



**City of Allegan
Planning Commission Meeting
October 16, 2023
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010**

MINUTES

1) Call to Order

The meeting was called to order at 6:00 pm.

2) Attendance

Present: Jason Watts, Alyssa Ramirez, Roger Bird, Julie Emmons, Tom Slocum, Patrick Westover, Traci Perrigo, and Teresa Galloway

Absent: Jason Ramaker

Others Present: Lori Castello, Zoning Administrator PCI, and Joel Dye, City Manager

3) Approval of Agenda

Motion by Tom Slocum, supported by Roger Bird to approve the October 16, 2023, Agenda. Motion Carried 8-0.

4) Approval of Minutes

Motion by Traci Perrigo, supported by Tom Slocum to approve the June 20, 2023, Meeting Minutes. Motion carried 8-0.

5) Public Comment

There was no public comment.

6) New Business

6A – Site Plan Review for Fabricated Components & Assemblies, Inc. to construct a 12,000 square foot building at 603 North Eastern Avenue, Allegan, MI 49010.

Zoning Administrator Castello gave a brief overview of the site plan. During her overview Castello highlighted that a landscaping and lighting plan and a storm water easement should still be submitted for staff approval, and the planning commission can approve parking

requirement reduction.

Motion by Bird, supported by Perrigo to approve the site plan with the following conditions:

1. The applicant submits a landscaping and lighting plan to staff for their review and approval.
2. The applicant submits a storm water easement between their property and the property to the east.
3. The planning commission approves the parking plan as submitted.

Motion Carried 8-0.

6B – Special Use Permit and Public Hearing for Little Tigers Day Care to operate a commercial day care center in the R-2 Residential Zoning District.

Zoning Administrator Castello gave a brief overview of the special use permit, mentioning that this permit requires a public hearing and that after the public hearing, the planning commission will have to forward their recommendation to city council for their review and approval.

The applicant informed the commission that they have a very long wait list at their current location and this additional location will alleviate some of the wait list.

Chairperson Watts opened the public hearing. There being no comment the hearing was closed.

Motion by Perrigo, supported by Bird to approve the special use permit and recommend to city council that they also approve the special use permit for Little Tigers Day Care to operate a commercial day care center at 402 Trowbridge Street in the R-2 Residential Zoning District.

6C – Discussion on updating the City’s Zoning Ordinance.

The Planning Commission reviewed the proposed permitted uses by right and by special permit for the various zoning districts.

8) Reports from Zoning Administrator and City Officers

There were no reports.

9) Communication from Commission Members

There was no communication.

10) Adjournment

Chairman Watts adjourned the meeting at 7:19 PM.

**Respectfully submitted by
Joel Dye, City Manager**