

Allegan, Michigan

March 25, 2013

Call to Order Mayor McDaniel called the regular meeting of the Allegan City Council to order at 7:00 PM.

Pledge of Allegiance

Roll Call

Present: Councilmembers: Clark, Day, Ingalsbee, Leverage, McKenzie, Tripp, Mayor McDaniel

Absent: None

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Approval of Minutes Councilmember Clark, supported by Councilmember Day, made a motion to approve the Regular City Council meeting minutes of March 11, 2013. Motion passed by acclamation.

Mayor's Report Mayor McDaniel was happy to report attendance at the Allegan Chamber Business Expo was great.

City Manager's Report City Manager R. Hillard congratulated the Allegan Chamber for a successful Business Expo. He announced the next meeting for the Riverfront Design will be held on Thursday, April 11th at 7:00pm in the lower level of the Griswold. He also announced the story done by WWMT about the City's Positively Allegan Campaign and a new website at www.positivelyallegan.org.

Petitions and Public Comment

Communications Mayor McDaniel presented the Allegan Area Connector for March, 2013.

Mayor McDaniel announced the upcoming AAESA 50th Anniversary Celebration~March 27th from 3:00pm-6:00pm at 310 Thomas Street.

Wastewater Treatment Plant Superintendent D. Sweeris announced the upcoming Septage Anniversary Open House on April 5th from 11:00am-1:30pm at the plant.

Mayor McDaniel announced the upcoming Allegan General Hospital's Community Health Needs Assessment Meeting ~ April 10th from 6:00pm-8:00pm at The Silo.

Councilmember Day, supported by Councilmember McKenzie, made a motion to approve the request received from AAESA to host their 3rd Annual 5K Walk/Run on Saturday, May 18th starting at 9:00am. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Tripp, made a motion to approve the request received from Lakeshore Pregnancy Center, Allegan, Michigan to hold their annual "LifeWalk" on June 15th starting at Rossman Park at 8:00am. Motion passed by acclamation.

Councilmember Day, supported by Councilmember Clark, made a motion to approve the request received from FACE for a street dance and closure of Locust Street between Hubbard and Trowbridge on July 25th from 6:00pm-11:00pm. Motion passed by acclamation.

Hearings

Programs

Resolutions

RESOLUTION 13.06

Authorizing 1st Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2012/2013 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 1st Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2012/2013 adopted budget;

Councilmember Day, supported by Councilmember Clark, made a motion to approve Resolution 13.06 as presented. Motion passed by acclamation.

RESOLUTION 13.10

Authorizing 2nd Quarter Budget Adjustments

WHEREAS, in order to ensure all budgeted fund and activities for the 2012/2013 budget year end within budget parameters; and

WHEREAS, the City of Allegan Finance Director is authorized to make the necessary adjustments to complete this action; and

BE IT RESOLVED, the following attached 2nd Quarter Budget Recommendations are authorized for adjustment and shall reflect the 2012/2013 adopted budget;

Councilmember Day, supported by Councilmember Tripp, made a motion to approve Resolution 13.10 as presented. Motion passed by acclamation.

RESOLUTION 13.11

Additions to the City of Allegan Municipal Policy Manual

WHEREAS, under the authority of various provisions of the Municipal Policy Manual and the Code of Ordinances of the City of Allegan, the City Council wishes to amend various existing city policies and fees and codify with existing policies and fees; and

WHEREAS, additions to the Municipal Policy Manual, Appendix J – Retention and Disposal Schedule and Electronic Mail Retention and amendments thereto shall be incorporated into the Allegan Municipal Policy Manual and read as attached.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the above stated additions to the City of Allegan Municipal Policy Manual be adopted; and

BE IT FURTHER RESOLVED, that the policies and fees hereto shall be the policy as established for the City of Allegan; and all other policies and fees to the extent of such conflict are hereby repealed.

Councilmember Day, supported by Councilmember Ingalsbee, made a motion to approve Resolution 13.11 as presented. Motion passed by acclamation.

Ordinances

Permits/Licenses/Agreements/Grants Councilmember Ingalsbee, supported by Councilmember McKenzie, made a motion to approve the Application for Fireworks Display Permit from Wolverine Fireworks Display, Inc., Kawkawlin, Michigan for the July 3, 2013 fireworks display on the riverfront. Motion passed by acclamation.

Councilmember Ingalsbee, supported by Councilmember Leverage, made a motion to approve the request for purchase received from Wolverine Fireworks Display, Inc., Kawkawlin, Michigan for the July 3, 2013 fireworks in the amount of \$8,000.00. Motion passed by acclamation.

