



**CITY OF ALLEGAN
Parks Commission Meeting
Allegan, MI 49010
Monday, April 7, 2014 6:30 pm**

****MEET AT GRISWOLD AUDITORIUM**
401 Hubbard St.
Allegan, MI 49010**

MINUTES

- I. Call to order: Lori Perkins called the meeting to order at 6:30 pm.
- II. Attendance: Bert Brouwer, Greg Penny, Paula Mintek, Lori Perkins, Becky Rininger, Cyndi Reed and Betty McDaniel

Also Present: Aaron Haskin, Robert Hillard, Janet Melvin, Robin Melvin, Chad Sousley, Trish Sousley
- III. Approval of minutes from November 4, 2013 and March 3, 2014: Paula, supported by Bert, motioned to approve the November 4, 2013 minutes and the March 3, 2014 minutes. The minutes were approved.
- IV. Old Business
 - A. Election of Parks Commission Chairperson: Nominations for the 2014 chairperson were opened for discussion. Betty, supported by Becky, nominated Paula Mintek. No other nominations were made. Paula was voted the new chairperson unanimously and took over to chair the rest of the meeting.
 - B. City Manager, Rob Hillard, to discuss a grant opportunity: Rob discussed a Healthy Lifestyles Grant opportunity to help promote the City's park system. There is money available to create media to market the park system through brochures, web pages,

marketing through the school system, advertisements on the Regent Theater screen and other avenues. Rob asked the Parks Commission to start thinking of ways to promote the parks; this will be on the next agenda for discussion. Rob also handed out a Parks Commission Training manual and discussed how the Parks Commission is the eyes and ears of the City Parks. He asked the member to please call Aaron or City Hall if they see something that needs to be taken care of.

- C. Review of the City Amenity Standards: Everyone received a copy of the Amenity Standards via email. This was to make everyone aware of the downtown standards which were put together a few years ago. Some substitutions have been made and were noted.
- D. Sports Complex entry sign design review: Paula presented the new sign design in for different color arrangements. The Commission discussed and selected their preferred colors for the new sign which is blue and green lettering on a white background. Aaron will work on getting a sign made with laser cut vinyl letters.
- E. Veteran's Memorial Park construction update: TJM Services was awarded the construction contract. The pilings for the fishing dock are in and more construction will be starting in the next week. The project is scheduled to be complete by the end of June.
- F. Parks Commission terms: Aaron shared the current status of Parks Commission terms. Cyndi's and Lori's terms expire on May 1, 2014. Please send an email to Aaron if you wish to be re-appointed or not.

V. New Business

- A. Proposed Parks Budget for 2014/2015: The Commission reviewed the proposed budget for the next fiscal year. After reviewing the budget, Becky, supported by Lori, motioned to recommend the approval of the proposed budget. The motion was approved unanimously.
- B. Ron Melvin Memorial Donations: Janet Melvin, Robin Melvin, Chad Sousley and Trish Sousley attended the meeting to discuss memorial donations on behalf of Ron Melvin. Ron was very supportive and involved in Allegan Youth Baseball and memorial donations were made in his honor to support the

baseball program. Some of the donations went directly to Allegan Youth Baseball and they purchased an AED with the funds. The other donations went to the City to help improve the baseball fields. Chad asked the Commission if they would consider adding the donations made to the City with Youth Baseball funds to help cover the cost of roofs over the dugouts in the quad-plex. Allegan Youth baseball has a fund raising account they have been building to construct the roofs. After discussion, Paula motioned, supported by Lori, to recommend the donations received by the City are used to construct roofs over the dugouts. The motion was approved unanimously.

VI. Comments

- The Commission decided to make their next meeting date June 2, 2014.

VII. Adjournment – The meeting was adjourned at 8:10 pm.

The minutes of this meeting will be available at City Hall, 112 Locust Street, and Allegan MI 49010 (269)673-5511