



**City of Allegan  
Airport Advisory Board  
740 Grand Street  
Allegan MI 49010  
February 2, 2015, 5:30PM**

**MINUTES**

*“Preserve, promote and present general aviation for the Allegan area.”*

- I. Call to Order: Aaron James called the meeting to order at 5:35 pm.
- II. Attendance: Aaron James, Jack Ephofen, Tom Tufflemire, Norman Hough, Mike Zeter, Randy MacNeill and Andy Millin  
  
Absent: Bernie Sosnowski and Alan Henrickson,  
  
Also present: Aaron Haskin, Derek Mulder, Gerry Douth and Brent Walters
- III. Approval of minutes from January 5, 2015: Norman, supported by Tom, motioned to approve the minutes as presented. The minutes were approved.
- IV. Old Business
  - A. Terminal Building Floor Plan Concepts: The board reviewed the terminal building concepts created by Byce Architects. Several comments and suggestions were made. The Board feels strongly that 2 ADA restrooms should be included in the floor plan and the proposed location of the building will obstruct the view of the fuel pump. Aaron will forward all the comments and questions to Byce for changes and more options to be reviewed at the next meeting.
  - B. AWOS: There was not any new information on this item.
  - C. Vacant Land Purchase: Brent Walters attended the meeting and provided parcel maps of property he owns and would like to sell. He has 2 parcels east of 29<sup>th</sup> Street and along the north edge of the airport property which total 19 acres. Aaron H. discussed the information he received from the MDOT about using airport funding to purchase vacant land. The property purchase must be on the ACIP, and it will have to be appraised and purchased at current market value. We can use airport funding, but MDOT's policy is

that they do not reimburse for vacant land purchase until its intended purpose is fulfilled; such as building hangars on it or a runway, etc. The City would have to purchase the property and be reimbursed in the future when the property is developed for airport purposes. In reviewing the parcel maps provided by Mr. Walters the Board also noticed there is also another 17.8 acres north of the Walters property and believed to be up for sale. After discussion, Tom Tufflemire., supported by Randy MacNeill, made a motion recommending adding the 3 discussed properties currently for sale totaling 36.8 acres be added to the ACIP to purchase for future airport development. The motion passed.

D. Airport Standards: Aaron shared the applicable building codes for aircraft hangars and the draft ground lease agreement for the Boards review. This will be a future agenda topic.

E. Compass Rose Painting: Aaron H. shared that he made contact with the 99's about repainting the compass rose. A representative of the 99's said they already have something scheduled for this spring, but they may be able to send some help. The Board decided that they should continue with the plan to paint the compass rose with local volunteers. If the 99's can also help also it would be greatly appreciated.

F. Jet Fuel: Aaron H. is looking into options to get a small tank at the airport.

V. New Business

VI. Airport Manager Comments:

VII. Advisory Board Comments:

VIII. Next meeting date: The next scheduled meeting is March 2, 20015.

IX. Adjournment: Jack, supported by Tom, motioned to adjourn the meeting at 6:40 pm.

**Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511**