



**City of Allegan
Planning Commission Meeting
August 15, 2016
Griswold Auditorium
401 Hubbard Street Allegan MI 49010**

MINUTES

1) Call to Order

The meeting was called to order at 7:00pm.

2) Attendance

Present: Brad Burke, Charles Tripp, Cindy Thiele, Nancy Ingalsbee, Tom Morton

Absent: Stacie Gratz

Others Present: Lori Castello, PCI

3) Approval of Previous Meeting Minutes

Cindy Thiele, supported by Tom Morton, made a motion to approve the meeting minutes of July 18, 2016 with an amendment to include an "s" on the word "letter" in paragraph 4 of Section 4) Public Hearing. Motion carried.

4) Public Hearing- None.

5) Public Comment- None.

6) Old Business

- A. Homeless Shelters: Lori (PCI) submitted some research regarding homeless shelters in smaller cities. Discussion took place about what types of resources the City has to support those in transition. Concern about creating a magnet for displaced persons and not having the support network for them was brought up. Lack of public transportation, employment opportunities were included in list of concerns. Worries about inmates from jail seeking shelter instead of returning to their home communities was discussed. Questions were asked about what some of our larger regional cities who have shelters do regarding regulation. Lori will look into what regulations control shelters in Kalamazoo and if available other area locales to bring back to the next meeting for further discussion.
- B. Fences- amend 1603: Lori (PCI) presented an amendment recommendation to include a requirement for maintaining fences under section 1603 of the Zoning Ordinance. This will allow for better enforcement of maintaining a fence instead of defaulting to the IMPC which is a longer process. Recommendation is to add item 10) All fences must be

properly maintained. Lori will draft publication and ordinance amendment for PC recommendation to City Council.

- C. RV's not for dwelling use/Amend 1611: Lori (PCI) stated the ordinance currently does not directly regulate use of an RV as a dwelling unit within the City. There are provisions regulating the minimum requirements of a dwelling but gets somewhat vague regarding RVs. Recommendation is to amend section 1611 regarding use of RVs in the City. Discussion about how long is acceptable and how to regulate/enforce took place. Sample language will be submitted for next month to review and discuss before taking to public hearing.

7) New Business

- A. Condominium Ordinance- Lori (PCI) handed out copies of a sample Condominium Ordinance for review and in depth discussion next month. At this time condo's are not regulated by the City. As a condo "unit" is owned and used for specific uses, there is still room to include it within the Zoning Ordinance but language regarding them would be helpful. Overall consensus is this is something the PC would like to pursue. Lori will be in touch with City attorneys to work out language for PC consideration/discussion to begin drafting process.
- B. Training- Discussion about what the PC would like to see as far as training opportunities. Upcoming Citizen Planner workshop will be held at the MAP Conference in Kalamazoo this October. Lori will keep her eyes open for any training opportunities and pass along to the PC as they arise.
- C. Planning Commission direction, goals, etc. and PCI services: Discussion about current goals of Planning Commission and how PCI can best assist the PC to meet these goals. Lori will review list of current year goals to continue with progress; basic discussion about keeping an open flow of communication.

8) Staff Report- Violation at 102 Julia is settled- business has left the neighborhood. 200 Fourth Street ant 237 James Street are both in condemnation process.

9) Public Comment -none

10) Commission Comment- none

11) Adjournment

Meeting was adjourned at 8:00 p.m.

Respectfully submitted by

**Lori Castello
Zoning Administrator**