

# City of Allegan City Council Regular Meeting Minutes

Monday September 27, 2021, at 7:00pm

City Council Chambers, 231 Trowbridge St, Allegan, MI 49010

## 1. CALL TO ORDER

Mayor Andrus called the regular Allegan City Council Meeting to order at 7:01pm.

## 2. ROLL CALL

City Manager and Interim City Clerk Dye provided the roll call, and the following members were present: Council members Redding, Hanse, Bird, Perrigo, McKenzie, Mayor Pro-Tem Galloway, and Mayor Andrus. Also in attendance were City Manager and Interim City Clerk Dye, Downtown Manager and Assistant City Manager Parker Johnson, and Deputy City Clerk Michaela Kleehammer.

## 3. PLEDGE OF ALLEGIANCE

## 4. APPROVAL OF AGENDA

- a. McKenzie offered a motion with support from Bird to approve the Regular Meeting agenda for September 27, 2021. **Motion Passed 7-0.**

## 5. APPROVAL OF MINUTES

- a. Perrigo offered a motion with support from McKenzie to approve the Study Session minutes from August 23, 2021. **Motion Passed 7-0.**
- b. Perrigo offered a motion with support from McKenzie to approve of Regular Meeting minutes from August 23, 2021. **Motion Passed 7-0.**
- c. McKenzie offered a motion with support from Hanse to approve the Closed Session minutes from August 23, 2021, with the correction. Correction: Council member Redding is listed as voting in closed session but was not in attendance. **Motion Passed 7-0.**

## 6. SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL

## 7. FIRST READING OF ORDINANCES & SCHEDULING OF PUBLIC HEARINGS

## 8. PUBLIC HEARINGS AND ADOPTION OF ORDINANCE

- a. Sale of Parcel 51-251-041-00 on Lowe St
  - i. Public comment (7:06 – 7:06): none.
  - ii. McKenzie offered a motion with support from Redding to approve the sale of Parcel 51-251-041-00 on Lowe St. **Motion Passed 6-0, Hanse abstaining.**
- b. Public Hearing and Reading of Amendments regarding Ordinance 495 and Marijuana Signage Allowances for Marijuana establishments
  - i. Public comment (7:08 – 7:09): none.

- ii. Bird offered a motion with support from Perrigo to adopt amendments regarding Ordinance 495. **Motion Passed 7-0.**
- c. Public Hearing and Reading of Amendments regarding Ordinance 496 and Development in C-1 Central Business District
  - i. Public comment (7:12 – 7:12): none.
  - ii. Perrigo offered a motion with support from Galloway to adopt amendments regarding Ordinance 496. **Motion Passed 7-0.**
- d. Public Hearing and Reading of Amendments regarding Ordinance 497 and rezoning of 225 Green St from M-1 Manufacturing to R-3 Multi Family Dwelling
  - i. Public comment (7:15 – 7:15): none.
  - ii. Bird offered a motion with support from Galloway to adopt amendments regarding Ordinance 497. **Motion Passed 7-0.**
- e. Public Hearing and Adoption of Resolution 21.26 regarding a 425 Agreement between the City of Allegan and Allegan Township
  - i. Public comment (7:17 – 7:18): none.
  - ii. McKenzie offered a motion with support from Perrigo to adopt Resolution 21.26. **Motion Passed 7-0.**

**9. PUBLIC COMMENT (7:18 – 7:19)**

None.

**10. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

**11. REPORTS FROM BOARDS, COMMISSIONS, AND CITY OFFICES**

- a. Boards and Commissions
  - i. Bird provided a report from the Planning Commission.
  - ii. City Manager and Interim City Clerk Dye provided a report from the Public Spaces Commission.
  - iii. Mayor Andrus provided a report from the Downtown Development Authority.
  - iv. Hanse provided a report from the Airport Advisory Committee.
  - v. McKenzie provided a report from the Historic District Commission.
  - vi. City Manager and Interim City Clerk Dye delivered a recommendation from the Historic District Commission on the disestablishment of Allegan’s Historic Districts and Historic District Commission.
    - 1. Public Hearing: Mike Manning
    - 2. Bird offered a motion with support from McKenzie to direct Staff to look into the disestablishment of Allegan’s Historic District and the Historic District Commission. **Motion Passed 7-0.**
  - vii. City Manager and Interim City Clerk Dye delivered a recommendation from the Planning Commission to approve a Special Use Permit to allow curbside pickup for Edenz LLC’s Timber Cannabis Co.
    - 1. Public Hearing: no public comment.

