



Allegan Historic District  
Application  
For  
Project Review

**AHDC**  
Allegan Historic District Commission  
112 Locust St.  
Allegan, MI 49010  
Ph: 269-673-5511  
Fax: 269-673-2869

Address and Parcel number of Property: \_\_\_\_\_ # 03-51 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Applicant/Contact name if Different: \_\_\_\_\_

Contact Mailing Address: \_\_\_\_\_  
Street City State Zip

Best Business Hours Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Proposed Project Information:  Alteration  New Construction  Demolition  Moving Structures  Signs

Estimated Project Cost: (Please attach all estimates for review if applicable) \_\_\_\_\_

Please completely describe the project including sizes, materials, finishes, etc. If additional space is needed you are welcome to include any attachments.

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Additional Documentation: Please attach the following documentation to provide the Historic District Commission with complete understanding of the scope of the project:

- Color photographs of the following:
  - Overall front structure and streetscape
  - Details of features/sides of structure affected by the proposed project
- Site and floor plans showing existing and proposed structure(s), and distance to streets and property lines.
- Elevation drawings showing appearance of proposed project.
- Construction details needed to explain/clarify the project
- Complete materials list and specifications, including finish types such as paint, stain, etc. where applicable

Please See Back

*Applicant's Affidavit:*

*I hereby certify that I will complete the above described project as approved by the Allegan Historic District Commission (AHDC) as required by Chapter 13 of the Allegan Municipal Code, Historic District Preservation Ordinance. I understand that the AHDC or its staff will monitor this project to ensure compliance with the approved design. I further authorize the AHDC and staff to enter my property (NOT the dwelling or building) to perform exterior visual inspections as part of the compliance process. I further understand that approval from the Historic District Commission is not a building permit, which also may be required. It is my responsibility to contact the City's Building Official to obtain a Building Permit if one is required.*

Owner/Applicant's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this application along with supporting documents to:**

**Allegan Historic District Commission  
C/O City Hall  
112 Locust Street  
Allegan, MI 49010  
Or email to: [lori@pcimi.com](mailto:lori@pcimi.com)**

If you have questions regarding your application please contact Professional Code Inspections- Zoning Administrator/Historic District Preservation Administrator- at 616-877-2000/toll free 800-628-3335.

Applications will be processed as expeditiously as possible. Please see the table below for application deadlines.\*

<b>Month</b>	<b>Application Deadline</b>	<b>Meeting Date (typically first Monday of the Month)</b>
June 2016	6/1/2016	6/6/2016
July 2016	6/29/2016	7/5/2016 (Tuesday)
August 2016	7/27/2016	8/1/2016
September 2016	8/31/2016	9/6/2016 (Tuesday)
October 2016	9/28/2016	10/3/2016
November 2016	11/2/2016	11/7/2016
December 2016	11/30/2016	12/5/2016
January 2017	12/28/2016	1/2/2017
February 2017	2/1/2017	2/6/2017
March 2017	3/1/2017	3/6/2017
April 2017	3/29/2017	4/3/2017
May 2017	4/26/2017	5/1/2017
June 2017	5/31/2017	6/5/2017
July 2017	6/28/2017	7/3/2017
August 2017	8/2/2017	8/7/2017
September 2017	8/30/2017	9/5/2017 (Tuesday)
October 2017	9/27/2017	10/2/2017
November 2017	11/1/2017	11/6/2017
December 2017	11/29/2017	12/4/2017