

**CITY OF ALLEGAN**  
**DDA PHYSICAL DESIGN COMMITTEE**  
**AEDC AESTHETICS COMMITTEE**  
Griswold Auditorium – 401 Hubbard Street  
November 4, 2015



**Call to Order - 5:32pm**

**Attendance**

Present: Bruce Campbell, Paula Mintek, Cynthia Langhorst, Mike Villar

Absent: Rachel McKenzie, Deb Leverage

Others Present: Robert Hillard, Lori K. Vander Clay

**Approval of Minutes**

Paula Mintek, supported by Cynthia Langhorst, made a motion to approve the meeting minutes of October 7, 2015 with the following corrections: “Rob Hillard stated that approval of this committee would be required in order to approve ~~all~~ **special sizes or designs** that will be created by each business because of the time constraints, a special meeting could be called to move this project along, if desired by the committee.” Motion carried. Cynthia Langhorst, supported by Paula Mintek, made a motion to approve the special meeting minutes of October 21, 2015. Motion carried.

**Old Business:**

**A. 212 Trowbridge/Façade Application Clarification**

Robert Hillard wanted to just clarify that the design approved is the same one approved by the DDA.

**B. Red Cross Building Proposal/Two-way Intersection**

Robert Hillard reviewed the 5 year proposal from the Red Cross. He stated they would like to give the City their building in exchange for building use at the Griswold. He stated this property would be used as the proposed gateway to create a two-way street in the future. Cynthia Langhorst thinks this is a great idea to bring traffic into the downtown. Cynthia Langhorst, supported by Mike Villar made a motion to support the acquisition of the Red Cross Building. Motion carried.

**C. Bike Rack Standards in Downtown**

No update.

**D. Small Fall Banner Update**

Paula Mintek shared two designs. The Committee picked the design that had the saxophone player, drummer in the middle location and the lady guitar player. Cynthia Langhorst, supported by Paula Mintek, made a motion to recommend this design to the DDA for final approval. Motion carried.

**E. Public Art Update**

Paula Mintek had no update. She is waiting to hear from the sculptor.

**F. Internal Business District Signs**

Robert Hillard indicated this would be a standing agenda item.

**G. 2015/16 Goals**

Robert Hillard reviewed. He asked the Committee if the December, 2015 meeting could be cancelled. The Committee was in favor of this.

**New Business**

Cynthia Langhorst, supported by Mike Villar, made a motion to recommend to City Council to move forward with only one (1) painting estimate for 126 Locust Street.

**Adjournment**

Meeting was adjourned at 6:22pm.

The next meeting will be held January 6, 2015, at 5:30pm.

**Respectfully Submitted**  
**Lori K. Vander Clay**  
**Deputy City Clerk**