

**CITY OF ALLEGAN**  
**DDA PHYSICAL DESIGN COMMITTEE**  
**AEDC AESTHETICS COMMITTEE**  
Griswold Auditorium – 401 Hubbard Street  
April 2, 2015



**Call to Order - 5:30 pm**

**Attendance**

Present: Deb Leverage, Cynthia Langhorst, Rachel McKenzie, Paula Mintek,

Absent: Bruce Campbell, Mike Zeter

Others Present: Robert Hillard, Aaron Haskin, Tony McGhee

**Approval of Minutes**

D. Leverage, supported by P. Mintek, made a motion to approve the meeting minutes of March 4, 2015. Motion passed by acclamation.

**Old Business:**

A. Winter Planting Decoration Plan for Downtown Planters

T. McGhee from Abonmarche presented three options related to a winter planting decoration plan for Downtown. The Committee discussed the previous efforts to have the middle school children decorate the trees. The Committee discussed working with the school on decorating a tree or area in downtown, and provide a different decoration plan for the planters throughout the downtown with volunteers and the DPW. C. Langhorst, supported by R. McKenzie, made a motion to recommend to the DDA, Option #3, as the Winter Planting Decoration Plan for Downtown Planters for next winter. The cost is \$50.00 in materials per planter for approximately 30 planters in downtown. Motions passed by acclamation.

B. Small Banner Design

P. Mintek was asked and accepted the challenge to design of the small banners for downtown. The Committee discussed approaching this as a seasonal banner, but thought it would be best to design the smaller banners for the whole year. P. Mintek will work with C. Langhorst and others on the design and present at least two options for Committee recommendation. Because of individual schedules, the design will likely not occur until June, 2015. The Committee thanked P. Mintek for her effort.

C. Christmas Lights

The Committee continued to discuss the Christmas light decorations for downtown. The focus of the discussion was specifically tree wraps and spheres. The conversation was based on the previous discussion last month, and the theme to expand the lighting throughout the downtown. D. Leverage, supported by R. McKenzie, made a motion to recommend approval to the DDA for \$1,500 for the additional Christmas lights for downtown. Motion passed by acclamation.

D. 114/116 Locust Street – Façade Application Extension

Mr. and Mrs. Sturgis were present to outline the project so far at 114/116 Locust Street. Because of the weather, they have experienced some delays, but the project is substantially complete, with the awnings in place, brick work complete, and the painting and windows nearly done. P. Mintek, supported by D. Leverage, made a motion to recommend to the DDA an extension until May 1, 2015, for the completion of the project. Motion passed by acclamation.

E. Public Art Design/Location

T. McGhee from Abanmarche discussed the proposed location for the Public Art as approved by the DDA and the Allegan Area Arts Council. The location would be in one of the landscape areas in the rear middle of the grass area on the riverfront project. The Committee was in agreement. The Committee discussed the design of the art would be developed in the Summer, 2015, and the installation would be either the Fall or Spring, depending on the process and manufacturing. Further, the Committee discussed some of the design details of the riverfront project and the schedule.

**New Business**

**Adjournment**

Meeting was adjourned at 6:41P.

The next meeting will be held May 6, 2015, at 5:30P.

**Respectfully Submitted**  
**Robert Hillard**  
**City Manager**