



6:00 PM Planning Commission (Action to be taken by Commission on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. **CALL TO ORDER**

2. **ROLL CALL (Excused Absences if Any)**

3. **APPROVAL OF AGENDA**

3A - Approval of the Planning Commission Meeting Agenda for September 18, 2023.

4. **APPROVAL OF MINUTES**

4A – Approval of the Planning Commission Minutes from June 20, 2023.

5. **PUBLIC COMMENT (for items not on the agenda)**

6. **NEW BUSINESS**

6A – Discussion regarding City of Allegan Zoning Ordinance Update

7. **REPORTS FROM ZONING ADMINISTRATOR & CITY OFFICERS**

8. **COMMUNICATIONS FROM COMMISSION MEMBERS**

9. **ADJOURNMENT**

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Commission during public hearings and under “Public Comment,” members of the audience may address the Commission, on items listed under agenda numbers 6A; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 6A- above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
2. Verbal report provided by staff.
3. Chairperson asks commission members if they have any questions for staff to clarify the staff report.
4. Chairperson opens/closes the floor to receive public comment (if a public hearing is required or if the Chairperson determines public comments is warranted).
5. Motion is made by a commission member and seconded by another commission member.
6. Chairperson then calls on councilmembers to discuss the motion if councilmembers wish to discuss.

7. Chairperson calls for a vote on the item after discussion has occurred.



**City of Allegan
Planning Commission Meeting
June 20, 2023
Allegan City Hall
231 Trowbridge Street, Allegan, MI 49010**

MINUTES

1) Call to Order

The meeting was called to order at 6:00 pm.

2) Attendance

Present: Jason Watts, Roger Bird, Jason Ramaker, Julie Emmons, Tom Slocum, Patrick Westover, Traci Perrigo, and Teresa Galloway

Absent: Alyssa Ramirez

Others Present: Joel Dye, City Manager

3) Approval of Agenda

Motion by Traci Perrigo, supported by Tom Slocum to approve the June 20, 2023, Agenda. Motion Carried 8-0.

4) Approval of Minutes

Motion by Roger Bid, supported by Jason Ramaker to approve the May 15, 2023, Meeting Minutes. Motion carried 8-0.

5) Public Comment

There was no public comment.

6) New Business

6A – Public Hearing on the City of Allegan Master Plan and recommendation to City Council for their approval.

Chairman Watts opened the public hearing regarding the City of Allegan Master Plan. There being no comment, the hearing was closed.

Staff gave a brief overview of the Master Plan and explained that the once adopted, this plan will become the guiding document for the development of the City of Allegan.

Motion by Perrigo, supported by Julie Emmons, to approve the City of Allegan Master Plan and to recommend to City Council that they approve the plan as presented.

6B – Discussion on updating the City’s Zoning Ordinance.

The Planning Commission discussed the need to now update the City’s Zoning Ordinance to bring it into conformance with the Master Plan. During their discussion they discussed reformatting the ordinance, so it is easier to read as well as address areas of the zoning ordinance that conflict with other city administrative ordinances.

8) Reports from Zoning Administrator and City Officers

There were no reports.

9) Communication from Commission Members

There was no communication.

10) Adjournment

Motion by Roger Bird, supported by Teresa Galloway to adjourn the meeting at 6:22 p.m.

**Respectfully submitted by
Joel Dye, City Manager**