

**Allegan, Michigan**

**April 28, 2014**

**Call to Order** Mayor McDaniel called the regular meeting of the Allegan City Council to order at 7:00 PM.

**Pledge of Allegiance**

**Roll Call**

Present: Councilmembers: Gratz, Ingalsbee, Leverage, McKenzie, Tripp, Zeter, Mayor McDaniel

Absent: None

Others

Present: Deputy City Clerk L. Vander Clay, City Manager R. Hillard

**Approval of Minutes** Councilmember McKenzie, supported by Councilmember Zeter, made a motion to approve the Regular City Council meeting minutes of April 14, 2014 with one noted addition to **excuse Councilmember Gratz from the meeting.** Motion passed by acclamation.

**Mayor's Report** Mayor McDaniel requested an addition to the agenda under **B. Communications #9. AAESA 5K Run/Walk.** She announced the upcoming Simon & Garfunkel Tribute Show on May 2<sup>nd</sup>; the Blessing of the Bikes on May 10<sup>th</sup> and she encouraged all to look at the Allegan Community Players website to see upcoming productions.

**City Manager's Report** City Manager R. Hillard announced a Special City Council Meeting will be held on April 30, 2014 starting at 6:00pm.

**Petitions and Public Comment** Stephanie Hilbe, 348 Cutler Street voiced her concerns about the house on the corner of Cutler and Cedar Streets. She stated residents of this house have had eight dogs at one time and she doesn't like the picket fence they put up and she feels it is too close to her house. She also feels that Michigan Township Services isn't doing a good job of code enforcement within the City and feels the City should look for another company. She would also like to see crosswalks improvements and for the police enforce unacceptable noise levels in vehicles.

**Communications** Mayor McDaniel presented the April, 2014 Allegan Connector.

DPW Director A. Haskin invited all to attend the Arbor Day Celebration on Friday, May 2, 2014 at the gazebo between MugShots and the Grocery Outlet on Water Street.

Mayor McDaniel announced the Allegan Farmer's Market will be opening for the season on Thursday, May 1<sup>st</sup> and running every Thursday thru October.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Christ Community Church to hold their church service at Mahan Park on Sunday, July 6, 2014 from 8:30am~12:00noon. Motion passed by acclamation.

Councilmember Ingalsbee, supported by Councilmember Gratz, made a motion to approve the requests received from the Allegan County Fair as follows:

- Allegan County Fair Parade, Saturday September 13, 2014 starting at 9:00am
- Allegan County Fair Summer Concerts, May~September, 2014
- Allegan County Fair Signage Locations

Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from the Allegan High School Student Leaders class to have the annual Homecoming Parade on Friday, September 26, 2014 starting downtown at 4:00pm. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Ingalsbee, made a motion to approve the request received from the Allegan County Vender Group to place advertising signs on city property at various locations from April 18, 2014~May 12, 2014. Motion passed by acclamation.

Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to approve the request received from the Allegan Post Office to place advertising signs on city property at various locations from May 4, 2014 to May 10, 2014. Motion passed by acclamation.

Councilmember Leverage, supported by Councilmember McKenzie, made a motion to approve the request received from AAESA to hold their annual 5K Run/Walk on May 17, 2014. Motion passed by acclamation.

## **Hearings**

## **Programs**

**Resolutions**

**RESOLUTION 14.12**

**Additions to the City of Allegan Municipal Policy Manual**

**WHEREAS**, under the authority of various provisions of the Municipal Policy Manual and the Code of Ordinances of the City of Allegan, the City Council wishes to amend various existing city policies and fees and codify with existing policies and fees; and

**WHEREAS**, additions to Appendix F, City Council Rules of Procedure shall be incorporated into the Allegan Municipal Policy Manual and read as attached.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council that the above stated additions to the City of Allegan Municipal Policy Manual be adopted as recommended by the City staff; and

**BE IT FURTHER RESOLVED**, that the policies and fees hereto shall be the policy as established for the City of Allegan; and all other policies and fees to the extent of such conflict are hereby repealed.

