

**Allegan, Michigan**

**June 22, 2015**

**Call to Order** Mayor Leverence called the regular meeting of the Allegan City Council to order at 7:00 PM.

**Pledge of Allegiance**

**Meeting Prayer** Moment of silence.

**Roll Call**

Present: Councilmembers: Gratz, Ingalsbee, McDaniel, McKenzie, Tripp, Zeter, Mayor Leverence

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

**Approval of Minutes** Councilmember Tripp, supported by Councilmember Zeter, made a motion to approve the Regular City Council meeting minutes of June 8, 2015. Motion passed by acclamation.

**Mayor's Report** Mayor Leverence was happy to see four councilmembers at the Allegan District Library informational meeting last week.

**City Manager's Report** City Manager R. Hillard announced he gave a presentation to the MML Board of Directors in Mackinac Island last week. He introduced Parker Johnson as the new Regent Coordinator.

**Petitions and Public Comment**

**Communications** Councilmember Ingalsbee, supported by Councilmember McKenzie, made a motion to approve the request received from Kelsie King, Promotions Coordinator to close Brady and Locust Streets on Friday, August 7, 2015 from 4:30pm~9:00pm for the Life-Sized Family Game Night. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve the request received from Allegan General Hospital Foundation to hold the *Allegan Strides for Health 5K* on Saturday, August 15, 2015 starting at 9:00am and for a police officer to help runners cross M40 South. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Ingalsbee, made a motion to approve the request received from Allegan Jaycees to hold their annual Oktoberfest on Saturday, October 10, 2015 from 4:00pm~11:00pm on the riverfront and for signage placement. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the request received from Greg Penny, Allegan Ugly Sweater 5K to hold the 2<sup>nd</sup> annual 5K on Saturday, December 5, 2015 to use city streets, utilizing the riverfront and signage placement approvals. Motion passed by acclamation.

City Manager R. Hillard announced that the City of Allegan has been nominated for a MML Community of Excellence Award-Place for Talent Category.

### **Hearings**

**Programs** Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the 2015/16 Downtown Events Plan. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember McKenzie, made a motion to approve the 2015/16 Downtown Marketing Plan. Motion passed by acclamation.

### **Resolutions**

#### **RESOLUTION 15.22**

#### **A RESOLUTION AUTHORIZING AN INTERFUND LOAN**

**WHEREAS**, property adjacent to the City cemetery has become available for purchase; and

**WHEREAS**, the City would like to purchase this property to allow for future expansion within the cemetery; and

**WHEREAS**, the Cemetery Perpetual Care Fund is a fund that the City desires to maintain but that could temporarily fund the cost of this purchase until such funds are repaid from the City's General Fund.

#### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The City Council is hereby authorizing the borrowing of funds from the Cemetery Perpetual Care Fund to pay the cost of the project. The Perpetual Care Fund shall be repaid from the General Fund in fifteen (15) annual installments of principal plus accrued interest at the rate of 3.50 percent per annum, commencing on the date such funds or any portion of such funds are removed from the Cemetery Perpetual Care Fund to pay for the project. Such payments of installments of principal plus all accrued interest shall be made annually on or before October 1 of each year commencing on October 1, 2015, with the last payment to be made on October 1, 2026.

**BE IT FURTHER RESOLVED**, that all other resolutions and parts of resolutions shall, to the extent of any conflict with this resolution are hereby rescinded.

Councilmember Gratz, supported by Councilmember McDaniel, made a motion to approve Resolution 15.22 as presented. Motion passed by acclamation.

## **RESOLUTION 15.23**

### **A RESOLUTION APPROVING A WAGE INCREASE FOR NON-UNION FULL-TIME AND REGULAR PART-TIME EMPLOYEES**

**WHEREAS**, final 2015/16 Budget Recommendations include a wage increase for all full-time and regular part-time employees; and

**NOW, THEREFORE, BE IT RESOLVED**, all non-union, full-time and regular part-time employees shall receive a 2.00% salary increase effective July 1, 2015.

Councilmember Gratz, supported by Councilmember Ingalsbee, made a motion to approve Resolution 15.23 as presented. Motion passed by acclamation.

#### **Ordinances**

**Permits/Licenses/Agreements/Grants** Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve the Assessor Contract with Daniel R. Scheuerman and the City of Allegan effective July 1, 2015/June 30, 2016. Motion passed by acclamation.

#### **Requests for Payments**

**Requests for Purchases, Services and Equipment** Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve the request for services received from Berends Hendricks Stuit Insurance, Grandville, Michigan for \$100,000 Clerk and Treasurer Bonds in the amount of \$708.00. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Ingalsbee, made a motion to approve the request for services received from Berends Hendricks Stuit Insurance, Grandville, Michigan for liability insurance for the July 3<sup>rd</sup> fireworks in the amount of \$1,930.25. Motion passed by acclamation.

Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve the request for services received from Bartz/Rumery Agency, Allegan Michigan for insurance consulting services in the amount of \$4,500.00. Motion passed by acclamation.

**Reports/Minutes of City Boards** Mayor Leverage presented the activity reports for the Water and Wastewater Treatment Plants for April, 2015.

Mayor Leverage reviewed the Community Development Department Activity Report for May, 2015.

City Manager R. Hillard reviewed the minutes from the Economic Development Corporation meeting held on June 3, 2015.

Councilmember Tripp discussed the minutes from the Finance Committee meeting held on June 8, 2015.

Councilmember Gratz reviewed the minutes from the Public Works Committee meeting held on June 8, 2015.

**Appointments** Councilmember Gratz, supported by Councilmember Tripp, made a motion to re-appoint Cindy Thiele to the Planning Commission for a three (3) year term. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Tripp, made a motion to appoint David Sturgis to the Planning Commission to fill an unexpired term ending May, 2017. Motion passed by acclamation.

### **Unfinished Business**

**Approval of Payroll and Accounts** Councilmember Ingalsbee, supported by Councilmember Zeter, made a motion to approve payroll in the amount of \$94,964.06 and accounts payable in the amount of \$200,971.25. Motion passed by acclamation.

**Department Supervisors Report** DPW Director A. Haskin commented the riverfront project is progressing nicely.

Promotions Coordinator K. King announced that the Grand Opening for the Sow What Community Garden will be held on July 2<sup>nd</sup> at 7:30pm. She stated the Farmers Market continues to be very busy each week and that a food truck will be parked at the market this Thursday. She asked for July 3<sup>rd</sup> volunteers and for the Positively Allegan booth at the Allegan County Fair in September.

**Council Comments** Councilmember Tripp thinks the progress on the riverfront is exciting.

Councilmember Ingalsbee commented on how great the recent library meeting was with different options for expansion. She commented on a recent visit she had from friends in Iowa and how they were so excited to see the riverfront development.

Councilmember McDaniel stated she had no update on the old jail site or the proposed clock tower. She announced the Rotary will be on the riverfront for July 3<sup>rd</sup> and Good Times at the Gazebo on July 4<sup>th</sup>. She also likes the library expansion plans.

Councilmember Gratz is happy to see the different possibilities for the library expansion. She indicated the Allegan Jaycees will be selling glow necklaces on July 3<sup>rd</sup>.

Mayor Leverage adjourned the meeting at 7:54pm.

**Respectfully submitted,**

**Lori K. Vander Clay**  
**Deputy City Clerk**

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