



**City of Allegan  
Airport Advisory Board  
740 Grand Street  
Allegan MI 49010  
December 2, 2019 5:30PM**

**MINUTES**

- I. Call to Order: The meeting was called to order at 5:30 pm.
- II. Attendance: Craig Warren, Andy Millin, Jack Ephofen, Tom Tufflemire, Delora Andrus  
  
Also present: Gerry Doutt, Aaron Haskin  
  
Absent: Bernie Sosnowski, Richard Guilifoil
- III. Approval of minutes from August 5, 2019: Tom, supported by Craig, motioned to approve the August 5, 2019 minutes. The minutes were approved.

**Business:**

- A. Airport Engineering Request for Qualifications: We received one consultant response from our engineering request for qualifications advertisement. Prein&Newhof submitted a Statement of Qualifications for Professional Consulting Services. The Board Reviewed their statement package and stated they have been happy with their previous work for the airport. Craig, supported by Andy, motioned to recommend Prein&Newhof as the consulting engineers for Allegan's Padgham Field Airport. The motion passed unanimously.
- B. Runway Lighting Update: The runway lights have been out of service for a few weeks. The control boards in the lighting electric cabinets failed. The parts were sent out for repair and they are expected to arrive by December 4. A NOTAM is posted for the non-functioning lights.
- C. Tree Trimming: The City is planning on cutting/trimming trees to the west of the airport this winter. Many trees have been identified by Prein&Newhof's surveyors that are too tall for runway 11's flight path.

**IV. New Business:**

Airport Manager Comments: Aaron reported we only have two vacant hangars, the runway and taxiways were crack sealed and all pavement markings were repainted this year, and 8000 gallons of fuel was ordered today for the fuel tanks.

Advisory Board Comments:

The Airport Advisory Board would like to have an airport tour with the City Council in the spring.

VI. Adjournment: Andy, supported by Craig, motioned to adjourn the meeting at 6:24 pm.