Councilmember Zeter, supported by Councilmember McKenzie, made a motion to approve Resolution 14.12 as presented. Motion passed by acclamation.

**RESOLUTION 14.13**

**A RESOLUTION AUTHORIZING THE CITY OF ALLEGAN TO APPROVE AND FULLY PARTICIPATE IN THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) REDEVELOPMENT READY COMMUNITIES PROGRAM AND APPROVE THE MEMORANDUM OF UNDERSTANDING**

**WHEREAS**, the Michigan Economic Development Corporation (MEDC), selected the City of Allegan as one of eight communities to participate in the Redevelopment Ready Communities Program (RRC); and

**WHEREAS**, the expectation of the program is to complete a comprehensive review of the City of Allegan development processes as established by the City of Allegan, to make improvements in transparency and effective communication; and

**WHEREAS**, the program includes evaluating the strong partnerships with the City Committees related to development, including the Downtown Development Authority, Economic Development Corporation, Planning Commission and the Historic District Commission; and

**NOW, THEREFORE, it is resolved as follows:**

1. After review of the RRC Community Assessment Report, the Allegan City Council is willing to complete the tasks as outlined, which will involve interaction with the Downtown Development Authority, Economic Development Corporation, Planning Commission, Zoning Board of Appeals and the Historic District Commission.

2. This resolution shall take effect upon authorization by the Allegan City Council.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve Resolution 14.13 as presented. Motion passed by acclamation.

#### **Resolution 14.14**

##### **MICHIGAN DEPARTMENT OF TRANSPORTATION SMALL URBAN PROGRAM RESOLUTION OF AUTHORIZATION**

**WHEREAS**, the Allegan City Council supports the submission of an application titled 114<sup>th</sup> Avenue/Hooker Road to the Michigan Department of Transportation for road improvements between Eastern Avenue and 26<sup>th</sup> Street; and,

**WHEREAS**, the proposed application is a joint project with the Allegan County Road Commission to improve 114<sup>th</sup> Avenue/Hooker Road which is on the Federal Highway System and is within the Allegan Small Urban Boundary; and,

**WHEREAS**, the City of Allegan has made a financial commitment to fund 20% of the construction costs on the portion of road within the City's limits and 100% all related engineering costs for the same portion;

**NOW THEREFORE, BE IT RESOLVED** that the Allegan City Council hereby authorizes submission of a Michigan Department of Transportation Small Urban Program Application for road improvements on 114<sup>th</sup> Avenue/Hooker Road between Eastern Avenue and 26<sup>th</sup> Street, a joint project with the Allegan County Road Commission, where each agency will fund the 20% match requirement for all construction costs and 100% of all engineering costs for their respective portions of the project within their jurisdictions.

Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to approve Resolution 14.14 as presented. Motion passed by acclamation.

#### **Resolution 14.15**

##### **MICHIGAN DEPARTMENT OF TRANSPORTATION SMALL URBAN PROGRAM RESOLUTION OF AUTHORIZATION**

**WHEREAS**, the Allegan City Council supports the submission of an application titled River Street to the Michigan Department of Transportation for road improvements between Babylon Road and 118<sup>th</sup> Avenue; and,

**WHEREAS**, River Street is on the Federal Highway System, is within the Allegan Small Urban Boundary and this section is entirely in the Allegan City Limits; and,

**WHEREAS**, the City of Allegan has made a financial commitment to fund 20% of the construction costs and 100% of all engineering costs; and,

**NOW THEREFORE, BE IT RESOLVED** that the Allegan City Council hereby authorizes submission of a Michigan Department of Transportation Small Urban Program Application for road improvements on River Street between Babylon Road and 118<sup>th</sup> Avenue, and the City will fund 20% of the construction costs and 100% of all engineering costs.

Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve Resolution 14.15 as presented. Motion passed by acclamation.

### **Resolution 14.16**

#### **A resolution to select an Engineering Consultant for the Padgham Field Airport**

**WHEREAS**, the City of Allegan owns and operates Padgham Field Airport; and,

**WHEREAS**, the City of Allegan receives Federal and State Aviation Funding for airport improvements; and,

**WHEREAS**, the City of Allegan has advertised for and received Statements of Qualifications from engineering consultants; and

**WHEREAS**, the City of Allegan has reviewed and evaluated the proposals through a qualifications based selection process

**NOW THEREFORE BE IT RESOLVED**, the City of Allegan has selected Prein & Newhof as its Engineering Consultant for Allegan's Padgham Field Airport.

Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to approve Resolution 14.16 as presented. Motion passed by acclamation.

#### **Ordinances**

**Permits/Licenses/Agreements/Grants** Councilmember McKenzie, supported by Councilmember Ingalsbee, made a motion to approve the Site Plan Application from Allegan Assembly of God, 424 Delano Street. Motion passed by acclamation.

#### **Requests for Payments**

**Requests for Purchases, Services and Equipment** Councilmember Leverage, supported by Councilmember Gratz, made a motion to approve the request for services received from HRC, Bloomfield Hills, Michigan for professional engineering service regarding the SAW Grant Asset Management Program in the amount not to exceed \$120,000.00. Motion passed by acclamation.

Councilmember Gratz, supported by Councilmember Ingalsbee, made a motion to approve the request for services received from Prein & Newhof, Grand Rapids, Michigan for professional engineering services regarding the SAW Grant Asset Management Program in the amount of \$840,018.00. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to approve the request for services received from Cummins Bridgeway, New Hudson, Michigan for an equipment maintenance agreement with the Wastewater Treatment Plant in the amount of \$3,090.68. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Gratz, made a motion to approve the request for purchase received from Poweram, Barron, Wisconsin for a powerarm pusher for the Department of Public Works in the amount of \$13,526.00. Motion passed by acclamation.

**Reports/Minutes of City Boards** City Manager R. Hillard reviewed the Arts & Entertainment Department Report for March, 2014.

Mayor McDaniel presented the following reports and minutes: the Community Development Department Report for March, 2014; the minutes from the Economic Development Corporation meeting held on April 2, 2014; the minutes from the Downtown Development Authority meeting held on April 10, 2014; the minutes from the Finance Committee meeting held on April 14, 2014; the minutes from the Public Works Committee meeting held on April 14, 2014 and the Life EMS 4<sup>th</sup> Quarter Activity Report.

DPW Director A. Haskin discussed the minutes from the Airport Advisory Board meeting held on April 7, 2014.

### **Appointments**

### **Unfinished Business**

**Approval of Payroll and Accounts** Councilmember McKenzie, supported by Councilmember Leverage, made a motion to approve payroll in the amount of \$93,203.48 and accounts payable in the amount of \$191,791.30. Motion passed by acclamation.

**Department Supervisors Report** DPW Director A. Haskin stated the City's annual spring clean-up continues until May 3<sup>rd</sup>.

Allegan County Commissioner M. Thiele talked about draft HB 5045, which would allow for golf carts to be driven on streets. He encouraged staff to review. He indicated the new correctional facility might be open mid to late summer.

**Council Comments** Councilmember Zeter toured Allegan General Hospital recently and encouraged all to take the time and tour this top notch facility. With the Allegan High School on May 3<sup>rd</sup>, he asked all who planned on attending to be smart and be safe.

Mayor McDaniel thanked Councilmember Zeter for his nice comments about the hospital. She announced the upcoming Rotary dinner at the Silo and that City Manager R. Hillard will be presented with an award from Rotary.

Mayor McDaniel adjourned the meeting at 8:13pm.

**Respectfully submitted,**

**Lori K. Vander Clay  
Deputy City Clerk**

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