

**Allegan, Michigan**

**February 11, 2013**

**Call to Order** Mayor Pro tem Day called the regular meeting of the Allegan City Council to order at 7:00 PM.

**Pledge of Allegiance**

**Roll Call**

Present: Councilmembers: Clark, Day, Ingalsbee, Leverage, McKenzie, Tripp

Absent: McDaniel

Others

Present: City Manager R. Hillard, Deputy City Clerk L. Vander Clay

Mayor Pro tem Day, supported by Councilmember McKenzie, made a motion to excuse Mayor McDaniel from the meeting. Motion passed by acclamation.

**Approval of Minutes** Councilmember Clark, supported by Councilmember Leverage, made a motion to approve the Regular City Council meeting minutes of January 28, 2013. Motion passed by acclamation. Councilmember Clark, supported by Councilmember McKenzie, made a motion to approve the Special City Council meeting minutes of January 19, 2013. Motion passed by acclamation.

**Mayor's Report** Mayor Pro tem Day hopes that Mayor McDaniel is enjoying her vacation.

**City Manager's Report** City Manager R. Hillard stated his report would be contained within the contents of the agenda.

**Petitions and Public Comment** Allegan County Commissioner M. Thiele talked about a new State of Michigan program that will help homeowners with delinquent taxes and delinquent mortgage payments. He also updated the Council on the jail project.

**Communications** Mayor Pro tem Day announced the next upcoming fundraiser for the Regent will be held on February 24<sup>th</sup> starting at 4:00pm and it will be "Oscar Night Cinematic Celebration". He encouraged all to attend.

Mayor Pro tem Day announced the upcoming Allegan County Education and Economic Summit on February 28<sup>th</sup> from 8:00am~12:00pm at the Silo. He encouraged everyone to attend.

**Hearings** Councilmember Clark, supported by Councilmember Ingalsbee, made a motion to set a public hearing for the Application for Industrial Facilities Exemption Certificate for Airway Associates, LLC., located at 809 Airway Drive for March 11, 2013 at 7:05pm. Motion passed by acclamation.

**Programs**

**Resolutions**

RESOLUTION NO. 13.05

**A RESOLUTION TO AUTHORIZE THE CITY OF ALLEGAN TO  
MAKE APPLICATION TO THE MICHIGAN HOUSING AND  
COMMUNITY DEVELOPMENT FUND PROGRAM ON BEHALF  
OF THE DOWNTOWN DEVELOPMENT AUTHORITY FOR  
FUNDING A DOWNTOWN FAÇADE IMPROVEMENT  
PROGRAM**

**WHEREAS**, the Michigan State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended, Section 125.1458a of Michigan Compiled Laws establishes the Michigan Housing and Community Development (MHCD Fund) program for the purpose of developing and coordinating public and private resources to finance projects located in a downtown area or adjacent neighborhood in this state; and

**WHEREAS**, the MHCD Fund has been appropriated \$3,709,500 from 2012 PA 296 and \$76,000 in recaptured funds for a total allocation of \$3,785,500 for statewide projects with the Michigan State Housing Development Authority (MSHDA) expects to make 10 -15 awards in the general range of \$25,000- \$500,000; and

**WHEREAS**, the City of Allegan is currently undergoing the Allegan Riverfront Development Assessment in order to target community and economic development opportunities to assist with revitalizing Allegan's downtown; and

**WHEREAS**, a façade improvement program will provide access to capital for property owners of commercial/mixed-use buildings to perform exterior improvements, in an effort to minimize deterioration of traditional downtowns, based on the premise that the exterior improvements will stimulate additional private investment in the buildings and the surrounding area, and attract additional customers, thereby resulting in additional downtown economic opportunities.

**WHEREAS**, The Downtown Development Authority on January 28, 2013, at a special meeting, recommended approval of the grant application and the concurring financial match, in order to support downtown business owners.

**NOW, THEREFORE, it is resolved as follows:**

1. The Allegan City Council does hereby authorize the City Manager to act on its behalf and submit an application to the Michigan State Housing Development Authority to the Michigan Housing and Community Development Fund in the amount of

\$200,000.00 for the purpose of implementing a Façade Improvement Program within the DDA District.

