectfully submitted by Jason Derry, Zoning Administrator, PCI