

**CITY OF ALLEGAN
PLANNING COMMISSION MEETING
May 19, 2014
Griswold Auditorium
401 Hubbard Street Allegan MI 49010**

MINUTES – CORRECTED

1) Call to Order

The meeting was called to order at 7:00 pm, by Chairperson Brad Burke.

2) Attendance

Present: Stacie Gratz, Charles Tripp, Brad Burke, Cindy Thiele, Dr. Peter Savage,
Thomas Morton, Betty McDaniel, Cindy Manning

Absent: Sally Sturgis

Others Present: Tasha Smalley (ZA), Rob Hillard, Nate, Nederveld

3) Amend the agenda: Under New Business add C. Per Diem, meetings discussion

4) Approval of minutes from April 21, 2014

Stacie Gratz made a motion to approve meeting minutes. Motion was supported by
Cindy Thiele. Motion passed by acclamation.

5) New Business –

A. Site Plan review – Bridgeport Apartment, addition & remodel

Bridgeport Apts is proposing an addition. And remodel of all the buildings at the complex 525 Hooker Rd. Approx 1200 sq ft addition, removing the laundry facility and creating a community room. Nate, Nederveld Engineering presented the project. Also removing all parking areas and replacing with new sidewalks too. Question was asked: who will be using the community room/center. Nate said it will be for the people living at Bridgeport, it won't be rented out to the public. This is a concern for parking. Per Patrick Hudson's site plan review the existing complex is lacking about 61 spaces and adding the community room may add problems for parking with additional people coming to the complex. Nate stated many of the residents do not have vehicles and the parking will be adequate. Betty McDaniel made a motion to recommended the site plan as presented to City Council for approval. Motion was supported by Thomas Morton. Motion passed by acclamation.

B. other business... none

C. Per Diem....discussion

Rob Hillard stated that at the Strategic Planning Session the Council wanted to evaluate the per diem fee paid to appointed meeting members i.e. Planning Commission, ZBA, HD, others. Charles Tripp asked if the pay is raised with other fees be raised, i.e. Plan Review fee or Special Land Use or ZBA. Per discussion those fee with more than likely not be raises if the diem is raised. Other discussion regarding at the current \$10 it may not pay for gas or child care or other things for members to be at the meeting. May not be a way to have new people want to serve on the committees. Brad Burke added the area diems together and divided by the number and came up with \$40. Peter Savage made a motion to recommend to Council to raise the diem to \$25.00. Motion was supported by Cindy Thiele. Motion passed. Betty McDaniel, Charles Tripp and Stacie Gratz abstained.

6) Old Business

A. Proposed text amendment...

Proposed changes for the Zoning Ordinance were handed out. The public hearing is set for June 16th. The proposed changes will be available on the City's website.

B. CIP Plan....

At the last meeting a draft of the CIP was submitted for your review. Per State Statute the Planning Commission is obligated to create the plan, have the public hearing and recommend to City Council for adoption. The plan 2014-2020 is a tentative schedule of services for the City, i.e. road repair, water/sewer upgrades, police cars, new equipment and so on. The

plan will be reviewed every year and changes can be made if needed. Cindy Thiele made a motion to accept the document and have the Public Hearing on June 16th. The motion was supported by Stacie Gratz. Motion passed by acclamation.

C. Goals...

2014/2015 goals discussed; Almost finished with RRC and the text amendments. Soon to be working on the Master Plan, maybe fall. Mill District did not receive the grant; however it will be applied for again.

7) Communications/Correspondence-none

8) Education – none

9)Public Comment – none

10) Commission Comment- none

11) Future meeting dates.....next regular scheduled meeting June 16, 2014

12) Adjournment

-8:00pm

Respectfully submitted,

Tasha Smalley

Zoning Administrator