



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
August 4, 2014, 5:30PM**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: The meeting was called to order at 5:30 pm.
- II. Attendance: Norman Hough, Tom Tufflemire, Jack Ephofen, Aaron James
Absent: Andy Millin, Alan Henrickson, Bernie Sosnowski, Betty McDaniel
Also Present: Aaron Haskin, Derek Mulder, Lee Murray, Richard Guilifoil and Randy MacNeill
- III. Approval of minutes from June 2, 2014: Tom T., supported by Norman H., motioned to approve of the minutes as presented. The minutes were approved.
- IV. Old Business
 - A. New Advisory Board Chairman: Due to only four board members being present, Norman H., supported by Tom T., motioned to table this item for a future meeting. The motion passed.
 - B. 2014 Fly-In Post Discussion: Derek discussed the fly in and described it as a building and learning year. Lee commented that he thinks the event was successful and it was good having it to promote aviation and the Allegan Airport. Discussions for next year's fly in event will start this winter.
 - C. ACIP review: Aaron reviewed the current ACIP with the board. The ACIP is due in August on the MDOT's Aero Program Manager. All projects will now be entered and tracked on their computer program. The Board did not want to make any changes to the current ACIP.

D. Compass Rose Painting: Aaron asked the City's pavement marking contractor to quote painting the compass rose. The contracted price was about \$2500. Lee said he would still like to see volunteers paint it. Derek commented that he thinks the 99's have a template for the compass. Lee volunteered to call Vickie Heckman to see if she has contact information for the 99's.

E. Terminal Building Concepts: Aaron shared a rough sketch for the location of the terminal addition to the main hangar. The suggested location is to add to the building off the northeast corner where the gates to the apron are currently. The board liked this concept. The contracts with the engineers and architects are currently being processed.

V. New Business

VI. Airport Manager Comments: Aaron mentioned we have quite a few vacant hangars and asked members to help get the word out to pilots.

VII. Advisory Board Comments:

- Richard Guilfoil asked if the grass runway could be rolled; he said it is getting rough.
- Derek said he will send out an advertisement for the hangars. He also commented that he is working on a TSA Security – Incident Plan. It will be on the next agenda for review.

VIII. Next meeting date: The first Monday in September is Labor Day, so the Board set the next meeting date to be September 8, the 2nd Monday in September.

IX. Adjournment: Jack E., supported by Tom T., motioned to adjourn the meeting at 6:15 pm.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511