



City of Allegan  
Downtown Development Authority Meeting  
City of Allegan Council Chambers  
231 Trowbridge Street

January 13, 2021

1. Call to Order

Meeting was called to order at 8:02am.

2. Attendance

Present: Delora Andrus, Landria Christman, Tracy Clawson, Mark Heather, Michelle Liggett, Phil Siegler

Absent: Chair Kelly McLean, Vice Chair Carl Canales, Ben Schaendorf

Others Present: Joel Dye, City Manager, Parker Johnson, Promotions Coordinator

3. Approval of Previous Meeting Minutes

Motion to approve the minutes from November 18, 2020 by Siegler, supported by Christman. Motion carried 6-0.

4. Public Comment

5. Year to Date Budget Review

- a. Parker Johnson reviewed the budget with the group.

6. Discussion

- a. Selection of Chair, Vice Chair, and Public Spaces Delegate

Nomination was received by Andrus, supported by Liggett, to recommend the appointment of Mark Heather as the Chairperson. Motion carried 5-0.

Nomination was received by Siegler, supported by Andrus, to recommend the appointment of Michelle Liggett as the Vice Chairperson. Motion carried 5-0.

Nomination was received by Christman, supported by Liggett, to recommend the appointment of Mark Heather as the Public Spaces Delegate. Motion carried 5-0.

- b. Parking Enforcement Update

A formal review of the Downtown Parking Plan was requested for the February meeting.

c. Downtown Refuse Program Update

Parker Johnson gave a brief update on the status of the Downtown Refuse Program, still in its infancy stages. City staff met with Republic Services to determine the functionality of the idea, and with the City attorney to determine the legality. Both entities gave their approval, staff will continue work and go out for bid for this project.

It was requested that the Riverfront be reevaluated in order to consider a dumpster receptacle on the north end in addition to the south end.

d. Comments from City Staff & Board Members

Landria Christman announced her resignation from the board effective Thursday, January 14, 2021. Her formal letter was sent to Joel Dye.

Michelle Liggett is interested in looking into purchasing a countdown clock for NYE!22.

Phil Siegler asked for an update on the Iron Bridge repair project, to which Joel Dye gave an update on costs and project projections.

7. Adjournment

The meeting was adjourned at 8:35am.

**Respectfully Submitted,  
Parker Johnson  
Downtown & Promotions Manager**