

Allegan, Michigan

April 27, 2015

Call to Order Mayor Leverence called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Meeting Prayer Pastor Barry Lucas gave the prayer.

Roll Call

Present: Councilmembers: Gratz, Ingalsbee, McDaniel, McKenzie, Tripp, Zeter, Mayor Leverence

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Gratz, supported by Councilmember Tripp, made a motion to approve the Regular City Council meeting minutes of April 13, 2015. Motion passed by acclamation.

Mayor's Report She commented on how good the concert was on Friday night at the Griswold.

City Manager's Report City Manager R. Hillard stated his report is contained within the contents of the agenda.

Petitions and Public Comment

Communications City Manager R. Hillard talked about the recent mailing that was sent to all City residents.

Mayor Leverence read the Arbor Day Proclamation and presented to DPW Director A. Haskin.

Mayor Leverence read the Drinking Water Week Proclamation and presented to Plant Superintendent D. Sweeris. D. Sweeris stated that an Open House will be held at the Water Treatment Plant on May 8th from 9:00am~3:00pm with lunch being served from 11:00am~1:00pm.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Positive Options, Allegan, Michigan to have their annual Life Walk on Saturday, June 20, 2015 starting at 9:00am. Motion passed by acclamation.

Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve the request received from the Allegan Community Players, Allegan, Michigan to place signage on City property for their various upcoming events. Motion passed by acclamation.

Hearings Councilmember Ingalsbee, supported by Councilmember Zeter, made a motion to set a public hearing for the proposed sale of City owned property located at 607 N. Eastern Avenue in the Highland Business Park for May 26, 2015 at 7:05pm. Motion passed by acclamation.

Programs Councilmember Ingalsbee, supported by Councilmember Zeter, made a motion to approve the Griswold Auditorium Business Plan as presented. Motion passed by acclamation.

Resolutions

RESOLUTION 15.11

RESOLUTION OF AUTHORIZATION FOR GRANT SUBMITTAL PLACEPLANS IMPLEMENTATION MINI-GRANTS

WHEREAS, the Michigan Municipal League (MML), in partnership with the Michigan State University (MSU) and Michigan State Housing Development Authority (MSHDA), is coordinating a funding opportunity to support the implementation of Placeplans projects throughout the State of Michigan; and

WHEREAS, the City of Allegan was successful in completing a Placeplans design process June 2013, which involved hundreds of citizens and organizations in cultivating their enthusiasm for invigorating the Downtown Riverfront through the Placeplans grant; and

WHEREAS, the City of Allegan Downtown Development Authority supports the development of a proposed Welcome Center/Restroom Facility located at 134 Brady Street, located in Downtown Allegan, in order to support anticipated Placeplans development, activities, and proposed private development, and

WHEREAS, the City of Allegan Downtown Development Authority not only supports the effort, but is committing \$5,500 in support of exterior improvements to the building at 134 Brady Street, as well as permitting the use of their building for this purpose.

NOW THEREFORE, BE IT RESOLVED that the Allegan City Council hereby authorizes submission of a grant to the MML and MSHDA for \$20,000 in order to improve the property at 134 Brady Street for a Welcome Center and Restroom Facility in support of the Placeplans implementation effort in Downtown Allegan, and further resolves to make available a financial obligation of \$40,000, and with the DDA contribution of \$5,500, which would contribute to this total project of \$65,500, during the 2015/2016 fiscal year.

Councilmember McDaniel, supported by Councilmember Ingalsbee, made a motion to approve Resolution 15.11 as presented. Motion passed by acclamation.

RESOLUTION 15.12

RESOLUTION OF AUTHORIZATION FOR GRANT SUBMITTAL DOWNTOWN REGIONAL TARGET MARKET ANALYSIS GRANT

WHEREAS, the Michigan State Housing Development Authority (MSHDA), is soliciting proposals for a Target Market Analysis for identifying housing options in order to address the “missing middle” housing products in communities for attracting talent and revitalizing downtowns; and

WHEREAS, the City of Allegan Downtown Development Authority has identified these types of housing options as important and potentially available to meet the needs of Downtown Allegan with the proper methodology and evaluation; and

WHEREAS, the City of Allegan Downtown Development Authority supports a downtown target market analysis MSHDA grant be pursued to identify the needs, and in turn support investors and downtown property owners in filling vacancies, based on market driven data and proper planning, and in turn committing \$5,000 if the downtown regional target market analysis is accepted by MSHDA.

