



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
August 5, 2013, 5:30PM**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: The meeting was called to order at 5:40 pm.
- II. Attendance: Tom Tufflemire, Tom Clark, Norman Hough, Bill Boodt, Andy Millin and Bernie Sosnowski

Absent: Lee Murray and Jack Ephofen

Also Present: Aaron Haskin, Jim Cook and Derek Mulder
- III. Approval of minutes from May 6, 2013 and June 3, 2013: Bill supported by Andy motioned to approved of the May 6, 2013 minutes. The minutes were approved. Andy supported by Bill motioned to approve of the June 3, 2013 minutes. The minutes were approved.
- IV. Old Business
 - A. T-Hangar Project: Jim Cook updated the board on the t-hangar construction. The site has been cleared, the ditch has been filled and the new storm sewer is in. The contractor is currently pouring the footings and foundation walls. The floor should be poured towards the end of this week. The building materials are scheduled to arrive on site in mid-September and the project should be complete in late October.
 - B. Airport Capital Improvement Plan: Jim Cook presented the 2014 ACIP. The plan includes additional reimbursement for this year’s t-hangar construction in 2014, improving the existing main hanger building to create a terminal area in 2015, an AWOS system in 2016, another set of t-hangars in 2019, animal control fencing in 2021, taxiway lighting in 2022 and an airport layout plan update and evaluation to extend runway 11/29 by 1000 feet in 2023. This 10 year plan is required to be revised and submitted annually

to the MDOT Aeronautics Division. The projects listed are intended to be funded 95% by federal and state aeronautics funding.

- C. Airport Radio Frequency: Aaron reported that we have not received our frequency license yet, but it should be coming soon.
- D. Jet Fuel: Derek reported that he has a lead on a used fuel truck to haul and store jet fuel. He has to evaluate the condition of the vehicle, a storage area for the vehicle, licensing and if will be cost feasible to purchase a truck.
- E. Sky Dive Allegan's viewing/family and friend's area: Sky Dive Allegan is asking if they can create a viewing area for friends and family when sky divers are jumping. They would like to set up a tent with some picnic tables off the end of 29th street. This will help keep people off of the active taxiway areas around the hangars. They would like to set it up for next year's season. The Airport Board was very positive about creating a viewing site and thinks it's a good idea.

V. New Business

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VI. Airport Manager Comments:

VII. Advisory Board Comments:

- Tom T. asked if the fuel pump can stay on for a longer duration. When the pump is activated, but not pumping fuel it shuts off after a few minutes. This causes a pilot to run a credit card again to re-activate the pump. Some planes are more difficult to fuel and require moving the stair steps around the plane to fill both tanks. Derek said he will see if we can install a pressure sensor on the pump, so it will stay on instead of just a timer.
- Andy mentioned he saw an apron canopy at another airport and thought it could be a nice addition to our airport. Maybe on a future ACIP Plan.

VIII. Next meeting date: Due to Labor Day, the next meeting date will be Tuesday, September 3 at 5:30 pm.

IX. Adjournment: The meeting was adjourned at 6:15 pm.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511