

City of Allegan City Council Regular Meeting Minutes

Monday November 22, 2021, at 7:00 PM

City Council Chambers, 231 Trowbridge St, Allegan, MI 49010

1. **CALL TO ORDER**

Mayor Andrus called the Regular Meeting to order at 7:00 PM.

2. **ROLL CALL (Excused Absences if Any)**

City Clerk Kleehammer provided the roll call, and the following members were present: Council members Zeter, Hanse, Redding, Morgan, Mayor Pro-Tem Galloway, and Mayor Andrus. Also in attendance were City Manager Joel Dye, Downtown Manager Parker Johnson, and City Clerk Michaela Kleehammer.

Motion by Zeter with support from Galloway to excuse Council member Bird. **Motion passed 6-0.**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

4A - Approval of the Regular Council Meeting Agenda for November 22, 2021.

Motion by Andrus with support from Redding to add 11F.4 to the agenda. **Motion passed 6-0.**

5. **APPROVAL OF MINUTES**

5A - Approval of the Study Session Minutes from November 8, 2021, Council Meeting.

Motion from Galloway with support from Hanse to approve the Study Session minutes from November 8, 2021, Council meeting. **Motion passed 6-0.**

5B - Approval of the Regular Meeting Minutes from November 8, 2021, Council Meeting.

Motion from Zeter with support from Hanse to approve the Regular Council Meeting minutes from November 8, 2021, Council meeting. **Motion passed 6-0.**

6. **SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL**

7. **FIRST READING OF ORDINANCES and SCHEDULING OF PUBLIC HEARINGS**

8. **PUBLIC HEARINGS AND ADOPTION OF ORDINANCE**

9. **PUBLIC COMMENT**

None.

10. **WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

11. **REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

11A. City Boards, Commissions and Area Agencies

11A.1 – Report from Public Spaces November Meeting – Teresa Galloway

11A.2 – Report from Planning Commission November Meeting – Joel Dye

11B. Finance Department

11B.1 – Request to approve Accounts Payable and Payroll

Motion by Galloway with support from Redding to approve Accounts Payable and Payroll. **Motion passed 6-0.**

11B.2 – Approve Purchase Order for BSA Software in the amount of \$10,495.

Motion by Galloway with support from Morgan to approve the Purchase Order for BSA. **Motion passed 6-0.**

11C. Police Department

11C.1 – Approve a Purchase Order for Progressive Microtechnology INC in the amount of \$5,944.

Motion from Zeter with support from Galloway to approve the Purchase Order for Progressive Microtechnology INC. **Motion passed 6-0.**

11D. Water Utilities

11E. Public Works

11E.1 – Approve a Purchase Order for AXMAN, Inc. in the amount of \$32,000.

Motion from Zeter with support from Hanse to approve the Purchase Order for AXMAN, Inc. **Motion passed 6-0.**

11F. City Manager & City Clerk

11F.1 – Request to adopt Resolution 21.27 to Approve Additional Service Credit Purchase through MERS Program.

Motion from Galloway with support from Morgan to adopt Resolution 21.27.

**Motion passed 6-0.**

11F.2 – Request to adopt Resolution 21.28 Establish Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals.

Motion from Hanse with support from Zeter to adopt Resolution 21.28. **Motion passed 6-0.**

11F.3 – Approve a Purchase Order for AECOM in the amount of \$360,000.

Motion from Hanse with support from Galloway to approve the Purchase Order for AECOM. **Motion passed 6-0.**

11F.4 – Request to adopt Resolution 21.29 to accept an IFE application for Advance Architectural Products LLC.

Motion from Morgan with support from Hanse to adopt Resolution 21.29.

**Motion passed 6-0.**

## **12. BOARD APPOINTMENTS**

12A.1 – Appointment of Steve Tibbitts to the Downtown Development Authority with a term set to expire on December 31, 2024.

Motion from Hanse with support from Galloway. **Motion passed 6-0.**

## **13. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR**

City Manager Dye informed Council that he will be vacationing in Poland from November 24 through December 12<sup>th</sup>.

Council member Zeter asked Downtown Manager Johnson for more information about Festive Fridays.

## **14. CLOSED SESSION**

## **15. ADJOURNMENT**

Mayor Andrus adjourned the Regular Meeting at 7:53pm.