

Fee \$25.00

Paid Date: _____



City of Allegan
231 Trowbridge St.
Allegan, MI 49010
Ph. (269) 673-5511

City of Allegan Temporary or Portable Sign Permit Application

1. Applicant Information

Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Ph.: _____ Email: _____

2. Property Information

Business Name (if applicable): _____

Property Parcel Number: #03 – 51– _____ - _____ - _____

Property Address: _____ Allegan, MI 49010

3. Sign Information

Sign Type: Temporary Sign – *maximum 8 sq. ft. in area, max. 100 consecutive days per year*

Portable Sign – *maximum 35 sq. ft. in area, four periods of 14 days per year*

Display Dates: Start Date _____

End Date _____

4. Affidavit

I, the owner or qualified representative of the above indicated business, further certify that uses of the land and building structure shall comply with all provisions of the City of Allegan Zoning Ordinance and with any other applicable laws and requirements pertaining thereto, and that we give permission for the on-site inspection by the building official, zoning official, and others as determined by the City for final site approval as required.

Applicant Signature: _____ Date: _____

5. Return this form and supporting materials to:

Professional Code Inspections
Lori Castello
1575 142nd Ave
Dorr, MI 49323
Ph. (616) 877-2000, Fax (616) 628-3335
Email: lcastello@pcimi.com

If you have any questions regarding this form, please contact Professional Code Inspections at (616) 877-2000.

For Office Use Only

Date Application Received: _____

Approved Denied

Reason Application Denied: _____

Zoning Administrator Signature: _____ Date: _____



City of Allegan Code of Ordinances

City of Allegan Sign Ordinance

This is an excerpt as it pertains to temporary and portable signs. For complete rules and regulations regarding signs in general, please refer to Chapter 23 of the City of Allegan Code of Ordinances.

Sec. 23-3. – General Provisions.

(a) Sign placement.

- 2) No sign shall be located closer than one (1) foot to a public road right-of-way or property line. Except for projecting signs, no sign shall overhang a public street right-of-way unless otherwise noted. All signs, including wall signs, shall have a minimum ground clearance of eight (8) feet above a sidewalk or walkway. Notwithstanding the foregoing, except where permitted by the city council, no sign, including temporary signs, shall be permitted within the public rights-of-way or upon any city owned property.

Sec. 23-5. – Prohibited Signs.

The following types of signs are prohibited in all zoning districts:

- (1) Abandoned signs, or signs in disrepair in violation of Section 23-2(d).
- (2) Animated signs, audible signs, and/or flashing signs (except traffic control devices).
- (3) Signs imitating or resembling official traffic or government signs or signals.

Sec. 23-6. – Supplementary Signs.

- (b) *Temporary signs.* Temporary signs shall be permitted on a parcel of land zoned C-1 - Central Business, C-2 - General Commercial, C-3 - Restricted Commercial, M-1 - Manufacturing, and PGL - Public/Governmental Lands, as follows:
- 1) Only one (1) temporary sign shall be permitted for each separate commercial establishment (that is, each separate store, market, office or other permitted use) located on a parcel of land.
 - 2) A temporary sign shall be displayed for not more than one hundred (100) days (whether or not consecutive) in a calendar year; provided, however, that after the removal of a temporary banner sign, the sign may be re-displayed during the calendar year following any interval of time, so long as the total number of days of display during the calendar year does not exceed one hundred (100).

- 3) A temporary sign shall not be larger than eight (8) square feet. A temporary banner sign shall not utilize its own illumination.
 - 6) Notwithstanding the provisions above, air-filled or gas-filled balloon signs may be permitted outside of a public right-of-way and for a period of up to thirty (30) days in a calendar year.
- (d) *Portable signs.* One portable sign without illumination not larger than thirty-five (35) square feet in size, upon obtaining a permit, is permitted on a parcel with a non-residential use provided that, it is located on the parcel that it serves for not more than fourteen (14) days and not more than four (4) times in any calendar year.