



**CITY OF ALLEGAN
Parks Commission Meeting
Allegan, MI 49010
Monday, July 7, 2014 6:30 pm**

****MEET AT GRISWOLD AUDITORIUM**
401 Hubbard St.
Allegan, MI 49010**

MINUTES

- I. Call to order: The meeting was called to order at 6:30 pm.
- II. Attendance: Paula Mintek, Becky Rininger, Bert Brouwer, Lori Perkins, Betty McDaniel and Cyndi Reed

Absent: Greg Penny

Also Present: Aaron Haskin
- III. Approval of minutes from June 2, 2014: Becky, supported by Lori, motioned to approve of the minutes as presented. The minutes were approved.
- IV. Old Business
 - A. Parks Commission Training Manual: The Commission reviewed the training manual and the ordinance pertaining to the Parks Commission.
 - B. Sports Complex Sign: Aaron updated that two new welcome signs have been installed at the sports complex; one is at each parking lot entrance.
 - C. Healthy Lifestyles Grant/Parks Promotion: The Commission reviewed the City's website and links and also some other

communities websites. They would like to begin promoting the parks on the City's website. They would like a map depicting all of the parks and pictures with descriptions and amenities of each park in a tab format. Ideally the map would have links to click on that would take the user to the park information. Aaron will talk with the City web designer to see how this can be done. They would also like to create some brochures and have uniform signs at all of the park entrances describing the park.

- D. Labyrinth: The City Council approved the use of Rossman Park for a Labyrinth in June. Paula updated the Commission on the current preparations. The labyrinth committee measured the space in Rossman Park and would like to create a labyrinth with a diameter of 45 feet. Once the labyrinth is created a committee is planned to remain to perform maintenance and upkeep of the area. Paula would like an individual from the Parks Commission on this committee. The commission generally discussed that they would be involved as the Commission and Betty said she would see if we can designate a person to another committee.
- E. Baby Changing Stations in the Sports Complex Restrooms: The Commission discussed this item further and Lori, supported by Cyndi, motioned not to install them due to the possibility of vandalism. The motion passed.
- F. Delano Inn Plant Labeling: Aaron asked if any members would like to volunteer to help the Delano Inn identify and label plants on their property. Contact information for the Delano Inn was included in the agenda packet sent out.
- G. Veteran's Memorial Park Project: The Veteran's Park Project is complete. Aaron will be working on finalizing the DNR Grant. The Commission is excited about continuing the improvements on the Riverfront.
- H. Downtown Trees: At the June meeting the Commission looked at the locust trees on Hubbard St. and discussed the possibility of removing and replaced some of them. After further discussion Paula, supported by Cyndi, motioned not to cut any of the trees now unless they are diseased or dying. They suggested trimming the trees away from the buildings. The motion passed.

V. New Business

VI. Comments

- Paula suggested trimming or removing some of the vines on a couple of trees near 2nd Street Bridge. Aaron will look at them and see what he can do.

VII. Adjournment – Cyndi, supported by Lori, motioned to adjourn the meeting at 7:30 pm. The next scheduled meeting is August 4, 2014.

The minutes of this meeting will be available at City Hall, 112 Locust Street, and Allegan MI 49010 (269)673-5511