

**City of Allegan and Allegan Township
Joint Planning Commission Meeting
January 19, 2015
Griswold Auditorium
401 Hubbard Street Allegan MI 49010**

MINUTES

1) Call to Order

The meeting was called to order at 7:02 pm, by Chairperson Brad Burke.

2) Attendance

Present: Charles Tripp, Brad Burke, Deb Leverence, Stacie Gratz, Peter Savage
Cindy Thiele, Thomas Morton, Terry Skoglund, Karl Spreitzer, Marty Ruiter,
Mike Buese, Ted Heckman, Jim Connell

Absent: Sally Sturgis, Cindy Manning

Others Present: Tasha Smalley (ZA), Rob Hillard, Andy Moore, Steve Schulz,

3) Approval of minutes from December 15, 2014

Cindy Thiele made a motion to approve meeting minutes as corrected. New business, A. Wellhead – Mike Ruiter was replaced with Mike Buese. Motion was supported by Stacie Gratz. Motion passed by acclamation.

4) Public Hearing – none

5) New Business –

A. Election of Officers

Stacie Gratz nominated Brad Burke for Chairperson. Pete Savage supported the nomination. Nomination passed. Deb Leverence opposed. Deb Leverence nominated Cindy Thiele for Vice-Chairperson. Stacie Gratz supported the nomination. Nomination passed. Stacie Gratz nominated Thomas Morton for Secretary. Pete Savage supported the nomination. Nomination passed. Brad Burke, Chairperson; Cindy Thiele Vice-Chair; Thomas Morton Secretary.

B. Planning Commission Annual Report

Tasha Smalley provided the PC annual report. This report is required to be submitted to City Council once a year per MZEA. Pete Savage made a motion to recommend the report to City Council. The motion was supported by Thomas Morton. Motion passed by acclamation.

6) Old Business

A. Master Plan review – Andy Moore, Williams and Works

Andy incorporated the text discussed last meeting into the MP document for review; both City and Township. Next is to set up the Community Input meeting. An Open House style forum will be the type of meeting. 8-10 tables set up with topic for citizens to discuss and/or voice opinions. Examples: parking, traffic, economic development, housing, farmland preservation, non-motorized transportation, river and riverfront, recreation. Important to contact key stakeholders in the City and the Township and invite them to the open house. Also invite library, business downtown, and the general population. Meeting is set for Thursday, March 12, 2015, 5-8pm, at the Griswold. Andy Moore will get flyers ready to be distributed.

B. Wellhead Protection...discussion

City of Allegan Zoning Ordinance 1500, and Wellhead Protection Overlay Zone and the City of Allegan Wellhead Protection Delineation Report were submitted for review. The Delineation Report is on the City of Allegan website also. The committee has met once and is required to meet 4 times a year. Wellhead protection area is to protect the water for the City and the Township. An area delineated to restrict different types of uses that may be hazardous to the water supply/environment.

C. Goals...

2014/2015 goals discussed; next month new 2015/2016 goals will be discussed

D. Other item brought before the committee

Courthouse square was discussed. Create a sub-committee to address the County Commissioners regarding what the City/Township would like to see done with the old jail area when the jail is demolished. Really do not want it to be all parking lot. Nice landscaping or a park is preferred. A committee has already been created by Linda Clark and Nancy Ingalsbee, the information was given to contact them. Few members stated they would be part of the committee representing the City and the Township.

7) Communications/Correspondence- none

8) Education – none

9) Public Comment – none

10) Commission Comment- none

11) Future meeting dates.....next regular scheduled meeting February 16, 2015

12) Adjournment

-8:25pm

Respectfully submitted,

Tasha Smalley

Zoning Administrator