



City of Allegan  
Downtown Development Authority Meeting  
Griswold Auditorium  
401 Hubbard Street  
Allegan, MI 49010

March 12, 2015

I. Call to Order

Chairperson Fred Jordan called the meeting to order at 12:00pm.

II. Attendance

Present: Rachel McKenzie, Cynthia Langhorst, Mike Zeter, Deb Leverence, Fred Jordan, Marcia Neigebauer, Wendy Raymond

Absent: Larry Ross, Delora Andrus, Marcia Wagner, Mike Villar

Others Present: Lori K. Vander Clay, Robert Hillard, Kelsie King

III. Minutes of the DDA meeting held on February 12, 2015

Deb Leverence, supported by Cynthia Langhorst, made a motion to approve the meeting minutes of February 12, 2015. Motion carried.

IV. Old Business

**A. Children's Museum Building Disposition – March 12, 2015 – 12:00Noon**

Chair Fred Jordan talked about the email received from Mary Kasprzyk, Board President about the status of the building and the withdrawal of the USDA loan paperwork. He stated his disappointment with this recent turn of events. Mike Zeter would like to have a letter of appreciation sent to the museum board members. Chair Fred Jordan stated that the DDA and the City will make a proactive effort to fill these vacant buildings and to contact Councilmember McDaniel for property information boards that can be created and placed in the buildings. City Manager Robert Hillard stated that the topic of building disposition will be on the agenda for the next meeting of the Economic Restructuring Committee.

**B. Property Information Display Boards - \$1,500**

Chair Fred Jordan explained the request. Deb Leverence, supported by Wendy Raymond, made a motion to approve the request as presented. Motion carried.

**C. Blessings of the Jeeps \$300.00/Blessings of the Bikes \$300.00**

Promotions Coordinator, Kelsie King reviewed both requests with the members. Deb Leverence, supported by Wendy Raymond, made a motion to approve both requests as presented. Motion carried.

**D. Associate Main Street Workshops**

Promotions Coordinator, Kelsie King gave members workshop dates and locations. She encouraged everyone to attend.

**E. Master Plan Open House – March 12, 2015 between 5:00pm~8:00pm**

Chair Fred Jordan announced.

V. New Business

VI. Committee Minutes and Reports

**A. Organizational Committee**

Deb Leverage reviewed.

**B. Design Committee**

Deb Leverage reviewed.

**C. Promotional Committee**

Promotions Coordinator Kelsie King reviewed.

**D. Economic Restructuring Committee**

Marcia Neigebauer reviewed.

**E. Budget Report**

City Manager Robert Hillard reviewed.

VII. Adjournment

The meeting was adjourned at 12:30pm.

**Respectfully Submitted,**

**Lori K. Vander Clay**  
**Deputy City Clerk**