



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
December 2, 2013, 5:30PM**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: Lee Murray called the meeting to order at 5:30 and asked for a 10 minute break for pizza and desert.
- II. Attendance: Betty McDaniel, Lee Murray, Jack Ephophen, Bernie Sosnowski, Bill Boodt, Tom Tufflemire, Norman Hough and Andy Milan

Also Present: Aaron Haskin, Derek Mulder, Craig Warren, Gerry Doutt, Richard Guilifoil, Mike Zeter, Jan Murray and Robert Morris

Introductions: Aaron introduced Betty McDaniel and Mike Zeter to the Board. Betty is the City’s Mayor and has been appointed to the Airport Advisory Board. Mike is a newly elected City Council member and is visiting City Board and Commission meetings to familiarize himself with the City functions.

- III. Approval of minutes from November 4, 2013: Norman, supported by Bill, motioned to approve of the minutes as presented. The minutes were approved.
- IV. Old Business
 - A. T-Hangar Project: Aaron updated that we have an occupancy permit for the building. He will be getting the keys to the new hangars this week and informing interested renters that they can move in.
 - B. Jet Fuel: Derek is still looking at the fuel truck. He said it is road worthy to purchase fuel off site. He is waiting to see what type of containment will be required to park the truck at the airport.
 - C. Fuel Pump Timing: Aaron and Derek discussed the fuel pump shutoff timing. United Petroleum came out and made some adjustments to the pump. The time the pump stays

on while not pumping was doubled. This was done without adding a pressure sensing device and can now be changed through the pump software. Tom T. suggested we set the time to stay on for 3 minutes. Lee asked Derek to make the change to 3 minutes.

V. New Business

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VI. Airport Manager Comments: Bill Boodt formally resigned tonight due to his recent move to Spring Lake. Aaron thanked him for his time he spent on the Airport Advisory Board and presented him with a proclamation for his service to the City. Aaron also commented on snow season coming up and informed everyone to feel free to contact him if snow removal is not satisfactory. He asked that they not wait until a meeting, but inform him or Derek directly, so he can take care of the snow.

VII. Advisory Board Comments:

- Lee thanked everyone for their service on the Airport Advisory Board and wished everyone happy holidays.
- Betty said she is interested in the airport and is looking forward to being on the Board.

VIII. Other Comments:

- Mike Zeter asked what the current hangar rates were and asked if they were competitive with the surrounding area. The Board and pilots in attendance commented that they think the rates are set well with the surrounding area.
- Richard Guilfoil asked about the AWOS system again and wondered if we went with a less expensive version if we could get one at the airport sooner. Aaron said we will continue to look into it and the MDOT is planning on coming out this winter to determine the best location to install a weather station.
- Robert Morris discussed his education and interest in becoming an airport manager.

IX. Next meeting date: We will plan to have the next meeting on January 6 unless it is a very short agenda that can wait until February.

X. Adjournment: Andy, supported by Tom, motioned to adjourn the meeting at 6:15pm.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511