

ALLEGAN CITY COUNCIL
REGULAR MEETING
AGENDA

Monday
September 27,
2021



CITY OF ALLEGAN
CITY COUNCIL MEETING
Monday, September 27, 2021 – 7:00PM
City Hall – 231 Trowbridge Street Allegan, MI 49010

7:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. CALL TO ORDER

2. ROLL CALL (Excused Absences if Any)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

4A - Approval of the Regular Council Meeting Agenda for September 27, 2021.

5. APPROVAL OF MINUTES

5A - Approval of the Study Session Minutes from August 23, 2021, Council Meeting.

5B - Approval of the Regular Meeting Minutes from August 23, 2021, Council Meeting.

5C - Approval of the Closed Session Minutes from August 23, 2021, Council Meeting.

6. SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL

7. FIRST READING OF ORDINANCES and SCHEDULING OF PUBLIC HEARINGS

8. PUBLIC HEARINGS AND ADOPTION OF ORDINANCE

8A – Public Hearing on the Sale of Parcel 51-251-041-00 on Lowe Street from the City of Allegan to the Allegan Area Education Service Agency.

8B – Public Hearing and Second Reading on Ordinance 495 regarding amendments to the Zoning Ordinance regarding signage allowances for Marijuana Establishments.

8C – Public Hearing and Second Reading on Ordinance 496 regarding amendments to the Zoning Ordinance regarding development requirements in the C-1 Central Business District.

8D – Public Hearing and Second Reading on Ordinance 497 regarding amendments to the Zoning to rezone 225 Green Street from the M-1 Manufacturing District to the R-3 Multi Family Dwelling District.

8E – Public Hearing and adoption of Resolution 21.26 regarding a 425 Agreement between the City of Allegan and Allegan Township.

9. PUBLIC COMMENT

10. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES

11. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES

11A. City Boards, Commissions and Area Agencies

- 11A.1 – Report from Planning Commission September Meeting– Mayor Andrus
- 11A.2 – Report from Public Spaces Commission September Meeting – Mayor Pro Tem Galloway
- 11A.3 – Report from Downtown Development Authority September Meeting – Mayor Andrus
- 11A.4 – Report from Airport Advisory Board September Meeting – Peter Hanse
- 11A.5 – Report from Historic District Commission September Meeting – Rachel McKenzie
- 11A.6 - Recommendation from the Historic District Commission to ask City Council to direct staff into looking into disestablishing Allegan’s Historic Districts and the Historic District Commission.
- 11A.7 – Recommendation from the Planning Commission to approve a special use permit amendment for 133 Marshall Street to allow curbside pickup for Edenz LLC’s Timber Cannabis Co.
- 11A.8 - Recommendation from the Planning Commission to approve a special use permit for 919 Marshall Street for an 1,800 square foot marijuana retail store.

11B. Finance Department

- 11B.1 – Request to approve Accounts Payable and Payroll
- 11B.2 – Request to approve various procedures and an amendment to the fee schedule related to wedding services at City Hall.

11C. Police Department

- 11C.1 – Declare the current drone surplus and direct city staff to sell the drone.

11D. Water Utilities

- 11D.1 – Approve a Purchase Order for Midwest Washing Equipment in the amount of \$7,541
- 11D.2 – Approve a Purchase Order for Lockmaster in the amount of \$15,250
- 11D.3 – Approve a Purchase Order for Michigan Specialty Coatings in the amount of \$6,204.24

11E. Public Works

- 11E.1 – Approve a Purchase Order for Cronk Services in the amount of \$8,000.
- 11E.2 – Approve a Purchase Order for Highway Maintenance and Construction Company in the in the amount of \$26,250

11F. City Manager & City Clerk

- 11F.1 – Request to reschedule the Monday October 11, 2021, City Council Meeting to Tuesday October 12, 2021 due to Columbus Day.

12. BOARD APPOINTMENTS

- 12A.1 – Appointment of Stacy Todd to the Historic District Commission with a term set to expire on December 31, 2024
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13. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR

14. CLOSED SESSION

14A – Request to go into Closed Session to discuss a periodic personnel evaluation of a public employee per MCL Section 15.268(a).

15. ADJOURNMENT

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, on items listed under agenda numbers 11B-11F; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 11B-11F above shall be as follows:

1. Announcement of the agenda item by the Mayor.
 2. Verbal report provided by staff.
 3. Mayor asks councilmembers if they have any questions for staff to clarify the staff report.
 4. Mayor opens/closes the floor to receive public comment (if a public hearing is required or if the mayor determines public comments is warranted).
 5. Motion is made by a council member and seconded by another council member.
 6. Mayor then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
 7. Mayor calls for a vote on the item after discussion has occurred.
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