



CITY OF ALLEGAN  
REGULAR CITY COUNCIL MEETING  
Monday, May 11, 2020 – 6:00PM  
City Hall – 231 Trowbridge Street Allegan, MI 49010

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## 6:00 PM Council Meeting (Action to be taken by Council on the following agenda items)

### Notice of Public Meeting via Video Conference

In accordance with Executive Order 2020-48, which declared that public bodies subject to the Open Meetings Act can use telephone and/or video conferencing technology to meet and conduct business during the ongoing public health situation, the Allegan City Council will conduct its regularly scheduled meeting on Monday, May 11, 2020 at 6:00 p.m. virtually for the purpose of conducting normal and necessary business while complying with Gov. Gretchen Whitmer and the Michigan Department of Health and Human Services' recommendations designed to help prevent the spread of Coronavirus Disease 2019 (COVID-19). For up-to-date information regarding the ongoing public health crisis, please visit: <http://www.Michigan.gov/Coronavirus> or <http://www.CDC.gov/Coronavirus>.

#### *Instructions for Viewing and Participating in the Meeting*

The public may view the meeting by clicking the meeting link on the City's website at <http://www.cityofallegan.org/> and join the meeting through the Cisco Webex meeting link. There will also be a phone number listed on the City's website for members to call in to the meeting as well; please note, this will be a toll free number and will not be the normal number for the Allegan City Hall. It is preferred that the public connects to the meeting through the City's Website and the Cisco Webex meeting link.

The public will be able to listen to all discussion by the City Council and all official materials for this meeting prepared for the City Council will be included in the meeting packet and available to the public on the City's website. Individuals will be permitted to speak for up to 3 minutes during the public comment portion of the agenda, which will be near the beginning of the meeting. City staff will facilitate the public comment periods.

Written comments may be submitted via email on any agenda item prior to the meeting, and will be read into the record during discussion of the item to which the comment pertains, or during the public comment portion of the meeting should the comment relate to an item not on the agenda. To submit comments please email Chris Tapper, City Clerk and in the subject line of the email, please type the following statement: May 11, 2020 City Council Public Comment.

If you would like to contact the City Council about any matter, on the agenda or otherwise, prior to the meeting, please do so via the email addresses provided below:

- Mayor, Traci Perrigo, [tperrigo@cityofallegan.org](mailto:tperrigo@cityofallegan.org)
- Mayor Pro Tem, Delora Andrus, [dandrus@cityofallegan.org](mailto:dandrus@cityofallegan.org)
- Council Member, Roger Bird, [rbird@cityofallegan.org](mailto:rbird@cityofallegan.org)
- Council Member, Peter Hanse, [phanse@cityofallegan.org](mailto:phanse@cityofallegan.org)
- Council Member, Teresa Galloway, [tgalloway@cityofallegan.org](mailto:tgalloway@cityofallegan.org)
- Council Member, David Redding, [dredding@cityofallegan.org](mailto:dredding@cityofallegan.org)
- Council Member, Rachel McKenzie, [rmckenzie@cityofallegan.org](mailto:rmckenzie@cityofallegan.org)
- City Manager, Joel Dye, [jdye@cityofallegan.org](mailto:jdye@cityofallegan.org)

## Electronic Meeting Conduct

For the purpose of creating an orderly environment for the City Council to work, please be respect the following:

1. A member of the City Council's remote attendance shall be considered attendance for the purpose of establishing a quorum.
2. Any vote by a member of the City Council participating at this meeting remotely shall be counted in the total number of votes for any matter and shall not be held in valued for the reason that it was cast remotely.
3. All votes on any matter at this meeting will be taken by roll call vote.
4. Adjournment of a meeting shall occur at this meeting only on a roll call vote of the City Council.
5. Emails, texting, or other forms of electronic communications by or between members of the City Council that are not part of the public meeting shall not be allowed during this meeting.
6. Any member of the public commenting or posting comments in the chat room that are disruptive or derogatory will be removed from the meeting.

### *Accommodations for those with Disabilities*

The City of Allegan will provide reasonable accommodations to those with disabilities. Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact City Clerk Chris Tapper as soon as practically possible prior to the meeting by emailing [ctapper@cityofallegan](mailto:ctapper@cityofallegan) or by calling City Hall at (269) 673-5511 as some accommodations may require 48-hours to provide.

Additionally, Hamilton Relay provides telecommunications relay services for the State of Michigan including TTY, Voice Carry Over (VCO), Hearing Carry Over (HCO), Speech-to-Speech (STS), and more. This free service can be accessed by dialing 7-1-1.

If you have any questions about this information, please contact Joel Dye, City Manager, at 269-673-5511 or <mailto:jdye@cityofallegan.org>. Thank you in advance for your cooperation and patience during this process.



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**Note: Please be courteous and turn cell phones off during the meeting.**

1. **CALL TO ORDER**

2. **ROLL CALL (Excused Absences if Any)**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

4A.1 –Approval of the Regular Council Meeting Agenda for May 11, 2020.

5. **APPROVAL OF MINUTES**

5A.1 – Approval of the Regular Meeting Minutes for April 20, 2020.

6. **SPECIAL PRESENTATIONS & RECOGNITIONS BY MAYOR OR COUNCIL**

7. **FIRST READING OF ORDINANCE**

8. **PUBLIC HEARINGS AND ADOPTION OF ORDINANCE**

8A. – Public Hearing on the Fiscal Year 2021 City of Allegan Annual Budget.

9. **PUBLIC COMMENTS FOR ITEMS NOT INCLUDED IN THE AGENDA**

10. **WRITTEN PETITIONS & REPORTS FROM SPECIAL COMMITTEES**

11. **REPORTS FROM BOARDS, COMMISSIONS & CITY OFFICES**

11A. City Boards, Commissions and Area Agencies

11B. Finance Department

11B.1 - Request to Approve Accounts Payable and Payroll.

11B.2 - Review and Discuss City Fees for Fiscal Year 2021.

11C. Police Department

11C.1 – Accept various gifts donated to the Allegan Police Department and direct the City Manager to send letters of gratitude to each person who donated to the Police Department.

## 11D. Water Utilities

11D.1 – Review and Discuss City Council 2020-2021 Strategic Goal #1 regarding the Water Utilities Department.

## 11E. Public Works

11E.1 – Request to adopt Resolution 20.19 to approve accept funding from MDOT to pay for design and engineering for Taxiway and Hanger Lane Rehabilitation at the Padgham Field Airport.

11E.2 – Request to approve a Purchase Order for \$19,000 to pay Prien & Newhof for professional design and engineering services for Taxiway and Hanger Lane Rehabilitation at the Padgham Field Airport.

11E.3 – Request to declare various Department of Public Works Items Surplus.

## 11F. City Manager & City Clerk

11F.1 – Request to approve the lease terms with the Allegan Area Chamber of Commerce to lease the small portion lease space at 231 Trowbridge Street from the City of Allegan.

11F.2– Review and Discuss the future of the Welcome Center located on Brady Street in Downtown Allegan.

## 12. **BOARD APPOINTMENTS**

## 13. **COMMUNICATIONS FROM CITY MANAGER, COUNCIL & MAYOR**

## 14. **CLOSED SESSION**

## 15. **ADJOURNMENT**