



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
August 3, 2015
5:30PM**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: Randy MacNeill called the meeting to order at 5:30 pm.

- II. Attendance: Norman Hough, Andy Millin, Randy MacNeill, Tom Tufflemire, Jack Ephofen and Bernie Sosnowski

Absent: Aaron James, Alan Henrickson and Mike Zeter

Also Present: Aaron Haskin, Derek Mulder, Rich Guilfoil and Bob Pullin

- III. Approval of Minutes from Previous Meeting: Tom, supported by Jack, motioned to approve the July 6, 2015 minutes. The minutes were approved.

- IV. Airport Manager Comments: Aaron informed the Board that Allegan County Emergency Management would like to list the Allegan Airport as a disaster mortuary location in the case of a mass fatality incident.

- V. Citizen Comment: Richard G. asked about the new hangar rates and when they go into effect. Aaron H. will follow up with the City’s Finance Office.

- VI. Old Business
 - A. ACIP Plan Update: The Board reviewed and discussed the proposed ACIP. The plan is due to MDOT Aero by August 19. The Board liked the jet fuel tank project moved up to be the next project after the terminal building. Bernie suggested and the board agreed that animal control fencing should be moved up to a higher priority over new hangars. Aaron will make that change and send the plan to the MDOT. The MAP meeting with MDOT is scheduled at the end of September.

- B. Hangar user Recruitment: Three new tenants have rented hangars in the last month. The Board discussed continuing to outreach to pilots to let them know we have hangars available. Advertising in a newspaper was mentioned, but it was decided that airport hangars target a small group and it may not be worth the advertisement.
- C. Hangar Maintenance: Aaron H. updated that he has received a written quote to do hangar repairs. Beaudoin Construction submitted an estimate and found door guides used on pole buildings which should work well with our sliding doors. Aaron will get the quote to the City Council for their review.
- D. Terminal Building – Funding for Showers: MDOT confirmed with the FAA that showers in terminal buildings are not eligible for funding. They can still be constructed in the building, but will have to be funded locally. Prein&Newhof said we don't have to do anything at this time. When we get into the full design phase we will be able to estimate the cost of the showers.
- E. Circus: Aaron reminded everyone of the circus coming to the airport on August 20. The grass runway will be shut down for one day during the event. The taxiway between the hangars and the main apron may have to be closed depending on the amount of parking space needed.

VII. New Business

- A. Aircraft Auction: Derek informed the Board that he will be having an aircraft auction on September 26th. The auction will be online, but at least 6 airplanes will be at the airport for viewing and inspection. Derek also asked if Board members or the City would like to add additional equipment to the auction list.

VIII. Advisory Board Comments:

The 1st Monday in September is Labor Day. Aaron asked if we should change the meeting date or cancel the meeting. Andy, supported by Jack, made a motion to cancel the next meeting. The motion passed; the next meeting will be October 5.

- IX. Adjournment: Tom, supported by Andy, motioned to adjourn the meeting at 6:05 pm.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511 – Allegan is an equal opportunity provider and employer