

City of Allegan
City Council Study Session Minutes

Monday, February 22, 2021 at 6:00 P.M
City Council Chambers, 231 Trowbridge Street
Allegan, MI 49010

I. Call to order

Mayor Andrus called the meeting to order at 6:00 P.M. It should be noted the meeting was being held via Zoom Meeting link <https://zoom.us/j/99044441894> via Public Act 228 of 2020

II. Public Comments

Let the record show no public comment was offered.

III. Discussion regarding Resolution 21.06 Election Date Change

City Clerk & Assistant to City Manager, Tapper provided a presentation to the Council regarding proposed Resolution 21.06 Election Date Change. Tapper noted the resolution was offered to Council as a discussion. The suggested change in election cycles will aid in the support of voter turnout with Allegan City elections. The resolution would amend the cycle from odd year November to even year November. Tapper also noted if the change was approved, the City would see significant cost savings to the City dealing with Elections.

A general discussion ensued regarding the proposals schedule. Council thanked Tapper for the presentation.

IV. Discussion regarding Code of Ordinances & Zoning Code

City Clerk & Assistant to City Manager, Tapper provided a presentation to the Council regards to updating the Code of Ordinance through a recodification. Tapper noted in the presentation of proposals from Municode and General Code. Currently the City of Allegan has two living documents. It is common practice in the Planning and Zoning structure to have one living document. Having one code would allow potential developers and planners accessible information to improve transparency.

A general discussion ensued regarding the proposals schedule. Council thanked Tapper for the presentation.

V. Discussion regarding Water Utilities PO 21-0598

A general discussion ensued regarding the Water Utilities request of approval purchase order 21-0598 for Kennedy Industries, for a raw sewage pump. The focus of the discussion was centered around administrative approval process for emergency purchases within departments.

City Manager Dye reviewed the City Charter along with existing purchasing policy's already in place. Staff followed the existing process.

VI. Review of Council – Agenda

Mayor Andrus reviewed the Council meeting agenda for February 22, 2021. Public Space Commission report was added.

VII. Adjournment

Mayor Andrus adjourned the meeting at 6:50 P.M.

Minutes submitted by: Christopher Tapper, MMC & MACEO
City Clerk & Assistant to the City Manager, City of Allegan