



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
Monday, June 1, 2015**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: Aaron James called the meeting to order at 5:30 pm.
- II. Attendance: Mike Zeter, Tom Tufflemire, Randy MacNeill, Jack Ephofen, Andy Millin, Norman Hough, Aaron James, Bernie Sosnowski

Absent: Alan Henrickson

Also Present: Aaron Haskin, Derek Mulder, Rich Guilfoil, Gerry Doust, Craig Warren, Robert Hillard, and Jim Cook- Prein&Newhof
- III. Approval of minutes from May 4, 2015: Andy M., supported by Randy M., motioned to approve of the minutes as presented. The minutes were approved.
- IV. Airport Manager Comments: Aaron H. indicated that his report would be covered in the agenda.
- V. Old Business
 - A. Terminal Building: The Board reviewed the final draft plan as discussed at the last Board meeting. The preliminary cost for the project is estimated at \$457,212. The City will apply for a 95% grant from the Federal and State government, with the balance to be paid by the City. The project is scheduled to be completed Fiscal Year 2017/18. The details of the plan will still need to be reviewed by MDOT for grant eligibility. The Board will be kept up to speed on the project as new information is provided. Jack E., supported by Aaron J., made a motion to recommend approval of the draft plan as presented. Motion passed by acclamation.
 - B. Hangar Maintenance: Aaron H. indicated that he will be in contact with a contractor to begin maintenance on the older hangar doors. The plan is to repair occupied hangars first, then repair empty hangars second. Completion is scheduled for this summer.

- C. Hangar Rental Rates. The Board reviewed rental rate information as presented by Andy M.. The Board discussed the information and whether they were comfortable making a recommendation at this time. The Board asked the information be sent to them and indicated that they should be in a position to make a recommendation to the City Council next Month. The Board thanked Andy for the information and data.
- D. Compass Rose Painting. The painting project is scheduled for June 2, 2015. Tom T. is organizing the event, and all the materials are available. Volunteers are encouraged to attend.
- E. Dawn Patrol. The Dawn Patrol is scheduled for June 20, 2015. Aaron J. updated the Board on the event, and encouraged everyone to attend and participate. The event is receiving media coverage, particularly in a variety of aviation publications. The Lions Club has agreed to participate in serving breakfast. The Board is excited about raising the awareness of aviation in the community and is looking forward to the event.
- F. Use of Airport Property for a Circus

The Board was informed that the City Council has approved the use of airport property for a circus sponsored by the Allegan Area Chamber of Commerce. The circus is provided by Kelly Miller Circus, and will be held on August 20, 2015. The Board discussed and raised some points regarding parking, logistics, grass runway closure for the day, as well as citizens on the airport grounds. The Board discussed some ways to connect aviation to this one day event to make this a community celebration.

VI. New Business

VII. Citizen Comments

Gerry D. expressed his concerns that the taxiway and the runway painting is in need of completion. Aaron H. indicated that they are on the MDOT list and should be completed this summer. Gerry D. further indicated that the PAPI Landing lights were not functioning. Aaron H. indicated that he was not aware, and will make sure they are functional.

VII. Advisory Board Comments:

The Board discussed that the fuel prices were \$.50 higher than the area airports. Derek M. indicated that an adjustment is scheduled later this week.

VIII. Adjournment: Andy M., supported by Norman H., motioned to adjourn the meeting at 6:20P.

The next scheduled meeting is July 6, 2015, at 5:30P.

Respectfully Submitted

Robert Hillard
City Manager

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan Michigan,
or on-line at www.cityofallegan.org. This organization is an equal opportunity provider and employer.