2. The Allegan City Council and the Downtown Development Authority (DDA) is committed to the implementation of the Façade Improvement Program and will provide a \$50,000.00 match from the DDA Fund to better capitalize on the investment from MSHDA.

3. That this resolution shall take effect upon authorization by the Allegan City Council.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Councilmember Clark, supported by Councilmember Ingalsbee, made a motion to approve Resolution 13.05 as presented. Motion passed by acclamation.

### **Ordinances**

**Permits/Licenses/Agreements/Grants** Councilmember Clark, supported by Councilmember Tripp, made a motion to approve the Wireless Communication Tower Lease between the City of Allegan and the Allegan County Fair regarding the water tower located on River Street. Motion passed by acclamation.

### **Requests for Payments**

**Requests for Purchases, Services and Equipment** Councilmember Clark, supported by Councilmember Ingalsbee, made a motion to approve the request for services received from Hubbell, Roth & Clark, Grand Rapids, Michigan for UV Septage Bidding and Engineering Services at the Wastewater Treatment Plant in the amount of \$128,500.00. Motion passed by acclamation. **(Requires Budget Adjustment)**

Councilmember Clark, supported by Councilmember Ingalsbee, made a motion to approve the request for purchase received from Office Max, Chicago, Illinois for office furniture for the Finance Director and Deputy City Clerk in the amount of \$9,739.06. Motion passed by acclamation. **(Requires Budget Adjustment)**

Councilmember Ingalsbee, supported by Councilmember Tripp, made a motion to approve the request for purchase received from Wenke Flooring & Design, Kalamazoo, Michigan for carpeting the upstairs at City Hall in the amount of \$8,920.26. Motion passed by acclamation. **(Requires Budget Adjustment)**

Councilmember Clark, supported by Councilmember Tripp, made a motion to approve the request for services received from Fedewa Inc., Nashville, Michigan for painting the water tower located on River Street in the amount of \$109,800.00. Motion passed by acclamation.

Councilmember Tripp, supported by Councilmember Clark, made a motion to approve the request for services from Dixon Engineering, Lake Odessa, Michigan for project administration regarding the water tower painting in the amount of \$12,338.00. Motion passed by acclamation.

**Reports/Minutes of City Boards** Water Treatment Plant Superintendent R. Berkin presented the plant's activity reports for December, 2012 and January, 2013.

Councilmember Ingalsbee reviewed the minutes from the Historic District Commission meeting held on January 4, 2013.

Councilmember Leverage discussed the minutes from the Development Committee meetings held on January 24<sup>th</sup> & January 28<sup>th</sup>, 2013.

Councilmember Leverage reviewed the minutes from the Downtown Development Authority meeting held on January 28, 2013.

Councilmember Ingalsbee presented the minutes from the M40/M89 Corridor Committee meeting held on January 29, 2013.

### **Appointments**

### **Unfinished Business**

**Approval of Payroll and Accounts** Councilmember Clark, supported by Councilmember McKenzie, made a motion to approve payroll in the amount of \$91,653.49 and accounts payable in the amount of \$484,183.60. Motion passed by acclamation.

**Department Supervisors Report** Wastewater Treatment Plant Supervisor D. Sweeris gave an update on the Basin 3 progress and indicated it should be in operation by March. He commented on the recent presentations he has given on the use of a Septage Receiving Operation.

Finance Director T. Stull thanked the City Council for their support of the improvements being made at City Hall. She continues to work on the upcoming budget.

**Council Comments** Councilmember Clark attending the Mardi Gras Party last Saturday and thanked the Arts Council for offering such a great party. He encouraged everyone see the movie "Lincoln" that is playing this week at the Regent.

Councilmember McKenzie thanked DPW staff Jerry Wilson for all his help in shutting off a broken water main over the weekend.

The meeting was adjourned by Mayor Pro tem Day at 7:42pm.

**Respectfully submitted,**

**Lori K. Vander Clay  
Deputy City Clerk**

The City of Allegan is an equal opportunity provider and employer