



City of Allegan
Downtown Development Authority Meeting
Griswold Auditorium
401 Hubbard Street
Allegan, MI 49010

June 12, 2014

I. Call to Order

Acting Chairperson Cynthia Langhorst called the meeting to order at 12:01pm.

II. Attendance

Present: Deb Leverage, Lovedia Stap, Michael Zeter, Cynthia Langhorst, Delora Andrus, Wendy Raymond and Fred Jordan

Absent: Linda Clark, Rachel McKenzie, Marcia Wagner, Mike Villar and Larry Ross

Others Present: Lori K. Vander Clay, Robert Hillard

III. Minutes of the DDA meeting held on May 8, 2014

Delora Andrus, supported by Lovedia Stap, made a motion to approve the meeting minutes of May 8, 2014. Motion carried.

IV. Old Business

A. DDA Façade Program Request – 116 Locust Street

Dennis Sturgis, building owner and Larry Bishop, architect were present to answer questions regarding Mr. Sturgis' Façade Application request. The total project bid came in at \$87,610.00, with the City providing 50% to the project under the Façade Program which will be \$43,805.00. The Design Committee recommends their approval of this project. Deb Leverage is requesting an inspection/certification from the roofing company that the roof is sound. Deb Leverage, supported by Fred Jordan, made a motion to approve the request as presented with a letter addressing the roof condition. Motion carried.

B. Griswold Concert Support – Donation

Joe Leverage stated a concert will be held on at the Griswold on July 18th, Bluesin On Up. This will be a benefit concert to raise funds to purchase sound system equipment at the Griswold. He is requesting \$1,000.00 for advertising this event coming from the Promotions budget. Fred Jordan, supported by Mike Zeter, made a motion to approve the request as presented. Motion carried.

C. Forever Curious Children's Museum – USDA Letter of Support

Rob Hillard explained that the Director Mary Kaspyrk will be applying for a loan from the USDA and letters of support from the City of Allegan and the Downtown Development Authority are needed. Fred Jordan, supported by Lovedia Stap, made a motion to approve the letters of support. Motion carried.

D. TODS Sign – Second Street Bridge

Rob Hillard explained. This will be the blue “Pure Michigan” sign for the bridge. The cost is \$350.00 per year per sign. Deb Leverage, supported by Mike Zeter, made a motion to approve the purchase. Motion carried.

E. Sidewalk Sales – Joint Promotions Contribution

Rob Hillard explained that 50% of advertising costs will be paid by the DDA. Deb Leverage, supported by Lovedia Stap, made a motion to approve this request. Motion carried.

F. Main Street Associate Level – Steering Committee Formation

Rob Hillard discussed the possibility of the City becoming a Select Member of Main Street. Wendy Raymond would like to see this happen now. Rob Hillard stated the first step would be to form a Steering Committee. A decision would need to be made by August/September. Fred Jordan, supported by Mike Zeter, made a motion to table this item. Motion carried.

V. New Business

Deb Leverage announced the planning has started for a 2nd Secret Spaces Tour.

VI. Committee Minutes and Reports

VII. Adjournment

The meeting was adjourned at 1:01pm.

Respectfully Submitted,

Lori K. Vander Clay
Deputy City Clerk