



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
September 8, 2014, 5:30 pm**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: The meeting was called to order at 5:30 pm.
- II. Attendance: Aaron James, Tom Tufflemire, Jack Ephofen, Betty McDaniel, Norman Hough, Bernie Sosnowski

Also Present: Aaron Haskin, Derek Mulder, Richard Guilifoil, Randy MacNeill, Lee Murray

Absent: Andy Milin, Allen Henrickson
- III. Approval of minutes from August 4, 2014: Tom T., supported by Norman H., motioned to approve the minutes. The minutes were approved.
- IV. Old Business
 - A. Airport Advisory Board Chairman Selection: Tom T. nominated Aaron James as the new Chairman. Betty supported the nomination. Aaron J. was appointed the new Airport Advisory Board Chairman.
 - B. Compass Rose Painting: The compass rose is in need of painting. Derek said he has found several 5 gallon pails of the blue paint left over in the hangar. Lee suggested the painting is a voluntary effort of the advisory board. No date was set to paint the compass rose at this time.
 - C. Crack Sealing: Aaron reported that the majority of the crack sealing is done. The MDOT contractor did not do the north side of the oldest hangars. Aaron H. will find out why. The pavement markings are still scheduled for this fall through the MDOT's contract.

D. Advisory Board By-Laws: The bylaws were sent with the agenda email and reviewed at the meeting.

E. Emergency Plan Review: An updated emergency plan was included with the agenda email and was reviewed at this meeting. Norman H, supported by Tom T., motioned to approve of the updated Emergency Plan. The plan was approved.

F. TSA Security Plan: A TSA Security Plan wrote by Ace Aviation was included in the agenda email and was reviewed at this meeting. Norman, supported by Tom T., motioned to approve of the plan. The plan was approved

G. MDOT Airport Inspection: Aaron reviewed the recent inspection notes with the board. Aaron and the DPW are working on completing the items requested in the report.

V. New Business

A. Land for Sale: Derek shared tax maps and surveys of 2 parcels that are currently for sale on the north edge of the airport. He suggested the City look into these properties for future expansion of the airport. Betty said she would talk to Rob about doing some research and the possibility of purchasing the parcels.

VI. Airport Manager Comments: Aaron commented that the MAP meeting is coming up in a couple of weeks. He will be going over the ACIP with MDOT Aeronautics at the meeting.

VII. Advisory Board Comments:

- Jack commented that he would like to see the City purchase the 2 parcels which are currently for sale. He also stated he would like to see about getting the trailers moved off the property on the west side of 29th St.
- Betty said she would talk to Allegan Township about the trailers.
- Derek supports the removal of the trailers.
- Bernie stated that he thinks the parcels for sale are in a trust. The previous owner has passed.
- Richard G. suggested laminating and hanging the emergency numbers in the Emergency plan by the entry door of all the hangars. He also commented that the lights on the new set of hangars are not on at night.

VIII. Next meeting date: The next scheduled meeting date is October 6, 2014.

IX. Adjournment: Jack E., supported by Tom T., motioned to adjourn the meeting at 6:15 pm.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511