



**City of Allegan
Airport Advisory Board
740 Grand Street
Allegan MI 49010
August 3, 2020 5:30PM**

MINUTES

1. Call to Order

Jack Ephonen called the meeting to order at 5:30 p.m.

2. Attendance

Members Present: Delora Andrus, Jack Ephofen, Andy Millin, Craig Warren, Tim Catherine and Tom Tufflemire

Members Absent: Jim Ludema, Bernie Sosnowski and Richard Guilifol

Guests Present: Gerry Doust and Jon Van Duinen (Prein & Newhof)

Staff Present: Joel Dye and Jeff Morrie

3. Approval of minutes from July 6, 2020

Motion by Craig Warren, supported by Andy Millin to approve the minutes from the July 6, 2020 Airport Advisory Board Meeting. Motion Carried 6-0.

4. Review of Current T-Hanger Occupancy

Joel Dye informed the Board that all the hangers are presently rented out and that there are 3 to 4 potential tenants on a waiting list.

5. Update on Taxi Lane Improvement Project for current year

Jon Van Duinen gave an update on the taxi lane improvement project for this year. During the update Jon mentioned that we are waiting for the FAA to approve an alternative fill for the cracks and that if all goes well, the project may be completed this fall, but a worse case scenario is that the project will be completed in the spring.

6. Discussion on any needed Immediate Airport Improvements

The Board discussed in general several needs they would like the airport to address. These needs included:

- the need for a Janitorial Service in the Terminal,
- wireless Internet in the Terminal,
- moving the faux coyote around the airport grounds more frequently
- installing a vending machine in the terminal that sold airplane necessities, such as oil.
- a review of the doors, seals, and broken concrete in the old t-hanger.

7. Review of Five-Year Capital Improvement Plan

Joe Van Duinen reviewed the Five-Year Capital Improvement Plan with the Board. During the review, the Board agreed to the following Five-Year Capital Improvement Plan.

2021 – No Projects

2022 – Design an 8 Unit T-Hanager

2023 – Crackseal Pavements and Remark Pavements

2024 – Construct an 8 Unit T-Hanger

2025 – Design Animal Control Fencing

2026 – Construct Animal Control Fencing

8. Airport Manager Comments

Joel Dye informed the Board that for the foreseeable future all airport concerns should be texted to him and he will work with Jeff Morrie on addressing all concerns.

9. Advisory Board Comments

No new comments were discussed.

10. Adjournment:

Motion by Andy Millin, supported by Tom Tufflemire to adjourn the meeting at 6:47 p.m.