



**City of Allegan  
Airport Advisory Board  
740 Grand Street  
Allegan MI 49010  
March 2, 2015, 5:30PM**

**MINUTES**

*“Preserve, promote and present general aviation for the Allegan area.”*

- I. Call to Order: Aaron James called the meeting to order at 5:30 pm.
- II. Attendance: Alan Henrickson, Mike Zeter, Randy MacNeill, Aaron James, Jack Ephofen, Tom Tufflemire, Norman Hough, Bernie Sosnowski and Andy Millin  
  
Absent:  
  
Also present: Aaron Haskin, Gerry Douth and Craig Warren
- III. Approval of minutes from February 2, 2015: Norman, supported by Tom, motioned to approve the minutes as presented. The minutes were approved.
- IV. Old Business
  - A. Terminal Building Floor Plan Concepts: The Board reviewed three new floor plan options. After reviewing Aaron James asked if these plans meet the desired functionality of the terminal. He also questioned if the terminal is the top priority to improve the function and use of the airport. After more discussion the Board decided that an AWOS system would provide more attraction to our airport than a terminal building and should be researched further. Aaron H. provided the letter from the FAA stating that our airport is not eligible for funding a full AWOS system. They still want the terminal building, but they want more time to look at options and other small airport terminals. The board will discuss this further at the next meeting.
  - B. FAA Tree Obstruction Letter: Aaron H. shared the letter he received from the FAA in February relating to tree obstructions in the airport flight paths. A report was sent back to the FAA invalidating 53 trees which were removed with prior tree clearing contracts; 24 obstructions were validated. The 24 validated trees they noted affect the 29 VOR

instrument approach only and night restrictions on these procedures will be in place until they can be removed. Some of the trees are on the airport property and will be removed by City crews when weather and conditions allow this spring. The majority of the trees are on private property and easements will have to be obtained to cut these. Aaron H. will keep the board updated on the progress of the tree cutting.

C. AWOS: This item was discussed with the Terminal Building discussion. A sub-committee was formed to research AWOS options and find out the criteria the FAA uses to determine benefit to cost ratios for eligibility. The sub-committee is Aaron J, Alan H. and Aaron H. Aaron J. will schedule a meeting to discuss this further.

D. Airport Standards: There was no discussion on this.

E. Compass Rose Painting: There was no new information about this item.

V. New Business

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VI. Airport Manager Comments:

VII. Advisory Board Comments:

- Derek provided a property map of lots adjacent to the airport property. The Board will monitor the properties and recommend they are secured for future airport use if they become available for sale.
- The Board would like to discuss the hangar rental rates with the idea that lowering the rates may attract more renters for our vacant hangars. The board will discuss this at the next meeting.

VIII. Adjournment: Jack, supported by Tom, motioned to adjourn the meeting at 6:45 pm.

**Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511**