

**CITY OF ALLEGAN/ALLEGAN TOWNSHIP  
JOINT PLANNING COMMISSION MEETING  
June 17, 2013  
Griswold Auditorium  
401 Hubbard Street Allegan MI 49010**

**MINUTES**

**1) Call to Order**

The meeting was called to order at 7:00 pm, by Chairperson Stacie Gratz.

**2) Attendance**

Present: Rob Hillard, Stacie Gratz, Cindy Thiele, Charles Tripp, Betty McDaniel, Thomas Morton, Brad Burke

Absent: Ed Kowalski, Dr. Peter Savage

Others Present: Tasha Smalley (ZA), Joe & Deb Leverage, Brian Wegener, Twp – Ted Heckman, Hollis Hough, Steve Schulz, Mike Buese, Jim Connell, Terry Skoglund, Martin Ruiter

**3) Approval of the agenda**

Tasha Smalley added B. under New Business PC Year Report. **Charles Tripp** made a motion to approve the agenda with the addition. Motion was supported by **Cindy Thiele**. Motion passed by acclamation.

**4) Public Comment... none**

**5) Approval of minutes from April 15, 2013 Planning Commission meeting.**

**Cindy Thiele** made a motion to approve meeting minutes. Motion was supported by **Charles Tripp**. Motion passed by acclamation.

**6) Public Hearing.....none**

**7) New Business**

**A. Site Plan Review – 740 Grand – 10 stall hangar at airport**

Airport is proposing a new building for 10 stalls. Building is proposed to be 54' x 246' = 13,284 sq ft. Site plan meets all the requirements of site plan review requirements in the ZO. **Charles Tripp** made a motion to recommend site plan to Council for approval. Motion was supported by **Betty McDaniel**. Motion passed by acclamation.

**B. PC Year Report.....**

Per the MPEA a year report is required to be prepared stating the activity of the planning commission for the year, then presented to Council. Tasha Smalley prepared the report of the activities. **Charles Tripp** made a motion to approve the report and recommend to Council for approval. Motion was supported by **Betty McDaniel**. Motion passed by acclamation.

**8) Old Business**

**A. Sign Ordinance – Final Draft, Compare City/Township**

Brian Wegener presented a Summary of Differences for the sign ordinances. 10 differences were noted. The City/Twp discussed the differences. A few changes were made. The Township approved to amend their minimum 10 feet setback to 1 feet as in the City Ord. City will add “allow one human sign per lot and outside of sidewalk and public right-of-way. City increased size of signs in residential district from 20 to 32 sq ft. The City changed length of time to comply if sign is non-conforming from 5 yrs to 2 yrs. **Charles Tripp** made a motion to recommend to Council with the amendments. Motion was supported by **Cindy Thiele**. Motion passed by acclamation. Township approved the amendments and to removed the sign provisions from the ZO and recommend to Board for approval as a stand alone ordinance. Supported and approved.

**9) Communications/Correspondence**

A. Final reveal of the Riverfront Design Tues June 18, 7:00pm at the Griswold Auditorium.

**10) Education** - none

**11) Public Comment** –

**12) Commission Comment-** **Stacie Gratz** thanked the Township for working together on the sign ordinance.

**13) Future meeting dates.....**next regular scheduled meeting July 15, 2013

**14) Adjournment**

-8:15 pm.

**Respectfully submitted,**

*Tasha Smalley*

**Zoning Administrator**