



CITY OF ALLEGAN

Downtown Development Authority
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010
Wednesday, January 8, 2023 8:00am

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Approval of Previous Meeting Minutes**
- 4. Public Comment**
- 5. Discussion Items**
 - a) Match on Main – MEDC Grant
 - b) Downtown Improvement Project Update
- 6. Comments from City Staff & Board Members**
- 7. Adjournment**



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

January 11, 2023

1. Call to Order

Meeting was called to order at 8:00am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett, Mayor Teresa Galloway, Carleigh Ackerman, Carl Canales, Nicole Heslip, Kelly McLean, Phil Siegler, Steve Tibbitts

Absent:

Others Present: Parker Johnson, Downtown Manager and Assistant to the City Manager
Joel Dye, City Manager

3. Selection of Chair, Vice Chair, & Public Spaces Liaison

Nomination was received by Heslip, supported by Siegler, to recommend the appointment of Mark Heather as Chairperson, Michelle Liggett as Vice Chair, & Carl Canales at the Public Spaces Liaison. Motion carried 9-0.

4. Approval of Previous Meeting Minutes

Motion to approve the minutes from November 9, 2022 with corrections by Heslip, supported by Siegler. Motion carried 8-0. Galloway abstained.

5. Public Comment

None

6. Discussion Items

a. Downtown Development Authority Boundaries

Johnson shared the updated map defining the DDA boundaries. No changes have been made to the area, but an updated map was created by Jason Derry of Professional Code Inspectors as part of his work with the Planning Commission.

b. 2023 Downtown Allegan Events

Johnson presented the slate of 2023 Downtown Allegan events as approved by the Positively Allegan board on January 4 along with a double-sided rack card design for distribution. DDA members wanted to see a QR code directing to downtownallegan.com added to the design. Motion to approve the 2023 Downtown Allegan Events by Galloway, supported by Tibbitts. Motion carried 9-0.

c. Match on Main – MEDC Grant

Johnson reiterated the news from December that Heronmark, LLC was a recipient of the requested \$25,000 that they applied for through the Match on Main program and gave an update on the upcoming second round of funding.

d. Downtown Allegan Social District Operating Hours

Johnson shared a report regarding the operating hours of the Downtown Allegan Social District and expanding that time to loosen the limitations on current businesses that utilize the social district. The proposed change would extend the operating hours from 11 am-11 pm to 7am-2am. Motion to approve the proposed change in the Downtown Allegan Social District operating hours by Heather, supported by Heslip. Motion carried 9-0.

e. Downtown Improvement Project Update

Johnson and Dye gave an update regarding the Downtown Improvement Project. General discussion was had.

7. Comments from City Staff & Board Members

- a. Board members and city staff had a conversation regarding the proposed Downtown Refuse Program.

8. Adjournment

The meeting was adjourned at 8:47am.

**Respectfully Submitted,
Parker Johnson
Downtown Manager & Assistant to the City Manager**