NOW THEREFORE, BE IT RESOLVED that the Allegan City Council hereby supports the participation in a downtown regional target market analysis to identify the housing market in Downtown Allegan, and support downtown business owners and investors through a \$5,000 contribution to this analysis, with DDA funds.

Councilmember Tripp, supported by Councilmember Gratz, made a motion to approve Resolution 15.12 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve the request for services received from Weick Brothers, Hopkins, Michigan for the Hooker Road Sidewalk Project in the amount of \$266,691.75. Motion passed by acclamation.

Councilmember McDaniel, supported by Councilmember Ingalsbee, made a motion to approve the request for services received from Prein & Newhof, Grand Rapids, Michigan for construction engineering services for the Hooker Road Sidewalk Project in an amount not to exceed \$29,375.00. Motion passed by acclamation.

Councilmember McDaniel, supported by Councilmember Gratz, made a motion to approve the request for services received from Abonmarche, Benton Harbor, Michigan for construction engineering services for the Canoe/Kayak Launch Project in the amount of \$26,000.00. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Ingalsbee, made a motion to approve the request for purchase received from Cerlic Environmental Controls, Atlanta, Georgia for a portable sludge blanket monitor for the Wastewater Treatment Plant in the amount of \$3,790.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember Zeter discussed the minutes from the Airport Advisory Board meetings held on March 2, 2015 and April 6, 2015.

City Manager R. Hillard reviewed the minutes from the Economic Development Corporation meeting held on April 1, 2015.

Councilmember McKenzie presented the minutes from the Downtown Development Authority meeting held on April 9, 2015.

Councilmember McDaniel reviewed the minutes from the Parks Commission meeting held on April 13, 2015.

Councilmember Gratz discussed the minutes from the Public Works Committee meeting held April 13, 2015.

Councilmember Tripp reviewed the minutes from the Planning Commission meeting held on April 20, 2015.

Appointments Councilmember Gratz, supported by Councilmember Zeter, made a motion to appoint Traci Perrigo to the Downtown Development Authority to fill an unexpired term ending in January, 2017. Motion passed by acclamation.

Unfinished Business

Approval of Payroll and Accounts Councilmember Ingalsbee, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$90,216.50 and accounts payable in the amount of \$169,580.80. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin announced Spring Clean-up has started and a lot of dumpsters are being filled. He talked about the upcoming renovations to 213 Hubbard and the need to bring the entrance ADA compliant. He has spoken with the Building Official D. Poll and they have determined that a raised sidewalk of 6" and 10' wide will be acceptable. Councilmembers had a variety of questions. They would like to see this raised portion of the sidewalk near the curb painted yellow. Councilmember McDaniel, supported by Councilmember Gratz, made a motion to proceed with installing this raised sidewalk at 213 Hubbard Street. Motion passed by acclamation.

Plant Superintendent D. Sweeris stated sludge hauling from the plant will be starting soon.

Council Comments Councilmember Tripp commented the City is looking good.

Councilmember Zeter commented on the recent great events, Ladies Night Out and Two Town Tour and hopes for many more events.

Councilmember Ingalsbee was sorry to have missed the Ladies Night Out event. She attended John Barber's Eagle Scout ceremony this past weekend.

Councilmember McDaniel thanked the DPW for the recent tree trimming. She commented on how nice it was to see events happening in the City and that Ladies Night Out and the Two Town Tour were great events. She announced the Farmers Market started on May 7th.

Councilmember McKenzie thanked Promotions Coordinator K. King and City of Otsego's Main Street Manager M. Wieber for the Two Town Tour events, she attended and had a great time. She would like to see this type of event done quarterly in the City. She announced the Community Garden boxes have been constructed.

Councilmember Gratz sadly had to miss the Two Town Tour event, but she was able to attend the Ladies Night out and was thrilled to see the businesses so busy.

Mayor Leverage commented on all the great events happening in the City. She thanked the City for providing Spring Clean-up.

City Manager R. Hillard thanked Promotions Coordinator K. King for two great events and also thanked all the participating businesses.

Mayor Leverage adjourned the meeting at 8:04pm.

Respectfully submitted,

Lori K. Vander Clay
Deputy City Clerk