Councilmember Day, supported by Councilmember Clark, made a motion to approve the Site Plan Application for the Wastewater Treatment Plant Expansion at 350 North Street. Motion passed by acclamation.

Councilmember Day, supported by Councilmember Clark, made a motion to approve the Development Project Agreement Amendment for the Veterans Memorial Riverwalk Improvements between Michigan Natural Resources Trust Fund and the City of Allegan. Motion passed by acclamation.

Councilmember Clark, supported by Councilmember Day, made a motion to approve the Contract Modification for M-222 from Cedar Street to Kalamazoo River Bridge between MDOT and the City of Allegan in the amount of \$35,572.81. Motion passed by acclamation.

Councilmember McKenzie, supported by Councilmember Ingalsbee, made a motion to approve the Allegan Mountain Bike Trail State Park Surface Use Lease between the Department of Natural Resources and the City of Allegan. Motion passed by acclamation.

Councilmember Day, supported by Councilmember Tripp, made a motion to approve the request from Life EMS for the Adjustment of Ambulance Fees for Service. Motion passed by acclamation.

Requests for Payments

Requests for Purchases, Services and Equipment Councilmember Tripp, supported by Councilmember Day, made a motion to approve the request for services received from Standard & Poors, Chicago, Illinois for legal and financial services regarding the proposed 2013 SRF bonds in the amount of \$5,000.00. Motion passed by acclamation.

Councilmember Day, supported by Councilmember Ingalsbee, made a motion to approve the request for services received from Clark Hill, Grand Rapids, Michigan for legal services regarding the proposed 2013 SRF Bonds in the amount of \$14,500.00. Motion passed by acclamation.

Councilmember Day, supported by Councilmember Tripp, made a motion to approve the request for services received from Robert W. Baird & Co., Traverse City, Michigan for financial services regarding the proposed 2013 SRF Bonds in the amount of \$7,500.00. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Leverage, made a motion to approve the request for purchase received from Pacific Tek, Santa Ana, California for a Valve Turner and Trailer for the Department of Public Works in the amount of \$19,500.00. Motion passed by acclamation. **(REQUIRES PARTIAL BUDGET ADJUSTMENT)**

Councilmember Day, supported by Councilmember Clark, made a motion to approve the request received from Prein & Newhof, Grand Rapids, Michigan for a Topographical Survey of the Veteran's Memorial Park in the amount of \$3,400.00. Motion passed by acclamation.

Reports/Minutes of City Boards Councilmember Clark presented the Allegan Fire District Activity Reports for January & February, 2013.

Arts & Entertainment Director V. Knuckles presented Arts & Entertainment Activity Reports for January & February, 2013.

WWTP Superintendent D. Sweeris reviewed the Allegan Wastewater Treatment Plant Activity Report for February, 2013.

City Manager R. Hillard discussed the Community Development Activity Report for February, 2013.

DPW Director A. Haskin presented the minutes from the Parks Commission meeting held on March 6, 2013.

Mayor McDaniel reviewed the minutes from the Joint Planning Commission meeting held on March 6, 2013.

Councilmember Leverage discussed the minutes from the Economic Development Corporation meeting held on March 11, 2013.

Councilmember Clark reviewed the minutes from the Finance Committee meeting held on March 11, 2013.

Appointments

Unfinished Business

Approval of Payroll and Accounts Councilmember Day, supported by Councilmember Clark, made a motion to approve payroll in the amount of \$88,991.76 and accounts payable in the amount of \$243,204.63. Motion passed by acclamation.

Department Supervisors Report DPW Director A. Haskin stated the railings have been welded in place on the covered walkway down to the riverfront. He announced the upcoming retirement of Jim Clawson on May 3, 2013; he indicated that Jim has worked for the City of Allegan for 22 years. He also announced three upcoming bid openings, Oakwood Cemetery Grounds Maintenance; Sewer lining and T-Hangars.

WWTP Superintendent D. Sweeris announced that Basin 3 construction is complete and treatment should occur in mid-April.

Council Comments Councilmember Clark commented on how many things are going on in Allegan. He thanked Dean Michaels for the great Cabaret Show.

Mayor McDaniel adjourned the meeting at 7:42pm.

Respectfully submitted,

Lori K. Vander Clay
Deputy City Clerk

The City of Allegan is an equal opportunity provider and employer

