

# ALLEGAN CITY SPECIAL COUNCIL MEETING AGENDA

PLEASE TAKE NOTICE that a Special Allegan City Council Meeting, Friday November 27, 2020 at 5:00 P.M. will be an Electronic Meeting, held in compliance with PA 228 of 2020 amending the Michigan Open Meetings Act. Members of the public body and the general public participating electronically will be considered present and in attendance at the meeting and may participate in the meeting as if physically present at the meeting. This meeting is being held electronically to allow participation in a way that promotes public engagement and transparency without creating risk of exposure or spread of the COVID-19 virus

Friday,  
November 27,  
2020



CITY OF ALLEGAN  
SPECIAL CITY COUNCIL MEETING  
Friday, November 27, 2020 – 5:00PM  
City Hall – 231 Trowbridge Street Allegan, MI 49010

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5:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

**Note: Please be courteous and turn cell phones off during the meeting.**

**1. CALL TO ORDER**

**2. ROLL CALL (Excused Absences if Any)**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

4A. - Approval of the Special Council Meeting Agenda for November 27, 2020.

**5. APPROVAL OF MINUTES**

**6. SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL**

**7. FIRST READING OF ORDINANCES and SCHEDULING OF PUBLIC HEARINGS**

**8. PUBLIC HEARINGS AND ADOPTION OF ORDINANCE**

**9. PUBLIC COMMENT**

**10. WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

**11. REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

11A. City Boards, Commissions and Area Agencies

11B. Finance Department

11C. Police Department

11D. Water Utilities

11E. Public Works

11F. City Manager & City Clerk

11F.1 – Recommendation to approve a Social District Permit for Schaendorf Brewing Company.

**12. BOARD APPOINTMENTS**

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### **13. COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR**

### **14. CLOSED SESSION**

### **15. ADJOURNMENT**

#### **PLEASE NOTE**

#### AUDIENCE PARTICIPATION:

In addition to addressing the Council during public hearings and under “Public Comment,” members of the audience may address the Council, on items listed under agenda numbers 11B-11F; please limit your comments to three minutes or less per item. Please step up to the Podium and state your name and address.

The proposed process for items listed under agenda numbers 11B-11F above shall be as follows:

1. Announcement of the agenda item by the Mayor.
  2. Verbal report provided by staff.
  3. Mayor asks councilmembers if they have any questions for staff to clarify the staff report.
  4. Mayor opens/closes the floor to receive public comment (if a public hearing is required or if the mayor determines public comments is warranted).
  5. Motion is made by a council member and seconded by another council member.
  6. Mayor then calls on councilmembers to discuss the motion if councilmembers wish to discuss.
  7. Mayor calls for a vote on the item after discussion has occurred.
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City of Allegan  
231 Trowbridge Street  
Allegan, MI 49010

## MEMORANDUM

TO: Allegan City Council  
FROM: Joel Dye, City Manager  
REVIEWED BY: N/A  
DATE: November 25, 2020

SUBJECT: Recommendation on a Social District Permit for Schaendorf Brewing Company.

### Action Requested:

It is requested that City Council recommend approval of a Social District Permit for Schaendorf Brewing Company.

### Background:

City Council voted in favor of Resolution 20.29 establishing a Social District and Common Area in the City of Allegan along with approving a Social District Plan. This action took place at the City Council meeting October 26, 2020. Schaendorf Brewing Company is now requesting local governmental unit approval which is the first step to get a Social District Permit through the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission.

### Attachment(s):

Local Governmental Unit Approval for Social District Permit



### Social District Permit Application

#### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: Schaendorf Brewing Company, LLC		
Address: 412 Water St		
City: Allegan	State: MI	Zip Code: 49010
Contact Name: Kyle Heslip	Phone: 734-864-6075	Email: heslipky@gmail.com

#### Part 2 - Required Documents & Fees

<input checked="" type="checkbox"/> Local Governmental Unit Approval <input checked="" type="checkbox"/> Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)		<b>TOTAL DUE:</b> <div style="border: 1px solid black; padding: 5px; display: inline-block; margin: 5px;">\$320</div> Make checks payable to <b>State of Michigan</b>	<i>Leave Blank - MLCC Use Only</i>
<input checked="" type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036)			
<input checked="" type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)			

#### Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Kyle Heslip, Member		11/25/20
Print Name of Licensee & Title	Signature of Licensee	Date

Please return this completed form and fees to:  
 Michigan Liquor Control Commission  
 Mailing address: P.O. Box 30005, Lansing, MI 48909  
 Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933  
 Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
 Fax with Credit Card Authorization to: 517-284-8557



### Local Governmental Unit Approval For Social District Permit

**Instructions for Governing Body of Local Governmental Unit:**

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a special meeting of the Allegan council/board  
(regular or special) (name of city, township, or village)

called to order by \_\_\_\_\_ on 11/27/2020 at \_\_\_\_\_  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Schaendorf Brewing Company LLC  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is recommended by this body for consideration for approval by the  
(recommended/not recommended)  
Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.