



**City of Allegan
Planning Commission Meeting
Tuesday, January 19, 2021
Allegan City Hall Council Chambers
231 Trowbridge Street Allegan MI 49010
THIS MEETING OCCURRED VIRTUALLY OVER ZOOM
<https://zoom.us/j/94175373811>**

MINUTES

1) Call to Order

Chairman Wilkening called the meeting to order at 6:00 P.M. It should be noted the meeting was being held via Zoom Meeting Link <https://zoom.us/j/94175373811> via accordance with PA 228 of 2020. All motions will be roll call votes, Commission members will also note of their locations.

2) Attendance, City Clerk, Christopher Tapper provided a roll call for attendance.

Present: Roger Bird, (Allegan, MI), Thomas Morton, (Allegan, MI), Jason Watts, (Allegan, MI), Julie Emmons, (Allegan, MI), Tanya Westover, (Allegan, MI), and Alex Wilkening, (Allegan, MI)

Absent: Mayor Delora Andrus

Others Present: Joel Dye, City Manager, Christopher Tapper, City Clerk, and Lori Castello, PCI, Zoning Administrator

Motion by Watts, supported by Emmons, to excuse Mayor Andrus. **Roll Call vote, Motion Passed 6-0.**

3) Approval of the Minutes of December 21, 2020 Meeting

Motion by Watts, supported by Morton, to approve the minutes from the December 21, 2020 Planning Commission Meeting. **Roll Call vote, Motion Passed 6-0.**

4) Public Comment

Let the record show no public comment was received. Clerk Tapper noted, no public comments were received via the Clerk's office.

5) New Business

a. Site Plan Application - Suburban Inn, Hotel Ventures, LLC – 101 Brady Street

Zoning Administrator, Castello provided a report to the Commission on the site plan application received from Suburban Inn, Hotel Ventures, LLC 101 Brady Street. This parcel is zoned C-1 Central Business District and consists of approximately 0.41 acres of land area. Castello noted the applicant was requesting approval of site plan application with the following conditions, approval of pre-construction plans by Allegan Fire Chief prior to issuance of building permits and approve of pre-construction plans by Allegan DPW prior to issuance of building permits. Tom Welling was present on behalf of the application submitted. Welling received questions from the Commission along with staff. Castello also noted the applicant has received approval from the Zoning Board of Appeals regarding an additional zoning topic. Chairman Wilkening opened the conversation for additional public comments. Let the record show no public comment was offered.

Bird offered a motion, with support from Morton to approve the site plan application from Suburban Inn, Hotel Ventures, LLC for 101 Brady Street with the prior conditions approval of pre-construction plans by Allegan Fire Chief prior to issuance of building permits and approve of pre-construction plans by Allegan DPW prior to issuance of building permits. **Roll Call vote, Motion Passed 5-1, Watts voting no.**

b. Site Plan Application - Allegan County – 113 Chestnut Street

Zoning Administrator, Castello provided a report to the Commission on the site plan application received from Allegan County, 113 Chestnut Street. This property is currently zoned PGL – Public/Governmental Land District. The property consists of approximately 3.04 acres of land area. The County is requesting to add on a vestibule area to the entrance to allow for better traffic flow. Additionally, the County is proposing the construction of a “sally port” which is an enclosed are to allow for secure transportation of prisoners to and from the County building for court appearance. Castello noted the applicant was requesting approval of site plan application with the following conditions, verify parking space and maneuvering aisle dimension, additional verification of existing bicycle rack, submission of lighting plan for exterior lighting on additions or new poles and submission or re-routed stormwater drainage. Castello asked the Commission to also consider the additional conditions of approval of safely/traffic and knox box location/general fire safety by the Fire Chief, approval of utility connections and stormwater management by City DPW, and administrative approval by Zoning Administrator of amended plans with the above items.

Watts offered a motion with support from Bird approve the site plan application from Allegan County, 113 Chestnut Street with the prior conditions and additional approvals requested by Zoning Administrator, verify parking space and maneuvering aisle dimension, additional verification of existing bicycle rack, submission of lighting plan for exterior lighting on additions or new poles and submission or re-routed stormwater drainage and the additional conditions of approval of safely/traffic and knox box location/general fire safety by the Fire Chief, approval of utility connections and stormwater management by City DPW, and administrative approval by Zoning Administrator of amended plans with the above items. **Roll Call vote, Motion Passed 6-0.**

c. Review Planning Commission annual report 2020

Watts offered a motion with support from Bird to approve and adopt the City of Allegan, Planning Commission Annual report for calendar year 2020. **Roll Call vote, Motion Passed 6-0**

6) Staff/Commission Comments

City Manager Dye, noted of several Special Land Use request applications coming to the Planning Commission soon. The SLU request will be reviewing Marijuana Facilities.

7) Adjournment

Wilkening to adjourn the meeting at 6:39 p.m.

**Respectfully submitted by
Christopher Tapper, City Clerk**