



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
March 4, 2013 5:30PM**

MINUTES

“Preserve, promote and present general aviation for the Allegan area.”

- I. Call to Order: Lee Murray called the meeting to order at 5:30 pm.
- II. Attendance: Jack Ephofen, Paul Hodge, Bill Boodt, Lee Murray, Tom Tufflemire, Tom Clark and Bernie Sosnowski

Also Present: Aaron Haskin, Derek Mulder and Craig Warren

Absent: Andy Millin
- III. Approval of minutes of the January 7, 2013 meeting: Paul Hodge supported by Tom Clark motioned to approve of the minutes with the correction of adding Bill Boodt to the attendance. The minutes were approved with the correction.
- IV. Old Business
 - A. T Hangar Project: Aaron Haskin updated the Board on the status of the new T-Hangar project. The plans are completed; we are waiting on approval from the MDOT to put the project out for bid. The project is proposed to be constructed in our next fiscal budget beginning July 1, 2013. Lee suggested we get the project out to bid early this spring as we may get better prices.
 - B. Airport Information on the City Website: The City website is currently being refreshed. Aaron Haskin shared the new airport page as it will appear on the new website. The new site should be up within the next week www.cityofallegan.org.
 - C. Courtesy Car: The board discussed the recently retired police cruiser for use as a courtesy car for the airport. The board is very pleased to have the opportunity to offer a

courtesy car for the airport as they think it enhances the airport. Bill Boodt supported by Tom Tufflemire motioned to recommend to the City Council the transfer of the retired police cruiser to Ace Aviation for use as an airport courtesy car. The motion passed unanimously.

- D. Airport Sign: The board discussed the airport sign that was destroyed by high winds this winter. The sign has been turned into the City's insurance company for replacement. Aaron Haskin showed the Board the proposed sign designs created by Robert Krause Signs and stated the designs will be reviewed and possible changed by the City's Aesthetics Committee. The board put their trust in the Aesthetics Committee that the new sign will be well done and they don't feel the need to see a final rendition before installation.
- E. Painting the Taxiway Lines: Aaron shared that he has a quote to repaint the taxiway and runway lines. He will propose to paint the taxiway lines in the 2013-2014 budget and the runway lines in the following year's budget. The Board agreed the runway lines can wait another year, and the taxiway lines are in worse condition.
- F. Jet A Fuel Tank: Aaron Haskin shared the information he received on installing a new above ground storage tank for Jet A Fuel and utilizing the existing underground 5000 gallon tank. The information came from United Petroleum Company and all costs are ball park figures. According to United Petroleum a rough cost of installing a new above ground tank with all new piping and a new pump would be in the \$160,000-\$180,000 range. Using the existing tank would be in the \$100,000 range with a new pump, new piping and lining the existing tank. Lee suggested we keep it on the agenda and consider adding the item to the ACIP when it is time to re-submit to the MDOT.

V. New Business

VI. Airport Manager Comments:

- Aaron Haskin informed the board that we have DEQ approval to use the north underground storage tank for aviation gas. Aaron met with a crop duster last week to measure hangar doors. The old hangars are not wide enough for his plane, but he said he may be interested in one of the end hangars on the new set of t-hangars planned to be built this summer. Aaron is working on getting the radio frequency used at the airport re-licensed.

VII. Advisory Board Comments:

- Paul Hodge asked Derek Mulder about the possibility of having a fly-in this year. Derek said he has been getting asked by others about it. Lee asked Aaron to put a fly-in with a pancake breakfast on the next agenda for discussion.
- The board decided to schedule the next Airport Advisory Board meeting for May 6, 2013.

VIII. Adjournment: Paul Hodge supported by Tom Tufflemire motioned to adjourn the meeting at 6:05.

Copies of the minutes of the Airport Advisory Board may be obtained at City Hall, 112 Locust Street, Allegan, Michigan 49010. (269) 673-5511