



City of Allegan
Downtown Development Authority Meeting
Griswold Auditorium
401 Hubbard Street
Allegan, MI 49010

September 10, 2015

I. Call to Order

Chairperson Fred Jordan called the meeting to order at 12:01pm.

II. Attendance

Present: Marcia Neigebauer, Cynthia Langhorst, Fred Jordan, Deb Leverage, Julie Schell, Traci Perrigo, Rachel McKenzie, Mike Zeter, Marcia Wagner (arrived at 12:02)

Absent: Mike Villar

Others Present: Lori K. Vander Clay, Robert Hillard

III. Minutes of the DDA meeting held on August 13, 2015

Marcia Neigebauer, supported by Marcia Wagner, made a motion to approve the meeting minutes of August 13, 2015. Motion carried.

IV. Old Business

A. PlacePop Temporary Placemaking/Crowdfunding Proposal - \$4,550

Deb Leverage, supported by Cynthia Langhorst, made a motion to approve as presented. Motion carried.

B. Water Street Restaurant – Fire Suppression Line – DDA \$9,000 Contribution

Rachel McKenzie, supported by Marcia Neigebauer, made a motion to have the DDA contribute \$9,000 towards the installation of a fire suppression line for the proposed restaurant on Brady Street. Motion carried.

C. Small Downtown Banners – “Play in Allegan” - \$600

Rachel McKenzie, supported by Julie Schell, made a motion to approve the request from the Design Committee of \$600 for the banner purchase. Motion carried.

D. Internal District Sign Policy and Location

Cynthia Langhorst explained this project and the request of \$100.00 from the DDA to buy the poles which will be placed in the existing flower pots. Mike Zeter, supported by Marcia Neigebauer, made a motion to approve the request of \$100.00 and for the DDA to approve the signage design approval process as recommended in the Design Committee meeting minutes of September 2, 2015. Motion carried.

E. DDA Façade Extension – 213 Hubbard Street – November 1, 2015

Deb Leverage, supported by Mike Zeter, made a motion to approve the extension as presented. Motion carried.

F. EPA Brownfield Grant

Cynthia Langhorst, supported by Traci Perrigo, made a motion to support the submittal of an EPA Brownfield Grant. Motion carried.

V. New Business

Committee Minutes and Reports

A. Organizational Committee

Deb Leverage gave an update.

B. Design Committee

Cynthia Langhorst gave an update.

C. Economic Restructuring Committee

Fred Jordan gave an update.

D. Budget Report

Rob Hillard gave an update

VI. Adjournment

The meeting was adjourned at 12:40pm.

Respectfully Submitted,

Lori K. Vander Clay

Deputy City Clerk