

**CITY OF ALLEGAN**  
**DDA PHYSICAL DESIGN COMMITTEE**  
**AEDC AESTHETICS COMMITTEE**  
Griswold Auditorium – 401 Hubbard Street  
Special Meeting  
October 21, 2015



**Call to Order - 5:31pm**

**Attendance**

Present: Bruce Campbell, Deb Leverence, Paula Mintek, Cynthia Langhorst,  
Rachel McKenzie (arrived at 5:32)

Absent: Mike Zeter, Mike Villar

Others Present: Robert Hillard, Lori K. Vander Clay, Denny Sturgis

**Old Business:**

**A. Façade Renovation Assistance Program/212 Trowbridge/\$36,269.00**

Deb Leverence, supported by Cynthia Langhorst, made a motion to recommend to City Council approval of this application with an eight (8) month time frame for completion. Motion carried.

**B. Design Assistance Program/212 Trowbridge/\$1,000.00**

Paula Mintek, supported by Cynthia Langhorst, made a motion to recommend to City Council approval of this application. Motion carried.

**C. Façade Renovation Assistance Program/125 Locust/\$2,605.00**

Paula Mintek, supported by Cynthia Langhorst, made a motion to recommend to City Council approval of this application with the additional language that the owner would have a two (2) year waiting period if they would like to apply for more assistance through the current program, instead of ten (10) years as stated. Motion carried.

**D. Façade Renovation Assistance Program/126 Locust/\$2,033.13**

Rachel McKenzie, supported by Deb Leverence, made a motion to approve this application with the additional language that the owner would have a two (2) year waiting period if they would like to apply for more assistance through the current program, instead of ten (10) years as stated. Motion carried.

**E. "Paint the Town" Program/126 Locust**

Rachel McKenzie, supported by Paula Mintek, made a motion to approve this application up to \$2,000.00, based on two bids, with the additional language that the owner would have a two (2) year waiting period if they would like to apply for more assistance through the current program, instead of ten (10) years as stated. Motion carried.

**F. Façade Program Review**

Rob Hillard reviewed and stated that changes might need to be made to the current program.

**G. Internal Business Sign Update**

The committee discussed. Rob Hillard will prepare a guidelines/waiver form that will require an annual review of the signs. Deb Leverence stated she would contact Jim Hocking from the Grocery Outlet to discuss his proposed sign. Deb Leverence, supported by Rachel McKenzie, made a motion to approve the 6'x24" Grocery Outlet sign. Motion carried.

**New Business**

Rob Hillard thanked everyone who created the fun scarecrows.

**Adjournment**

Meeting was adjourned at 6:42pm.

The next meeting will be held November 4, 2015, at 5:30pm.

**Respectfully Submitted**

**Lori K. Vander Clay**

**Deputy City Clerk**