



**City of Allegan  
Planning Commission Meeting  
January 16, 2024  
Allegan City Hall  
231 Trowbridge Street, Allegan, MI 49010**

**MINUTES**

1) Call to Order

The meeting was called to order at 6:00 pm.

2) Attendance

Present: Jason Watts, Roger Bird, Julie Emmons, Traci Perrigo, Jason Ramaker, Teresa Galloway, and one vacant position.

Absent: Alyssa Ramirez and Patrick Westover

Others Present: Joel Dye, City Manager

Motion by Roger Bird, supported by Traci Perrigo to excuse Alyssa Ramirez and Patrick Westover from tonight's meeting. Motion Carried 6-0.

3) Approval of Agenda

Motion by Julie Emmons, supported by Teresa Galloway, to approve the January 16, 2024, Agenda. Motion Carried 6-0.

4) Approval of Minutes

Motion by Teresa Galloway, supported by Julie Emmons, to approve the November 20, 2023, Meeting Minutes. Motion carried 6-0.

5) Public Comment

There was no public comment.

6) New Business

6A – Business Meeting – Election of Chair and Secretary.

Roger Bird Nominated Jason Watts as Chair; there were no more nominations for Chair.

Jason Watts nominated Jason Ramaker as Secretary; There were no more nominations for Secretary.

Motion by Traci Perrigo, supported by Julie Emmons, to approve the slate as presented. Motion Carried 6-0.

6B – Ordinance Text Amendment – Marijuana Processing Facilities.

The Commission received a presentation to amend the City's Zoning Ordinance to allow Marijuana Processing Facilities in the C-2 Zoning District as a Special Use.

Jason Watts opened the floor to public comment. No public comment was given.

Motion by Traci Perrigo, supported by Roger Bird, to approve the zoning text amendment and recommend to the City Council they hold a first reading on the zoning text amendment and schedule public hearing and second reading for February 12, 2024. Motion Carried 6-0.

6C – Special Use Permit for a Marijuana Processing Facility at 633 Hooker Road.

The Commission reviewed a special use application to open a marijuana processing facility at 633 Hooker Road. During their review the Commission reviewed the standards set forth in the zoning ordinance and heard from the applicant regarding their proposed business.

Jason Watts opened the floor to public comment. No public comment was given.

Motion by Traci Perrigo, supported by Roger Bird, to approve the special use permit to open a marijuana processing facility at 633 Hooker Road and recommend to city council that they also approve the Special Use Permit at their February 12, 2024, regular meeting, as long as the zoning ordinance is amended to allow marijuana processing facilities in the C-2 Zoning District. Motion Carried 6-0.

6D – Review and Discussion regarding the Residential Infill Ordinance

The Commission reviewed a DRAFT ordinance that would regulate the design of new residential structures and the design of significant alterations to residential structures in the City of Allegan as an alternative to the Historic District Regulations in the City of Allegan. The Commission agreed to continue this review at their February Meeting.

8) Reports from Zoning Administrator and City Officers  
None.

9) Communication from Commission Members  
There was no communication.

10) Adjournment

Motion by Roger Bird, supported by Teresa Galloway to adjourn the meeting at 7:25 PM.

**Respectfully submitted by  
Joel Dye, City Manager**