



CITY OF ALLEGAN

Downtown Development Authority
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010
Wednesday, August 11, 2021 8:00am

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Approval of Previous Meeting Minutes**
- 4. Public Comment**
- 5. Year to Date Budget Review**
- 6. Discussion Items**
 - a) Second Street Bridge Project Update
 - b) M40/M89/Hubbard Project Update
- 7. Comments from City Staff & Board Members**
- 8. Adjournment**

Meeting minutes may be obtained at cityofallegan.org
or Allegan City Hall, 231 Trowbridge Street, Allegan, Michigan.
The City of Allegan is an equal opportunity provider and employer.

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALLEGAN

PERIOD ENDING 07/31/2021

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	END BALANCE	2021-22 ORIGINAL	2021-22 AMENDED	YTD BALANCE	% BDGT	ENCUMBERED
		06/30/2021 DR (CR)	BUDGET	BUDGET	07/31/2021 NORM (ABNORM)	USED	YEAR-TO-DATE
Fund 393 - DDA - Downtown Development Authority							
Dept 000 - Activity							
Revenues							
393-000-40300	Taxes-Library	(4,440.90)	5,000.00	5,000.00	0.00	0.00	0.00
393-000-40320	Taxes-City	(38,748.32)	35,000.00	35,000.00	40,215.46	114.90	0.00
393-000-40340	Taxes-County	(16,491.81)	15,000.00	15,000.00	11,005.34	73.37	0.00
393-000-57300	Local Community Stabilization Share R	(122,127.25)	120,000.00	120,000.00	0.00	0.00	0.00
393-000-66400	Interest Income	(56.14)	0.00	0.00	0.68	100.00	0.00
393-000-69200	Misc. Income	(10.00)	150.00	150.00	40.00	26.67	0.00
393-000-69492	Farmers Market Revenue	(10,323.03)	2,000.00	2,000.00	1,406.00	70.30	0.00
TOTAL REVENUES		(192,197.45)	177,150.00	177,150.00	52,667.48	29.73	0.00
Expenditures							
393-000-74500	Holiday Lighting	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00
393-000-75000	Flower Planting	17,500.00	17,500.00	17,500.00	0.00	0.00	0.00
393-000-81810	Economic Restructuring	5,000.00	0.00	0.00	0.00	0.00	0.00
393-000-82000	Farmers Market Expense	6,898.63	2,000.00	2,000.00	2,741.85	137.09	0.00
393-000-88000	Marketing & Promotions	6,768.29	7,500.00	7,500.00	0.00	0.00	0.00
393-000-88000-AD REIMB	Community Promotion	275.00	0.00	0.00	0.00	0.00	0.00
393-000-94000	Charges For Services	45,000.00	45,000.00	45,000.00	0.00	0.00	0.00
393-000-96200	Other Sundry	278.86	250.00	250.00	0.00	0.00	0.00
393-000-97012	Facade Program	13,142.50	0.00	0.00	0.00	0.00	0.00
393-000-97050	Contributions	108,401.00	20,000.00	20,000.00	0.00	0.00	0.00
393-000-97050-2022DTSS	Equipment	2,000.00	0.00	(2,000.00)	0.00	0.00	0.00
TOTAL EXPENDITURES		225,264.28	112,250.00	110,250.00	2,741.85	2.49	0.00
Net - Dept 000 - Activity		(33,066.83)	64,900.00	66,900.00	49,925.63		0.00
TOTAL REVENUES		192,197.45	177,150.00	177,150.00	52,667.48	29.73	0.00
TOTAL EXPENDITURES		225,264.28	112,250.00	110,250.00	2,741.85	2.49	0.00
NET OF REVENUES & EXPENDITURES		(33,066.83)	64,900.00	66,900.00	49,925.63	74.63	0.00
BEG. FUND BALANCE		103,872.80	103,872.80	103,872.80	103,872.80		
NET OF REVENUES/EXPENDITURES - 2020-21					(33,066.83)		
END FUND BALANCE		70,805.97	168,772.80	170,772.80	120,731.60		



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

July 14, 2021

1. Call to Order

Meeting was called to order at 8:05am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett, Carl Canales, Tracy Clawson, Kelly McLean (8:09), Nicole Heslip, Phil Siegler

Absent: Mayor Delora Andrus

Others Present: Joel Dye, City Manager
Parker Johnson, Downtown and Promotions Manager

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from May 12, 2021 by Clawson, supported by Heslip.
Motion carried 6-0.

4. Public Comment

5. Year to Date Budget Review

- a. Joel Dye and Parker Johnson presented the DDA YTD budget, which included a 2020/2021 review. The new fiscal year began in July 2021.
- b. Heslip inquired about the promotion of the Downtown Allegan Social District with DDA funds on billboards along US-131 and the Lakeshore. The board showed support of the idea.

6. Discussion

- a. Cutler Street Parking Lot Completion

Dye and Johnson provided an update on the recent completion of the Cutler Street parking lot before the upcoming final walkthrough scheduled for July 15. The board was pleased with the look of the final outcome of the project.

The conversation turned to parking throughout the Downtown, specifically along the Riverfront and the safety concerned with increase pedestrian usage and handicap accessibility. It is evident that a conversation on ADA parking, equipment loading zones, and restricted vehicular access to the Riverfront needs to be had in the near future as the frequency of events and general use of that space increases.

b. Downtown Refuse Program Update

Dye and Johnson reported that after multiple DDA discussions, City Council discussions, two Downtown Lowdown discussions, three public meetings, and countless staff deliberation, that it was being recommended that the City move forward with the present point-based system to pay for a shared trash collection system in the downtown.

Liggett asked for consideration to be had for a discounted price for those who choose to pay upfront annually versus on a month to month basis.

The overall consensus was favorable in moving forward in this direction.

7. Comments from City Staff & Board Members

Siegler asked for an update from Joel Dye on the development of a hotel on the vacant property at 101 Brady Street. Joel provided insight on the current status of the project.

8. Adjournment

The meeting was adjourned at 8:58am.

**Respectfully Submitted,
Parker Johnson
Downtown & Promotions Manager**