2. McKenzie offered a motion with support to approve a Special Use Permit for curbside pickup at Edenz LLC's Timber Cannabis Co.  
**Motion Passed 5-2. Yea: Perrigo, McKenzie, Redding, Bird. Nay: Hanse and Galloway.**
  - viii. City Manager and Interim City Clerk Dye delivered a recommendation from the Planning Commission to approve a Special Use Permit for 919 Marshall Street for an 1,800 square foot marijuana retail store.
    1. Public Comment: Mike Manning
    2. McKenzie offered a motion with support from Bird to approve the Special Use Permit for an 1,800 square foot marijuana retail store at 919 Marshall Street. **Motion Passed 7-0.**
- b. City Offices
  - i. Mayor Pro-Tem Galloway presented a report from Accounts Payable and Payroll.
    1. Galloway offered a motion with support from McKenzie to approve the Accounts Payable and Payroll report.
  - ii. City Manager and Interim City Clerk Dye presented an amendment to the fee schedule related to wedding services at City Hall.
    1. McKenzie offered a motion with support from Galloway to adopt the amendment to the fee schedule related to wedding services at City Hall. **Motion Passed 7-0.**
- c. Police Department
  - i. City Manager and Interim City Clerk Dye presented a plan to declare the City of Allegan's current drone surplus and direct staff to sell the drone.
    1. Bird offered a motion with support from McKenzie to approve the plan to declare the City's current drone surplus and direct staff to sell the drone. **Motion Passed 7-0.**
- d. Water Utilities
  - i. Water Utilities Director Sweeris submitted for approval a purchase order for Midwest Washing Equipment in the amount of \$7,541.
    1. Galloway offered a motion with support from Redding to approve the purchase order for Midwest washing Equipment. **Motion Passed 7-0.**
  - ii. Water Utilities Director Sweeris submitted for approval a purchase order for Lockmaster in the amount of \$15,250.
    1. Redding offered a motion with support from Perrigo to approve the purchase order for Lockmaster. **Motion Passed 7-0.**
  - iii. Water Utilities Director Sweeris submitted for approval a purchase order for Michigan Specialty Coatings in the amount of \$6,204.24.

1. Redding offered a motion with the support of McKenzie to approve the purchase order for Michigan Specialty Coatings.

**Motion Passed 7-0.**

**e. Public Works**

- i. Public Works Director Kadzban submitted for approval a purchase order for Cronk Services pertaining to Oakwood Cemetery in the amount of \$8,000.

1. McKenzie offered a motion with support from Galloway to approve the purchase order for Cronk Services. **Motion Passed 7-0.**

- ii. Public Works Director Kadzban submitted for approval a purchase order for Highway Maintenance and Construction Company in the amount of \$26,250.

1. Redding offered a motion with support from McKenzie to approve the purchase order for Highway Maintenance and Construction Company.

**f. City Manager and City Clerk**

- i. City Manager and Interim City Clerk Dye requested that the October 11, 2021, City Council Meeting be rescheduled to Tuesday October 12, 2021, due to Columbus Day.

1. Galloway offered a motion with support from Bird to reschedule the October 11, 2021, to October 12, 2021.

**12. BOARD APPOINTMENTS**

- a. Appointment of Stacy Todd to the Historic District Commission with a term set to expire on December 31, 2024.

- i. McKenzie offered a motion with support from Galloway to confirm the appointment of Stacy Todd to the Historic District Commission. **Motion Passed 7-0.**

**13. COMMUNICATIONS FROM CITY MANAGER, COUNCIL, AND MAYOR**

**14. CLOSED SESSION**

**15. ADJOURNMENT**

Mayor Andrus adjourned the City Council Meeting at 8:25pm.

Minutes submitted by: Michaela Kleehammer, Deputy City Clerk