

Fee \$25.00

Paid Date: _____



City of Allegan
231 Trowbridge St.
Allegan, MI 49010
Ph. (269) 673-5511

City of Allegan Work in the Right-of-Way Application – Project Specific

1. Property Owner Information

Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Ph.: _____ Email: _____

2. Property Information

Property Parcel Number: #03 – 51– _____ - _____ - _____

Property Address: _____ Allegan, MI 49010

3. Contractor Information

Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Ph.: _____ Email: _____

4. Certificate of Insurance

Applicant must submit proof of insurance that lists the City of Allegan as additional insured.

5. Project Plan

Applicant must submit drawing or survey of the property showing existing or proposed buildings and work to be completed.

6. Project Description

Description of the Project: _____

Will there be any structures or posts constructed above ground? Yes No
(If yes, indicate height and location on attachment)

Will any of the following be located in the public right-of-way for more than one (1) day?

- Scaffolding Yes No
- Dumpster Yes No
- Construction Trailer Yes No
- Traffic Control Measures Yes No

Approximate Area of Disruption (sq. ft. or acres): _____

7. Affidavit

The permittee agrees to restore the right-of-way to a condition equal to or better than its condition before the work began. All right-of-ways will be repaired with the same materials as were removed to the City’s standards. If the right-of-way is not restored at the completion of the project, the City will make the repairs or contract the work and charge the property owner.

It is the permittee’s responsibility to call MISS DIG at 811 at least three (3) full working days before work is started. The permittee agrees to keep the area in a safe condition until the work is completed and will be required to use traffic control devices as needed.

The below signed agree to the general terms and conditions as listed on page 3 on this application and hereby permit the City of Allegan and its agents to access the property to be worked on as needed to inspect the work outlined above.

Property Owner Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

8. Return this form and any supporting materials to:

City of Allegan, Department of Public Works
691 Airway Drive
Allegan, MI 49010
Ph. (269) 686-1115
dkadzban@cityofallegan.org

Applicant will be notified of approval. If approved, fee (\$25.00) must be sent to City Hall at 231 Trowbridge St., Allegan, MI 49010. Applicants may pay by credit card by calling (269) 673-5511. An additional fee will apply if paying by card.

For Office Use Only

Date Application Received: _____

Approved Denied

Applicant Provided Certificate of Insurance? Yes No

DPW Director Signature: _____ Date: _____



City of Allegan

Work in the Right-of-Way Terms and Conditions – Project Specific

- I. Specifications.** All work performed under this permit must be done in accordance with the plans, specifications, maps and statements filed with the City of Allegan. This permit is valid for one year from the permit issue date. If the work is not completed within one year a new permit must be obtained.
- II. Fees and Costs.** Permit Holder shall be responsible for all fees incurred in connection with this permit and shall deposit estimated fees and costs as determined by the City of Allegan at the time the permit is issued.
- III. Insurance.** Permit Holder shall furnish a certificate of liability and property damage insurance showing that coverage is in effect for the person/organization that will be working in the right of way. This certificate of insurance will have a minimum of \$1,000,000 coverage and list the City of Allegan as additionally insured.
- IV. Indemnification.** Permit Holder shall hold harmless and indemnify and keep indemnified City of Allegan, its officers and employees from all claims, suits and judgments to which City of Allegan, its officers, or employees may be subject and for all costs and actual attorney fees which may be incurred on account or injury to persons or damage to property, including negligence of the Permit Holder and the City of Allegan for work done under this permit, or in connection with work not authorized by this permit, or resulting from failure to comply with the terms of this permit, or arising out of the continued existence of the work product which is the subject of this permit.
- V. Miss Dig.** The Permit Holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. **Call Miss Dig at 811 At Least Three (3) Full Working Days, But Not More Than Twenty-One (21) Calendar Days, Before You Start Work.** Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
- VI. Time Restrictions.** All work shall be performed Mondays through Fridays between 8 a.m. and 5 p.m. unless written approval is obtained from the City of Allegan.
- VII. Safety.** Permit Holder agrees to work under this permit in a safe manner and to keep the area affected by this permit in a safe condition until work is completed.
- VIII. Restoration and Repair of Road.** Permit Holder agrees to restore the road right-of-way to a condition equal to or better than its condition before the work began; and to repair any damage to the road right-of-way which is the result of the facility whenever it occurs or appears.
- IX. Revocation of Permit.** This permit may be suspended or revoked at will, and the Permit Holder shall surrender this permit and alter, relocate or remove its facilities at its expense at the request of the City of Allegan.
- X. Violation of Permit.** This permit may become immediately null and void if Permit Holder violates the terms of permit, and the City of Allegan may require immediate removal of Permit Holder's facilities, or the City of Allegan may remove them without notice at Permit Holder's expense.
- XI. Assignability.** This permit may not be re-assigned without the prior approval from the City of Allegan. If approval is granted, the assignee shall be bound by all the terms of this permit.