



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
November 4, 2013, 5:30PM**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: Lee Murray called the meeting to order at 5:30 pm.
- II. Attendance: Tom Tufflemire, Norman Hough, Jack Ephophen, Lee Murray, Bill Boody and Bernie Sosnowski

Absent: Tom Clark, Andy Millin

Also Present: Derek Mulder, Aaron Haskin, Gerry Douth, Richard Guiliffoil, Robert Morris and Craig Warren
- III. Approval of minutes from October 7, 2013: Bill Boody supported by Tom Tufflemire motioned to approve of the minutes. The minutes were approved.
- IV. Old Business
 - A. T-Hangar Project: Aaron reported that the hangars are substantially complete. The outside lights will be installed within a week and then we are waiting on final inspections and an occupancy permit.
 - B. Airport Capital Improvement Plan: Aaron updated the Board on the MAP meeting with the MDOT in October. The MDOT Aeronautics Division is pleased with the improvements we have accomplished at the airport the last few years. We found out crack sealing and line striping is eligible for state and federal funding and it was added to our ACIP for year 2014. Aeronautics will visit the airport soon to identify the best location for an AWOS weather station.

- C. Airport Radio Frequency: It took a long time, but we have received our license and call numbers to operate on frequency 122.8. The license is valid for 10 years.
- D. Fuel Pump Shut Off Timing: United petroleum, the installer of the fuel pump, has been contacted to look into changing the settings on the pump to add more time before the pump shuts off when it is in the active mode. They will be out in the next couple of weeks.
- E. Ace Aviation Performance Review: The Board members discussed this item and their role in the performance review. After much discussion Jack, supported by Tom T, made the following motion – The Airport Advisory Board does not want to be in a position to evaluate or perform a performance review of a business which has a contract with the City. The motion was approved unanimously. Lee suggested the City solicit comments from pilots using Ace Aviation’s Services.

V. New Business

VI. Airport Manager Comments:

VII. Advisory Board Comments:

- Lee commented that the airport looks very nice and he would like to see more activity. He is planning on bringing pizza to the next meeting.
- Tom T. said he will bring cake for the next meeting and Ace Aviation will provide pop.
- Bill B. has recently moved to Spring Lake. He stated he will be resigning from the Board and he has enjoyed being involved with the airport. He will bring a formal resignation letter to the next meeting.
- Bernie seconded Lee that the airport is looking good and he is pleased with the improvements over the last few years.

Public Comment:

- Derek reminded everyone he has a medical examiner visiting the airport one time a month right now to perform pilot and DOT physicals. Call Ace Aviation for information and to schedule an exam. Also he is still looking into obtaining a jet fuel truck.
- Gerry Doult expressed his concerns about the fuel prices at the airport. He asked why the price at the pump is not always the same as listed on various avgas price websites. He stated fuel prices in Allegan are often \$1 more per gallon than the surrounding area. He also questioned Ace Aviation adding sales tax to the fuel cost after the fact.

- Derek responded that several places call him to check on the current fuel prices and fuel prices may change after he reports the information to them. Derek stated that he prices the fuel based on the price he paid for it and until recently was buying small loads of fuel which costs more, also this summer he bought fuel when fuel prices were high. Regarding the sales tax issue, Derek said with the new pump all taxes are included and accounted for through the credit card machine. He was adding sales tax on to the final bills when the old fuel pump was in use and customers had to see Ace Aviation to do a cash or manual credit card transaction.
- Richard Guilifoil commented that fuel at some airports is purchased and sold by a pilots association or they may be an airport authority which allows them to sell fuel at a lower cost. Richard also asked if we have discussed airport fencing for security. He was informed that fencing is on the ACIP. He also asked if there will be aviation day or fly-in at the airport next summer.

VIII. Next meeting date: The next scheduled meeting is December 2, 2013.

IX. Adjournment: Norm, supported by Jack, motioned to adjourn the meeting at 6:20 pm.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511