



CITY OF ALLEGAN

Downtown Development Authority
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010
Wednesday, July 14, 2021 8:00am

AGENDA

- 1. Call to Order**
- 2. Attendance**
- 3. Approval of Previous Meeting Minutes**
- 4. Public Comment**
- 5. Year to Date Budget Review**
- 6. Discussion Items**
 - a) Cutler Street Parking Lot Completion
 - b) Downtown Refuse Program Update
- 7. Comments from City Staff & Board Members**
- 8. Adjournment**

Meeting minutes may be obtained at cityofallegan.org
or Allegan City Hall, 231 Trowbridge Street, Allegan, Michigan.
The City of Allegan is an equal opportunity provider and employer.



City of Allegan
Downtown Development Authority Meeting
City of Allegan Council Chambers
231 Trowbridge Street

May 12, 2021

1. Call to Order

Meeting was called to order at 8:00 am.

2. Attendance

Present: Chair Mark Heather, Vice Chair Michelle Liggett, Mayor Delora Andrus, Tracy Clawson, Kelly McLean (8:03), Nicole Heslip, Phil Siegler

Absent: Carl Canales

Others Present: Joel Dye, City Manager, Parker Johnson, Downtown and Promotions Manager, Sarah Perrigo, City Manager Intern

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from April 12, 2021 by Siegler, supported by Heslip.
Motion carried 7-0.

4. Public Comment

5. Year to Date Budget Review

- a. There were no updates or changes to the DDA's YTD budget.

6. Discussion

- a. Downtown Streetscape Project Update

Joel Dye and Parker Johnson took the group through a review of the Downtown Streetscape Project, including new information that Congressman Fred Upton recommended Phase One of the Downtown Streetscape to receive \$1M in federal funding through the Community Project Funding. Construction of Brady and Locust Streets is targeted to begin in 2022.

Members also asked for more information on other projects such as the Second Street Bridge construction, slated to begin Fall 2021, the M89/M40 reconfiguration, slated for 2023, and the Allegan City Dam removal. Joel Dye provided updates on all projects.

7. Comments from City Staff & Board Members

Joel Dye and Parker Johnson provided updates on the Downtown Refuse Program and addressed questions regarding a tax assessment, and public dumping concerns.

Joel Dye and Parker Johnson provided updates on the Downtown Parking Program.

8. Adjournment

The meeting was adjourned at 9:10am.

**Respectfully Submitted,
Parker Johnson
Downtown & Promotions Manager**

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALLEGAN

PERIOD ENDING 06/30/2021

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020 DR (CR)	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 06/30/2021 NORM (ABNORM)	% BDGT USED	ENCUMBERED YEAR-TO-DATE
Fund 393 - DDA - Downtown Development Authority							
Dept 000 - Activity							
Revenues							
393-000-40300	Taxes-Library	(5,534.91)	5,500.00	5,500.00	4,440.90	80.74	0.00
393-000-40320	Taxes-City	(46,344.96)	45,000.00	38,748.32	38,748.32	100.00	0.00
393-000-40340	Taxes-County	(18,665.64)	17,000.00	17,000.00	16,491.81	97.01	0.00
393-000-57300	Local Community Stabilization Share R	(111,702.85)	115,000.00	122,127.25	122,127.25	100.00	0.00
393-000-66400	Interest Income	(528.57)	500.00	500.00	56.14	11.23	0.00
393-000-69200	Misc. Income	0.00	150.00	150.00	10.00	6.67	0.00
393-000-69492	Farmers Market Revenue	(5,472.01)	2,000.00	10,306.00	10,323.03	100.17	0.00
TOTAL REVENUES		(188,248.94)	185,150.00	194,331.57	192,197.45	98.90	0.00
Expenditures							
393-000-74500	Holiday Lighting	20,000.00	20,000.00	20,000.00	20,000.00	100.00	0.00
393-000-75000	Flower Planting	15,000.00	17,500.00	17,500.00	17,500.00	100.00	0.00
393-000-81810	Economic Restructuring	842.84	5,000.00	5,000.00	5,000.00	100.00	0.00
393-000-82000	Farmers Market Expense	4,455.38	2,000.00	11,500.00	6,898.63	59.99	0.00
393-000-88000	Marketing & Promotions	999.00	7,500.00	7,500.00	6,768.29	90.24	0.00
393-000-88000-AD REIMB	Community Promotion	1,563.00	1,200.00	1,200.00	275.00	22.92	0.00
393-000-94000	Charges For Services	45,000.00	45,000.00	45,000.00	45,000.00	100.00	0.00
393-000-96200	Other Sundry	48.31	250.00	250.00	278.86	111.54	0.00
393-000-97012	Facade Program	0.00	0.00	20,000.00	13,142.50	65.71	0.00
393-000-97040	Design & Street Scape	0.00	10,000.00	10,000.00	0.00	0.00	0.00
393-000-97050	Contributions	26,000.00	108,401.00	108,401.00	108,401.00	100.00	0.00
393-000-97050-2022DTSS	Equipment	0.00	0.00	0.00	2,000.00	100.00	0.00
TOTAL EXPENDITURES		113,908.53	216,851.00	246,351.00	225,264.28	91.44	0.00
Net - Dept 000 - Activity		74,340.41	(31,701.00)	(52,019.43)	(33,066.83)		0.00
TOTAL REVENUES		188,248.94	185,150.00	194,331.57	192,197.45	98.90	0.00
TOTAL EXPENDITURES		113,908.53	216,851.00	246,351.00	225,264.28	91.44	0.00
NET OF REVENUES & EXPENDITURES		74,340.41	(31,701.00)	(52,019.43)	(33,066.83)	63.57	0.00
BEG. FUND BALANCE		29,532.39	103,872.80	103,872.80	103,872.80		
END FUND BALANCE		103,872.80	72,171.80	51,853.37	70,805.97		